

Request for Proposal (RFP)

For

Consultancy Services for

**Revisiting the sanctioned Master Plan-2041 vide
G.O.Ms.No.136 MA &UD Dept., Dt.8.11.2021 in its entirety,
by incorporating any changes due to objections/suggestions
received from the public, stake holders and line departments,
and Preparation of Zonal Development Plan for
Kambalakonda Eco-Sensitive Zone.**

VISAKHAPATNAM METROPOLITAN REGION DEVELOPMENT AUTHORITY

**9th Floor, UdyogBhavan,
Siripuram, Visakhapatnam-
530003, Andhra Pradesh, India Tel:
91-891-2754133-34; Fax: 91-891-
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SECTION – 1

BRIEF INTRODUCTION

1. Visakhapatnam is one of the major cities on the East Coast of India. It is the only largest city in Andhra Pradesh and is a major port city with a strong industrial base. Visakhapatnam has emerged as one of the major destinations in Andhra Pradesh for private sector investments in industrial, real estate and tourism sectors.
2. Visakhapatnam Urban Development Authority (VUDA), constituted on 17th June 1978, under Andhra Pradesh Urban Areas (Development) Act, 1975 is responsible for (a) effective enforcement of Master Plan through Zoning Regulations and Development Control Rules; (b) conscious intervention in ensuing planned development; (c) quality housing schemes, infrastructure augmentation, BOT projects, PPP/ joint ventures, commercial complexes, recreational facilities, tourism projects, energy efficient measures; and (d) ensuring development of greenery, environmental protection, afforestation and landscaping etc.
3. Subsequently, Visakhapatnam Metropolitan Region Development Authority constituted on 5th September, 2018 under Andhra Pradesh Metropolitan Region and Urban Development Authorities Act, vide G.O.Ms.No.302 MA & UD Department, Dt.5.09.2018.
4. The present VMRDA Master Plan was approved vide G.O.MS.No.136 M.A., dated 08.11.2021, under A P M R & U D A Act, 2016. The G.O. along with List of Villages covered by the Master Plan of Visakhapatnam Development Area is enclosed in **Annexure-1**.
5. The VMRDA planning area spread over three Districts ie., Visakhapatnam, Vizianagaram and Anakapalli with 35 Mandals, 895 Villages over an extent of 4380.67 Sqkms. Government has sanctioned Master Plan – 2041 vide G.O.Ms.No.136 MA & UD Department, Dt.8.11.2021 and recently, the Govt. has issued directions vide Memo .No: 1455449/M2/2021, Dated: 16.01.2025 to revisit the Master Plan in its entirety so as address any discrepancies in the sanctioned Master Plan.

SECTION – 2

INFORMATION TO

CONSULTANTS

SECTION 2:
INFORMATION TO CONSULTANTS

2.1 Definitions

- (a) "Employer/Authority" means Metropolitan Commissioner, Visakhapatnam Metropolitan Region Development Authority (VMRDA) and his/her representatives
- (b) "Consultant" means any entity or person that may provide or provides the Services to the Authority under the Contract.
- (c) "Contract" means the Contract signed by the Parties and all the attached documents listed in its Clause 1, that is, the General Conditions (GC), the Special Conditions (SC), and the Appendices.
- (d) "Data sheet" means such part of the Instructions to Consultants used to reflect specific assignment conditions.
- (e) "Employer's Representative" means the person / personnel of the Authority, who acts as the Employer's representative to oversee the activities of consultant from time to time and as directed by Metropolitan Commissioner, Visakhapatnam Metropolitan Region Development Authority (VMRDA)
- (f) "Day" means calendar day.
- (g) "Government" means the Government of Andhra Pradesh.
- (h) "Information to Consultants" (Section 2 of the RFP) means the document, which provides Consultants with all information needed to prepare their Proposals.
- (i) "LOI" means the Letter of Invitation
- (j) "Personnel" means professionals and support staff provided by the Consultants and their associates and assigned to perform the Services or any part thereof. "Local Personnel" means such professionals and support staff who at the time of being so provided had their domicile headquarters in Visakhapatnam
- (k) "RFP" means the Request For Proposal prepared by the Authority for the selection of Consultants.
- (l) "Services" means the work to be performed by the Consultant pursuant to the Contract.
- (m) "Associate(s)" means any person(s) or entity with whom the Consultant delivers/ provides any part of the Services.
- (n) "Terms of Reference" (ToR) means the document included in the RFP as Section 5 which explains the objectives, scope of work, activities, tasks to be performed, respective responsibilities of the Authority and the Consultant, and expected results and deliverables of the assignment

- 2.1.1 The proposal will be rejected if it is determined that the Consultant recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the contract in question
- 2.1.2 A firm will be declared ineligible, either indefinitely or for a stated period of time, to be awarded a contract if- it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing, a contract; and
- 2.1.3 The Authority will have the right to require that a provision be included requiring consultants to permit VMRDA to inspect their accounts and records relating to the performance of the contract and to have them audited by authorized representatives of VMRDA.
- 2.1.4 Consultants and their associates shall not be under a declaration of ineligibility for corrupt and fraudulent practices. Furthermore, the Consultants shall be aware of the provisions on fraud and corruption stated in the specific clauses in the General Conditions of Contract.
- 2.1.5 Consultants shall furnish information on commissions and gratuities, if any, paid or to be paid to agents relating to this proposal and during execution of the assignment if the Consultant is awarded the Contract, in the Financial Proposal.
- 2.1.6 The Data Sheet indicates how long Consultants' Proposals must remain valid after the submission date. During this period, Consultants shall maintain the availability of Professional staff nominated in the Proposal. The Authority will make its best effort to complete negotiations within this period. Should the need arise, however, the Authority may request Consultants to extend the validity period of their proposals.
- 2.1.7 Consultants who agree to such extension shall confirm that they maintain the availability of the Professional staff nominated in the Proposal, or in their confirmation of extension of validity of the Proposal, Consultants could submit CV of new staff, being proposed in replacement, who would be considered in the final contract, after the evaluation of the Curriculum Vitae (CV). Consultants who do not agree have the right to refuse to extend the validity of their Proposals.
- 2.1.8 The selected consultant shall establish a local office in Visakhapatnam at their own cost. Office space of 1000 Sq.Fts shall be provided to the selected consultant within VMRDA Udyog Bhavan complex. The consultant shall set the office at their own cost which will include the furnishings, computer systems, internet facilities, etc.

2.2 CLARIFICATIONS AND AMENDMENT OF RFP DOCUMENTS

- 2.2.1 Consultants may request clarification on any of the points contained in RFP documents up to the number of days indicated in the Data Sheet before the Proposal submission date. Any request for clarification must be sent in writing by paper mail, cable, facsimile, or electronic mail to the Authority's address indicated in the Data Sheet. The Authority will respond by cable, facsimile, or electronic mail to such requests and will send copies of the

response (including an explanation of the query but without identifying the source of inquiry) to all consultants who intend to submit proposals

2.2.2 At any time before the submission of Proposals, the Authority may for any reason, whether at its own initiative or in response to a clarification requested by a firm/prospective consultant, modify the RFP documents by amendment. Any such amendment shall be issued in writing through addenda. Addenda shall be uploaded in VMRDA website and shall be binding on all consultants. The Authority may at its discretion extend the deadline for the submission of Proposals.

2.3 PREPARATION OF PROPOSAL

2.3.1 The consultants are required to submit the proposal in two parts in two separate envelopes/packages and put together in one single outer envelope/ package. The two parts shall be captioned as follows on the respective envelopes:

- (a) Part 1: Technical Proposal; and
- (b) Part 2: Financial Proposal.

The proposal shall be written in English only. The Part-1 submission (Cover-1) shall contain the following information as described in ensuing sections. A good working knowledge of the local language specified in the data sheet is essential for few professional staff on this assignment. **In case of Stakeholder Consultations and submissions in local language, consultant shall make their own arrangements.**

Part 1: Technical Proposal

2.3.2 In preparing the technical proposal, consultants are expected to examine the submission documents / format / enclosures etc., comprising this RFP in detail. Material deficiencies in providing the information requested may result in rejection of the proposal

2.3.3 During preparation of the technical proposal, consultants must give particular attention to the following:

- (a) The estimated person-months for the assignment are stated in the Date Sheet and the Terms of Reference for information. The proposal evaluation, shall however, be based on the number of professional staff months estimated by the firm.
- (b) It is desirable that the majority of the key professional staff proposed should preferably be permanent staff. The permanent staff would be considered those employed / working with the firm for at least one year. More weightage will be given to the personnel employed for more number of years with the firm.
- (c) Alternative professional staff shall not be proposed and only one Curriculum Vitae (CV) must be submitted for each position, and proposed professional staff must, have the minimum experience indicated in the data sheet.

(d) A good working knowledge of the local language specified in the data sheet is essential for few professional staff on this assignment.

(e) Key professional staff who have **area acquaintance** will be given preference

2.3.4 The technical proposal must provide the following information, using but not limited to the formats Form TECH 1 to TECH 8.

(a)Form TECH-1: Technical Proposal Submission Form

(b) Form TECH-2: Firm/Consortium's Profile and Experience

(c)Form TECH-3: Comments and Suggestions on the (a) Terms of Reference (b) on data services and facilities to be provided by the employer; and (c) Appreciation of Assignment

(d)Form TECH-4: Description of the methodology and work plan for performing the assignment

(e) Form TECH-5: Team and tasks assignment

(f)Form TECH-6: Format of Curriculum Vitae of Proposed Key Professional Staff

(g)Form TECH-7: Staffing Schedule

(h)Form TECH-8: Work schedule

2.3.5 The technical proposal must not include any financial information

Part 2: Financial Proposal

2.3.6 In preparing the Financial Proposal, consultants are expected to take into account the requirements and conditions of the RFP documents. The preparation of Financial Proposal should follow Standard Forms. It should list all costs associated with the Assignment, including (a) remuneration to the staff and (b) rentals/fixed rates/reimbursable such as subsistence (per diem, housing), transportation (for mobilization and demobilization), services and equipment (vehicles, office equipment, furniture, and supplies), office rent, insurance, printing of documents, training, software key, etc. as components of this assignment.

2.3.7 The Financial Proposal should clearly identify and include all the taxes, duties, fees, levies and other charges imposed under the applicable law, on the consultants, and their personnel, and include as part of their offer, and show only GST separately

2.3.8 The cost of the project is output based even though man months are given in the data sheet. The financial bid approved by the client and shown in the agreement is fixed and shall not be increased under any circumstances, unless and otherwise there is an addition in the scope of work.

2.3.9 Conditional Tenders/bids shall not be accepted.

2.4 SUBMISSION, RECEIPT AND OPENING OF PROPOSALS

- 2.4.1 The original proposal shall be prepared in indelible ink. It shall contain no inter-lineation or overwriting, except as necessary to correct errors made by the firm itself. Any such corrections must be initialed by the person who signs the Proposals
- 2.4.2 Each of the proposals, along with their relevant enclosures should be bound, paginated, with an index of submission on the first page. Unbounded submissions are liable to be treated as non-responsive.
- 2.4.3 An authorized representative of the firm shall self attest all pages of original Technical and Financial Proposals. The representative's authorization shall be in the form of a written power of attorney accompanying the Proposal, or in any other form demonstrating that the representative has been duly authorized to sign. The (original) signed Technical and Financial proposals shall be marked "ORIGINAL"
- 2.4.4 Consultant must submit **one original and two (2) copies of technical and one original financial proposal only**. The Technical Proposal (1 original + 2 copies) must be in one envelop (Cover-1) while the Financial Proposal in original will be in a separate cover and sealed (Cover-2). The envelopes must be clearly marked on top as "Part-1: Technical Proposal and "Part-2: Financial Proposal". One soft copy of Technical Proposal, in PDF format on CD, should also be placed in the cover containing technical proposals.
- 2.4.5 The two separate envelopes containing the technical and financial proposals, should be placed in one cover and addressed to Metropolitan Commissioner, VMRDA(as per the detailed address given in Data Sheet) and labeled **Revisiting the sanctioned Master Plan-2041 vide G.O.Ms.No.136 MA &UD Dept., Dt.8.11.2021 in its entirety, by incorporating any changes due to objections/suggestions received from the public, stake holders and line departments and Preparation of Zonal Development Plan for Kambalakonda Eco-Sensitive Zone.**
- 2.4.6 The completed proposals must be delivered / submitted on or before the submission time and date as stated in the data sheet. The Authority shall not be responsible for misplacement, losing or pre-matured opening, if the outer envelope is not sealed and / or not marked as stipulated.
- 2.4.7 After the deadline for submission of proposals, the outer envelope and cover-1 marked as "Part-1: Technical Proposal" shall be opened in the presence of the consultants / their Authorized Representatives who choose to attend on the date and time indicated in the data sheet. The financial proposals shall remain sealed and deposited separately

2.5 PROPOSAL EVALUATION

2.5.1 The following procedure shall be adopted in evaluating the proposals:

Technical Proposal:

2.5.2 The Evaluation Committee appointed by the Government shall carry out evaluation of Technical Proposals. The evaluation criteria are point / marks system based as specified in the data sheet. Each responsive proposal shall be attributed a technical score. The consultants are required to give a presentation on the proposed work plan and methodology in responding to Terms of Reference for which 30 Points are allocated out of 100 points before the Evaluation Committee. **The technical proposal should score at least 70% to be considered responsive for financial evaluation.**

Financial Proposal:

2.5.3 After the evaluation of technical proposal is completed, the Authority may notify those consultants whose Technical proposals were considered non-responsive and not qualifying as per RFP Terms of Reference, indicating that their Financial Proposals will be **returned** unopened after completing the selection process

2.5.4 The Authority shall inform the Consultants who have qualified in the Technical Proposal after the evaluation of Technical Proposal before the date of financial bid opening.

2.5.5 The Financial Proposals shall be opened in the presence of the consultants/authorized representatives who choose to attend. The name of the consultant, the technical scores, and the proposed prices shall be read aloud and recorded when the Financial Proposals are opened. The Authority shall prepare minutes of the financial bid opening.

2.5.6 The Evaluation Committee will correct any computational errors, if exist in the financial proposals. When correcting computational errors, in case of discrepancy between a total and partial amount and or between word and figures the formers will prevail.

2.5.7 It is expected that consultants shall determine the costs appropriately and shall take necessary care in allocating budgets adequately by major components of study.

2.5.8 The price bid to be considered for evaluation, GST shall be mentioned separately, but shall include all the other taxes, if any.

2.5.9 The Evaluation Committee shall consider the evaluated financial offer and/or total proposal cost and the score on price quote will be calculated in the following manner.

$$Sf = 100 \times Fm / F$$

in which,

Sf is the 'Financial Score' of the Financial Proposal being evaluated.

Fm is the computed lowest financial proposal (inclusive of all taxes but excluding GST).

F is the Computed Price of the bidder under evaluation (inclusive of all taxes but excluding GST).

The weights given to the Technical and Financial Proposals are:

T = 0.7 (70%)

P = 0.3 (30%)

Proposals will be ranked according to their combined Technical Scores (**St**) and Financial Scores (**Sf**) using the weights indicated above.

T = the weight given to the Technical Proposal;

P = the weight given to the Financial Proposal; and

S = Score

(T + P = 1)

S = St x T + Sf x P

2.5.10 The percentage marks allocated to the lowest evaluated financial proposal will be 100 and to the other bids will be calculated as above.

2.5.11 On completion of Evaluation of Technical and Financial Proposals, final ranking of the proposals will be determined by giving weightage to Technical and Financial Proposal, as specified in the Data Sheet. The firms will be ranked based on their weighted score. The firm achieving the highest combined technical and financial score will be invited for the contract negotiations.

2.6 NEGOTIATIONS

2.6.1 Prior to the expiration of period of validity of proposal, VMRDA shall notify the successful firm who submitted the highest scoring proposal in writing through registered letter, facsimile or email and invite them to negotiate the contract

2.6.2 Negotiations normally take a few weeks. The invited consultant will, as a pre-requisite for attending negotiations, confirm availability of all nominated experts/key personnel and satisfy other pre-negotiation requirements as may be specified by VMRDA. The aim is to reach agreement on all points and initiate a draft contract by the conclusion of negotiations.

2.6.3 Negotiations shall commence with a presentation on Technical proposal on the proposed methodology (work plan), staffing and any suggestions, which may have been made to improve the ToR. These will be discussed. Agreement must then be reached on the final TOR, the staffing which shall indicate staff months, logistics and reporting. These documents then can be incorporated in the contract as "description of services". Special attention shall be paid to clearly defining the required inputs and facilities required from the Authority to ensure satisfactory implementation of the assignment. The Authority shall prepare minutes of negotiations, which will be signed by the Authority and consultant.

2.6.4 It is the responsibility of the Consultant, before starting financial negotiations, to contact the local tax authorities to determine the local tax amount to be paid by the Consultant under the Contract. The financial negotiations will include a clarification (if any) of the

firm's tax liability in the Authority's country, and the manner in which it will be reflected in the Contract; and will reflect the agreed technical modifications in the cost of the services. Unless there are exceptional reasons, the financial negotiations will not involve any discussions on neither the remuneration rates for staff nor other proposed unit rates

2.6.5 Changes agreed upon shall then be reflected in the financial proposal, using proposed unit rates (no negotiation of the unit rates, including the man month rates).

2.6.6 The negotiations shall be concluded with a review of the draft Contract. The Metropolitan Commissioner, VMRDA and the firm will finalize the agreed contract.

2.6.7 If negotiations fail, the Metropolitan Commissioner, VMRDA will invite the second ranked consultant, whose proposal received the second highest score, to negotiate the contract.

2.7 AWARD OF CONTRACT

2.7.1 After completion of negotiations with the consultants, the Authority shall award the Contract to the selected Consultant by Issuing a Letter of Intent.

2.7.2 The successful firm with whom the contract is signed is expected to commence the assignment on the date and at the location specified in the data sheet.

2.8 CONFIDENTIALITY

2.8.1 Information relating to evaluation of proposals and recommendations concerning awards shall not be disclosed to the consultants who submitted the proposals or to other persons not officially concerned with the process, until the winning firm has been notified that it has been awarded the contract.

2.9 RIGHT OF REJECTION

2.9.1 VMRDA reserves right to reject any or all proposals, to waive any informality in such proposals, to request new proposals, to revise the RFP prior to, and including, the pre-proposal meeting date, to proceed to do the work otherwise, withdraw this RFP, not award the work, or not award a portion of work at any time. The receipt of proposals shall not in any way, obligate the VMRDA to enter into a consultancy agreement, or any other contract of any kind with the consultant. All submitted copies of the proposals shall become the property of VMRDA.

2.10 DATA SHEET

Sl.No	DETAILS
1	<p>Name of the Assignment: Revisiting the sanctioned Master Plan-2041 vide G.O.Ms.No.136 MA &UD Dept., Dt.8.11.2021 in its entirety by incorporating any changes due to objections/suggestions received from the public, stakeholders and line departments and Preparation of Zonal Development Plan of Kambalakonda Eco-Sensitive Zone .</p>
	<p>Indicative scope of work which includes but not limited to the following:</p> <ol style="list-style-type: none"> 1. Review and Revisiting of Master Plan for VMRDA – 2041 and notification. 2. Incorporation of objections/suggestions received from the Public, Stakeholders and Line departments in Master Plan 2041. 3. Preparation of Zonal Development Plan for Kambalakonda Eco-Sensitive Zone as per the guidelines issued vides Gol Gazette No.1206, S.O.1366(E), Dt.28.4.2017. 4. Modification of Zonal Development Promotion Regulations (ZDPR) if necessary.
2.	<p>Name of the Authority: The Metropolitan Commissioner, Visakhapatnam Metropolitan Region Development Authority (VMRDA), 9th Floor, UdyogBhavan Complex, Siripuram, Visakhapatnam-530003, AP, India, Phones: 0891-2754133- 34, Fax: 0891-2754189. Email: mcvmrda@gmail.com; cupvmrda@gmail.com</p>
3.	<p>Method of Selection of the Consultant for the Assignment: Quality & Cost Based Selection(QCBS)Method.</p>

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

4.	Information on 'Key Dates' for the Request for Proposal(RFP)	
	Event	Key Dates & Time
a.	Issue of RFP (Bid) Document	
b.	Submission of queries/Clarifications by prospective/interested consultants through email	
c.	Last Date for Submission of Bids(At O/o. Metropolitan Commissioner, , VMRDA, Visakhapatnam(PDD – Proposal Due Date)	Submission of bids extended till 22.04.2025; 03:00 PM.
d.	Opening of Technical Proposals (Cover-1) by the MC of the Authority	
e.	Presentation by the consultant. (At O/o Metropolitan Commissioner, , VMRDA, Visakhapatnam)	
f.	Opening of Financial Bids (Cover-2)(At O/o Metropolitan Commissioner, , VMRDA, Visakhapatnam)	
g.	Contract Negotiations with the Preferred Bidder	Will be intimated
h.	Letter of Award	
i.	Signing of Contract Agreement	
j.	Commencement of Services	
Note: Bid Processing Fees (Non-refundable) (Demand Draft may be drawn from any scheduled commercial bank in favour of Metropolitan Commissioner, , VMRDA, payable at 'Visakhapatnam')		Rs.50,000/- (Indian Rupees Fifty thousand only) paid through the Demand Draft (DD)

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

S.No.	DETAILS
5.	<p>Financial proposals have to be submitted together with Technical & Business proposals (Separately) : (QCBS Method), EMD of Rs.10,00,000/- in the form of Bank Guarantee which will be valid for 180 days beyond submission date has to be submitted along with financial proposals</p> <p>1.Beneficiary Account Name: Metropolitan Commissioner, VMRDA</p> <p>2.Bank Account No: 164901000004444</p> <p>3.Bank IFSC Code: IOBA0001649</p> <p>4.Name of Bank and Bank Branch Address: Indian Overseas Bank, VUDA Branch(1649), Udyog Bhavan, C Block, VMRDA Complex, Siripuram, Visakhapatnam – 530 003.</p>
6	Technical and Financial proposals remain valid for 180 days after the submission date
7	The contact address for any clarifications in writing: The Metropolitan Commissioner, , VMRDA, Visakhapatnam, 9th Floor, Udyog Bhavan, Siripuram, Visakhapatnam-530003,AndhraPradesh,India ; Email: mcvmrda@gmail.com
8	All Correspondence / Proposals shall be submitted in English only .
9	Short listed bidders may associate with other short listed Consultants: No
10	Amounts payable by the Authority to the Consultant under the contract is subject to local taxation: Yes
11	Consultant to state local cost in the national currency (INR): Yes
12	Consultant must submit two (2) Parts - one (1) original and two (2) copies of the Technical Proposal and one (1) original of Financial Proposal in hardbound form with page numbers and in soft copy as well.
13	Financial Proposal to be submitted in sealed envelope: Yes

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

14	<p>To be eligible for evaluation of its Proposal, the Applicant shall fulfill the following (minimum qualification criteria):</p> <p>Technical Capacity: The applicant should have</p> <p>(1) Experience in the preparation (completion) of at least two (2) statutory master plan of not less than one million population over the past ten (10) years</p> <p>(2) Experience in the preparation (completion) of at least two (2) Detailed Master Planning of Coastal /Metropolitan Region/UDA of not less than one million population.</p> <p>Financial Capacity: The Applicant shall have received a minimum income of 100 million per annum from professional fees during each of the 3 (three) financial years preceding the Proposal Due Date. For the avoidance of doubt, professional fees hereunder refer to fees received by the Applicant for providing advisory or consultancy services to its clients and this shall not include fees received from audit and tax services. In the case of a Consortium/JV, all consortium members may jointly meet this condition.</p>
15	The minimum technical score required to pass is ' 75 ' from a maximum of 100 Points
16	For any further queries contact Smt.V.Shilpa, Chief Urban Planner, VMRDA, Visakhapatnam, Mobile No.+91 – 9866076913, email: cupvmrda@gmail.com
17	For all the upcoming new/edited plans & reports which are to be published shall be submitted in both English & Telugu languages.
	a) Each Key Staff proposed shall be associated with only one consultant/consortium/ JV and if the same member is proposed by two firms, the CV of the person so proposed will not be considered for evaluation in both the firms;
	b) Consortium / JV Allowed – Yes ; Maximum Consortium / JV Members Allowed – TWO (2) Association of one firm in two/multiple consortiums is Not allowed
	c) Estimated number of professional person-months required for the assignment: 39 Person – months for Key Professionals/Personnel, and 39 Person-months for Technical Support Staff.
	d) Local Language is Telugu.
18	The Liability of the Consultant to the Client is equal to the value of the Contract and shall be extended for a period of 2 years post publication of final Master Plan.

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

Note: 1. Team Leader may not be required to be present on site for entire project period, but shall make himself available in person as and when required for the Project and when required by the client on short notice in Visakhapatnam.

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

KEY PROFESSIONALS The minimum required credential / experience of proposed key staff is				
S.No	Position	Professional Experience	Qualification and Specific Expertise	Person Months
1.	Team Leader cum Urban and Regional Planner	Minimum 15 years	<p>Team Leader cum Urban and Regional Planner :</p> <p>Shall have Postgraduate degree in Planning from an accredited college or University. Shall have experience as Team Leader for Urban and Regional Planning assignments of similar magnitude and nature. Should have relevant experience as Team Leader/Project Director in formulation of Regional Plans/Sub-Regional Plans/ Metropolitan Regional Plans/Master Plans/Structure Plans with a population more than 1 million in India or abroad.</p>	6
2.	Project Manager-cum Planner	Minimum 10 years	<p>Shall have Postgraduate / Postgraduate Diploma in Planning/ Development Studies from an accredited college or University. Shall have experience as Project Manager/Coordinator for similar assignments. Should have experience in managing surveys/field studies/data analysis/ mapping/ Consultation. Project Manager cum Urban & Regional Planner along with the supported staff to be stationed on site from start to completion of the project.</p>	9

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KEY PROFESSIONALS				
The minimum required credential / experience of proposed key staff is				
S.No	Position	Professional Experience	Qualification and Specific Expertise	Person Months
3.	Transportation Planner	Minimum 10 years	Shall have Masters degree in Transportation Planning with graduation in Civil Engineering or Architecture from an accredited college or University. Shall have relevant experience in transport planning assignments in Metropolitan cities/regions of similar magnitude, size and nature in India or abroad. Knowledge on National Transport Policy and JNNURM is desirable. Should have experience as Transport Modeller/Land use Transport Modeller in similar kinds of assignments.	4
4.	Urban Planner	Minimum 10 years	Shall have Postgraduate degree in Planning from an accredited college or University. Shall have experience in Urban and Regional Planning assignments of similar magnitude and nature. Should have relevant experience as Urban Planner in formulation of Regional Plans/Sub-Regional Plans/ Metropolitan Regional Plans/Master Plans/Structure Plans with a population more than 1 million in India or abroad.	9

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

KEY PROFESSIONALS				
The minimum required credential / experience of proposed key staff is				
S.No	Position	Professional Experience	Qualification and Specific Expertise	Person Months
5.	Environmental Specialist	Minimum 10 years	Shall have at least master degree in Environmental planning / Engineering / Science from an accredited college/university. Should have experience in preparation of strategic Environment plans, EIA and EMP in area development projects. Should be conversant with safeguard policies of national and international funding agencies.	2
6.	GIS Engineer	Minimum 10 years	Shall have Masters/Post graduate diploma in Remote sensing or in GIS/ Planning from an accredited college /university. Should have worked in the capacity of a GIS expert in similar area development projects. Should have the experience of interpretation of satellite imageries and preparation of a base map for an assignment of similar scale.	9

18. Criteria, sub-criteria point system for evaluation of Technical Proposal are:

1.	Specific experience of the consultants related to the assignment			
	a.	Experience in number of Urban and Regional Planning Projects, especially Master Plan/Structure Plan/ Development plan Regional and Sub-Regional Plans. Documentary evidence, at least, copy of notification of draft Plan needs to be enclosed. Experience in City Development Plans (CDP) prepared for JnNURM funding or any other State funding and Concept Regional Plan / Development projects will not be considered Each Project carries 2 Points(Maximum of 6 Points)	6	20
	b.	Experience in number of Master Plan/Regional Plans/ Structural Plans for regions of geographical area of at least 500 sq.km. anywhere in India or abroad. Experience of parent / affiliate company/ will also be considered for assessment of technical capacity of the bidders, if approached as a joint venture. Experience in Corridor Development Plans/ Concept Regional	6	
	c.	Experience of working on DPRs for industrial estates / special economic zones / special investment zones / ports Each Project carries 1 Point	2	
	d.	Experience of conducting market demand assessment for new cities / urban areas / industrial townships / clusters / SEZs / ports On-going projects are also considered into criteria. Each Project carries 1 Point	2	
	e.	Experience in number of projects involving GIS based base map preparation including ground truthing . Documentary evidence, at least, copy of few pages of contract agreement/letter of award from Authority need to be enclosed. Each Project carries 1 Point	2	
	f.	Turn over for immediate preceding 3 years (Not less than Rs.100 millions/annum) and financial statements certified by statutory auditors. In case of Indian subsidiary of International firm, the credentials and turnover of its parent company may also be considered subject to Submission of proposal as a joint venture (i.e., Joint Venture between parent company & Indian Subsidiary),submission of written documents such as their Chartered Documents etc.	2	

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

	Apart from financial turnover of the parent company, the technical credential [eligible projects] will also be considered if approached as a JV.			
2.	Adequacy of the proposed work plan and methodology in responding to Terms of Reference (ToR) for the three plans separately. Presentation to HoDs Committee.			
	a.	a) Appreciation of Project Area, Comments of ToR and understanding of the assignment	10	30
		B) Approach and Methodology for overall scope of work	10	
		C) Work Plan, Activity Schedule and Staffing Schedule	10	
3.	Qualification and Competence of the Key Personnel for this assignment			
		1 Team Leader-cum-Urban and Regional Planner	16	50
		2 Project Manager-cum-Planner	8	
		3 Transportation Planner	8	
		4 Urban Planner	8	
		5 Environment Specialist	5	
		6 GIS Engineer	5	
4.	The number of points to be assigned to each of the key professional positions shall be determined considering the following three sub criteria and relevant percentage weights.			
		a) Years with Firm (Min 2years) b) Total length of Experience in Master Plan Projects (Min 5years) c) Outside India (Min 2years)	-50% - 40% - 10%	
5.	The Authority will provide the following inputs and facilities: Data, Services and Facilities to be provided to			

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

	a)	All approved Master and Zonal Development Plans and Associated Base Maps		
	b)	Andhra Pradesh Metropolitan Region and Urban Development Authorities Act 2016		
	c)	Introduction letters		
	d)	Assistance in consultation with major stakeholders		
6	The expected date of commencement of consulting services: After getting approval from the Government and on issue of letter of award			
7	The consultancy for all the plans as per the priority detailed below is to be completed within 9 Calendar Months from the date of commencement of the consulting services. The firm shall initiate the services from the date of signing of the Contract Agreement. Project shall be completed within a period of 9months from the commencement date.			
Stage -1		1. Review and revisiting of Master Plan – 2041 in its entirety and notification.		
Stage -		2. Incorporation of objections/suggestions received from the Public, Stakeholders and Line departments in Master Plan 2041. 3. Final Draft MP Submission to the Government		
Stage-3		4. Preparation of a Zonal Development Plan for Kambalakonda Eco-sensitive Zone as per the guidelines issued vide Gol Gazette No.1206, S.O. 1366(E), Dt.28.4.2017. 5. Modification of ZDPRs if necessary.		

Note:

1. For all the submitted projects, documentary evidence is a must.

SECTION – 3

TECHNICAL PROPOSAL – STANDARD FORMS

SECTION 3: TECHNICAL PROPOSAL – STANDARD FORMS

Form TECH 1	Technical Proposal Submission Form
Form TECH 2	Average Annual Turnover of Applicant (All Consortium Partners in case of JV/Consortium)
Form TECH 3	Format for Joint Bidding Agreement (in case of JV/Consortium)
Form TECH 4	Format for Power of Attorney for Authorized representative
Form TECH 5	Format for Power of Attorney for Lead Member of JV/ Consortium
Form TECH 6	Firm/Consortium's Profile and Experience
Form TECH 7	Comments and Suggestions on the (a) Terms of Reference (b) on data services, and facilities to be provided by the employer; and (c) Appreciation of Assignment.
Form TECH 8	Description of the methodology and work plan for performing the assignment.
Form TECH 9	Team and tasks assignment
Form TECH 10	Format of Curriculum Vitae of Proposed Key Professional Staff.
Form TECH 11	Staffing Schedule
Form TECH 12	Work Schedule

FORM TECH 1:

TECHNICAL PROPOSAL SUBMISSION FORM

To,
The Metropolitan Commissioner,
Visakhapatnam Metropolitan Region
Development Authority
Visakhapatnam
Andhra Pradesh, India.

Location:
Date:

Sir,

Sub: Hiring of Consultancy Services for **Review and Revisiting the sanctioned Master Plan-2041 by incorporating any changes due to objections/suggestions received from the public, stake holders and line departments, and Preparation of Zonal Development Plan for Kambalakonda Eco-Sensitive Zone-** Technical Proposal.

We, the undersigned offer to provide the consulting services for the above in accordance with your Request for Proposal dated [Date], and our Proposal. We are hereby submitting our Proposal which includes this Technical Proposal, and a Financial Proposal sealed under a separate envelope

If negotiations are held during the period of validity of the Proposal i.e., before [date], we undertake to negotiate on the basis of the proposed staff. Our Proposal is binding upon us and subject to the modifications resulting from contract negotiations

We understand you are not bound to accept any Proposal you receive.

We remain.

Yours Sincerely,

Authorized Signature (in Full and Initials)

Name and Title of Signatory:

Name of Firm:

Address:

FORM TECH 2:

**Average Annual Turnover of Applicant (All Consortium Partners in case of JV/Consortium –
attach a separate sheet for each member of JV)**

S. No	Financial Years	Revenue from Consultancy Services (INR)
1.	2021-2022	
2.	2022-2023	
3.	2023-2024	
	[Average Annual Turnover]	[indicate sum of above divided by 3]

Certificate from the Statutory Auditor

This is to certify that [name of company] [registered address] has received the payments shown above against the respective years.

Name of Authorized Signatory

Designation

Name of firm

Signature of Authorized Signatory

Seal of Audit firm

Note:

1. In case of a consortium, above form has to be submitted for each consortium member and Minimum Eligibility Criteria for revenue may be satisfied by any member of consortium/JV or all members of the consortium/JV jointly.
2. In case the Consultant does not have a statutory auditor, it may provide the certificate from its Chartered Accountant.
3. If 2015-2016 accounts are still being audited, please provide provisional figures.

FORM TECH 3:
Format for Joint Bidding Agreement (in case of JV / Consortium)

(To be executed on stamp paper of appropriate value)

THIS JOINT BIDDING AGREEMENT is entered into on this the [date in words] day of [month in words] [year in “yyyy” format].

AMONGST

1. **[COMPANY NAME]**, a company incorporated under the Companies Act, 1956 and having its registered office at [registered address] (hereinafter referred to as the “First Part” which expression shall, unless repugnant to the context include its successors and permitted assigns);

AND,

2. **[COMPANY NAME]**, a company incorporated under the Companies Act, 1956 and having its registered office at [registered address] (hereinafter referred to as the “Second Part” which expression shall, unless repugnant to the context include its successors and permitted assigns);

The above mentioned parties of the [FIRST, SECOND AND THIRD] PART are collectively referred to as the “Parties” and each is individually referred to as a “Party”.

WHEREAS,

- a) Visakhapatnam Metropolitan Region DEVELOPMENT AUTHORITY (VMRDA) having its office at the 9th Floor, UdyogBhavan, Siripuram, Visakhapatnam-530003, Andhra Pradesh, India (hereinafter referred to as the “Authority” which expression shall, unless repugnant to the context or meaning thereof, include its administrators, successors and assigns) has invited proposals (“the Applications”) by its Request for **Proposal No. XXXXXXXXXXXXX** dated **February, 2025** (the “RFQ CUM RFP”) for appointment of consultant for **Revisiting the sanctioned Master Plan-2041 vide G.O.Ms.No.136 MA &UD Dept., Dt.8.11.2021 in its entirety, by incorporating any changes due to objections/suggestions received from the public, stake holders and line departments, and Preparation of Zonal Development Plan for Kambalakonda Eco-Sensitive Zone.** (the “Consultancy”).
- b) The Parties are interested in jointly bidding for the Consultancy as members of a Consortium and in accordance with the terms and conditions of the RFQ CUM RFP document and other bid documents in respect of the Consultancy, and
- c) It is a necessary condition under the Consultancy document that the members of the Consortium shall enter into a Joint Bidding Agreement and furnish a copy thereof with the Application.

NOW IT IS HEREBY AGREED as follows:

1. Definitions and interpretations: In this Agreement, the capitalized terms shall, unless the context otherwise requires, have the meaning ascribed thereto under the RFP
2. Consortium

- a) The Parties do hereby irrevocably constitute a consortium (the “Consortium”) for the purposes of jointly participating in the selection process for the Consultancy.
- b) The Parties hereby undertake to participate in the Bidding process only through this Consortium and not individually and/ or through any other consortium constituted for this Consultancy, either directly or indirectly or through any of their Affiliates.
3. Covenants: The Parties hereby undertake that in the event the Consortium is declared the selected Consultant and awarded the Consultancy, the Parties shall enter into a contract for consultancy services (“Contract”) with the Authority and for performing all obligations as the Consultant in terms of the Contract for the Consultancy.
4. Role of the parties: The Parties hereby undertake to perform the roles and responsibilities as described below:
 - a) Party of the First Part shall be the Member in Charge of the Consortium and shall have the power of attorney from all Parties for conducting all business for and on behalf of the Consortium during the selection process for the Consultancy and until the Effective Date under the Contract;
 - b) Party of the Second Part shall be **[COMPANY NAME]**; and
Party of the First Part shall be the Member in Charge of the Consortium and shall have the power of attorney from all Parties for conducting all business for and on behalf of the Consortium during the selection process for the Consultancy and until the Effective Date under the Contract;
Party of the Second Part shall be [role]; and
5. Joint and Several Liability: The Parties do hereby undertake to be jointly and severally responsible for all obligations and liabilities relating to the Consultancy and in accordance with the terms of the RFP and the Contract, for the performance of the Contract.
6. Member in-charge: Without prejudice to the joint and severe liability of all the Parties, each Party agrees that it shall exercise all rights and remedies under the Contract through the Member in Charge and the Authority shall be entitled to deal with such Member in Charge as the representative of all Members. Each Party agrees and acknowledges that:
 - a) Any decision (including without limitation, any waiver or consent), action, omission, communication or notice of the Member in Charge on any matters related to the Contract shall be deemed to have been on its behalf and shall be binding on it. The Authority shall be entitled to rely upon any such action, decision or communication from the Member in Charge;
 - b) consolidated invoices for the services in relation to the Consultancy performed by all the Members shall be prepared and submitted by the Member in Charge and the Authority shall have the right to release payments solely to the Member in Charge and the

Authority shall not in any manner be responsible or liable for the inter se allocation of payments, works etc. among the Parties;

- c) any notice, communication, information or documents to be provided to the Consultant shall be delivered to the authorized representative of the Consultant (as designated pursuant to the Contract) and any such notice, communication, information or documents shall be deemed to have been delivered to all the Parties.
7. Representation of the Parties: Each Party represents to the other Parties as of the date of this Agreement that:
- a) Such Party is duly organized, validly existing and in good standing under the laws of its incorporation and has all requisite power and authority to enter into this Agreement;
 - b) The execution, delivery and performance by such Party of this Agreement has been authorised by all necessary and appropriate corporate or governmental action and a copy of the extract of the charter documents and board resolution/ power of attorney in favour of the person executing this Agreement for the delegation of power and authority to execute this Agreement on behalf of the Party is annexed to this Agreement, and will not, to the best of its knowledge:
 - i. require any consent or approval not already obtained;
 - ii. violate any Applicable Law presently in effect and having applicability to it;
 - iii. violate the memorandum and articles of association, by-laws or other applicable organisational documents thereof;
 - iv. violate any clearance, permit, concession, grant, license or other governmental authorisation, approval, judgement, order or decree or any mortgage agreement, indenture or any other instrument to which such Party is a party or by which such Party or any of its properties or assets are bound or that is otherwise applicable to such Party; or
 - v. create or impose any liens, mortgages, pledges, claims, security interests, charges or Encumbrances or obligations to create a lien, charge, pledge, security interest, encumbrances or mortgage in or on the property of such Party, except for encumbrances that would not, individually or in the aggregate, have a material adverse effect on the financial condition or prospects or business of such Party so as to prevent such Party from fulfilling its obligations under this Agreement;
 - c) this Agreement is the legal and binding obligation of such Party, enforceable in accordance with its terms against it; and
 - d) there is no litigation pending or, to the best of such Party's knowledge, threatened to which it or any of its Affiliates is a party that presently affects or which would have a material adverse effect on the financial condition or prospects or business of such Party in the fulfilment of its obligations under this Agreement.
8. Termination: This Agreement shall be effective from the date hereof and shall continue in full force and effect until the Effective Date under the Contract, in case the

Consultancy is awarded to the Consortium. However, in case the Consortium is not selected for award of the Consultancy, the Agreement will stand terminated upon intimation by the Authority that it has not been selected and upon return of the Bid Security by the Authority.

9. Miscellaneous

- a) This Joint Bidding Agreement shall be governed by laws of India.
- b) The Parties acknowledge and accept that this Agreement shall not be amended by the Parties without the prior written consent of the Authority.

IN WITNESS WHEREOF THE PARTIES ABOVE NAMED HAVE EXECUTED AND DELIVERED THIS AGREEMENT AS OF THE DATE FIRST ABOVE WRITTEN.

SIGNED, SEALED & DELIVERED

For and on behalf of

MEMBER IN-CHARGE by: **[COMPANY NAME]**

[Signature]

[Name]

[Designation]

[Address]

SIGNED, SEALED & DELIVERED

For and on behalf of

SECOND PART by: **[COMPANY NAME]**

[Signature]

[Name]

[Designation]

[Address]

In presence of:

- 1. [Signature, name and address of witness]
- 2. [Signature, name and address of witness]

Notes:

1. The mode of the execution of the Joint Bidding Agreement should be in accordance with the procedure, if any, laid down by the Applicable Law and the charter documents of the executant(s) and when it is so required, the same should be under common seal or official seal of all members.
2. Each Joint Bidding Agreement should attach a copy of the extract of the charter documents and documents such as resolution / power of attorney in favour of the person executing this Agreement for the delegation of power and authority to execute this Agreement on behalf of the Consortium Member.
3. For a Joint Bidding Agreement executed and issued overseas, the document shall be legalised by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney has been executed.

FORM TECH 4:
Format for Power of Attorney for Authorised representative

Know all men by these presents, We, [name of organization and address of the registered office] do hereby constitute, nominate, appoint and authorise Mr / Ms [name], son/ daughter/ wife of [name], and presently residing at [address], who is presently employed with/ retained by us and holding the position of [designation] as our true and lawful attorney (hereinafter referred to as the “Authorised Representative”), with power to sub- delegate to any person, to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal for and selection as consultant for [name of assignment], by Visakhapatnam Metropolitan Region Development Authority (the “Authority”) including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-bid and other conferences and providing information/ responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with the Authority in all matters in connection with or relating to or arising out of our Proposal for the said Project and/or upon award thereof to us until the entering into of the Contract with the Authority.

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorised Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorised Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, [name of organization], THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS [date in words] DAY OF [month] [year in “yyyy” format].

For [name and registered address of organization]

[Signature]

[Name]

[Designation]

Witnesses:

1. [Signature, name and address of witness]
2. [Signature, name and address of witness]

Accepted

[Signature]

[Name]

[Designation]

[Address]

Notes:

1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under seal affixed in accordance with the required procedure.
2. Wherever required, the Applicant should submit for verification the extract of the charter documents and other documents such as a resolution/power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Applicant.
3. For a Power of Attorney executed and issued overseas, the document will also have to be legalised by the Indian Embassy and notarised in the jurisdiction where the Power of Attorney is being issued. However, the Power of Attorney provided by Applicants from countries that have signed The Hague Legislation Convention, 1961 are not required to be legalised by the Indian Embassy if it carries a conforming Apostille certificate.

FORM TECH 5:

Format for Power of Attorney for Lead Member of JV/ Consortium

(To be executed by all members of the Consortium)

Whereas the Visakhapatnam Metropolitan Region Development Authority (the “Authority”) has invited proposals from empanelled applicants for selection of consultant for [name of assignment], (the “Consultancy”).

Whereas, [name of Party], [name of Party] and [name of Party] (collectively the “Consortium”) being Members of the Consortium are interested in bidding for the Consultancy in accordance with the terms and conditions of the Request for Proposal and other connected documents in respect of the Consultancy, and

Whereas, it is necessary for the Members of the Consortium to designate one of them as the Member in-charge with all necessary power and authority to do for and on behalf of the Consortium, all acts, deeds and things as may be necessary in connection with the Consortium’s bid for the Consultancy and its execution.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS,

We, [name of Party] having our registered office at [registered address], M/s. [name of Party], having our registered office at [registered address], and M/s. [name of Party], having our registered office at [registered address], (hereinafter collectively referred to as the “Principals”) do hereby irrevocably designate, nominate, constitute, appoint and authorise M/s [name of Member In-charge], having its registered office at [registered address], being one of the Members of the Consortium, as the Member In-charge and true and lawful attorney of the Consortium (hereinafter referred to as the “Attorney”) and hereby irrevocably authorise the Attorney (with power to sub- delegate to any person) to conduct all business for and on behalf of the Consortium and any one of us during the bidding process and, in the event the Consortium is awarded the Contract, during the performance of the services related to the Consultancy, and in this regard, to do on our behalf and on behalf of the Consortium, all or any of such acts, deeds or things as are necessary or required or incidental to the submission of its bid for the Consultancy, including but not limited to signing and submission of all applications, bids and other documents and writings, accept the Letter of Acceptance, participate in bidders’ and other conferences, respond to queries, submit information/documents, sign and execute contracts and undertakings consequent to acceptance of the bid of the Consortium and generally to represent the Consortium in all its dealings with the Authority, and/ or any other government agency or any person, in all matters in connection with or relating to or arising out of the Consortium’s bid for the Consultancy and/ or upon award thereof until the Contract is entered into with the Authority.

AND hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us/ Consortium.

IN WITNESS WHEREOF WE THE PRINCIPALS ABOVE NAMED HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS [date in words] DAY OF [month] [year in yyyy format].

SIGNED, SEALED & DELIVERED For and on behalf of

MEMBER IN-CHARGE by: **COMPANY NAME]**

[Signature]

[Name]

[Designation]

[Address]

SIGNED, SEALED & DELIVERED

For and on behalf of

SECOND PART by: **[COMPANY NAME]**

[Signature]

[Name]

[Designation]

[Address]

In presence of:

1. [Signature, name and address of witness]
2. [Signature, name and address of witness]

Notes:

1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal or official seal of all members.
2. Wherever required, the Applicant should submit for verification the extract of the charter documents and other documents such as a resolution/power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Applicant.
3. For a Power of Attorney executed and issued overseas, the document will also have to be legalised by the Indian Embassy and notarised in the jurisdiction where the Power of Attorney is being issued. However, the Power of Attorney provided by Applicants from countries that have signed The Hague Legislation Convention, 1961 are not required to be legalised by the Indian Embassy if it carries a conforming Apostille certificate.

FORM TECH 6:

FIRM's / CONSORTIUMS' PROFILE AND EXPERIENCE

A. Consultant's Organization

(Provide not more than 5 pages by each member of the Consortium)

B. Consultant's Experience (Relevant Services Carried Out in the Last Ten Years that Best Illustrate qualifications, using the format below, provide information on each reference assignment for which your firm/ Consortium (Not exceeding more than 40 pages)

Assignment Name:		Country:	
Location within Country:		Professional Staff Provided by Your Firm/ Entity (Profiles).	
Name of Employer:		No. of Staff:	
Address:		No. of Staff-Months: Duration of Assignment:	
Start Date(Month/Year):	Completion Date(Month/ Year):	Approx. Value of Services (in:	
Name of Associated Consultants, if any:		No. of Months of Professional Staff, provided by Associated Consultants:	
Name of Senior Staff(Project Director/Coordinator, Team Leader)involved and functions performed:			
Narrative Description of Project:			
Description of Actual Services Provided by Your Staff:			

Firm's Name:

FORM TECH 7:

Comments and Suggestions on the

(a) Terms of Reference

(b) On data services, and facilities to be provided by the employer and

(c) Appreciation of Assignment.

A) On the Terms of Reference:

1)

2)

3)

4)

5)

B) On the Data, Services, and Facilities to be provided by the Employer

1)

2)

3)

4)

5)

C) Appreciation of Assignment

1)

2)

3)

4)

5)

FORM TECH 8:

DESCRIPTION OF THE METHODOLOGY AND WORK PLAN FOR PERFORMING THE ASSIGNMENT

a) Technical Approach and Methodology: In this, the consultants explain their understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. The consultants shall highlight the problems being addressed and their importance, and explain the technical approach they would adopt to address them. The consultants shall also explain the methodologies they propose to adopt and highlight the compatibility of those methodologies with the proposed approach.

b) Work Plan: In this chapter, the consultants shall propose the main activities of the assignment, their content and duration, phasing and interrelations, milestones, and delivery dates of the reports. The proposed work plan shall be consistent with the technical approach and methodology, showing understanding of the ToR and ability to translate them into a feasible working plan. A list of the final documents, including reports, drawings, and tables to be delivered as final output, shall be included here. The work plan should be consistent with the Work Schedule of Form TECH-8.

c) Organization and Staffing: In this chapter, the consultants shall propose the structure and composition of the team. The consultants shall list the main disciplines of the assignment, the key expert responsible, and proposed technical and support staff.

FORM TECH 9:

TEAM COMPOSITION AND TASKS' ASSIGNMENT

1. Key Personnel and Managerial Staff

S. No.	Name	Position	Task
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			

2. Technical Support Staff

S. No.	Name	Position	Task
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			

FORM TECH 10:

FORMAT OF CURRICULUM VITAE OF PROPOSED KEY PROFESSIONAL STAFF

Proposed Position:

Name of Firm:

Name of Staff:

Profession:

Date of Birth:

Years with Firm/ Entity: _____ **Nationality:** _____

Membership of Professional Associations: _____

Detailed Tasks

Assigned: _____

Key Qualifications:

[Give an outline of staff member's experience and training most pertinent to tasks on assignment. Describe degree of responsibility held by staff member on relevant previous assignments and give dates and locations. Use about a page.]

Education

[Summarize college/ university and other specialized education of staff member, giving names of schools, dates attended, and degrees obtained. Use about a page.]

Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, names of employing organizations, titles of positions held, and locations of assignments. For experience in last ten years, also give types of activities performed and Employer references, where appropriate. Use about 5 pages.]

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

Languages:

[For each language indicate proficiency: excellent, good, fair, or poor, in speaking, reading and writing]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describes me, my qualifications, and my experience.

_____ Date:

(Signature of staff member or authorized representative of the Firm) Day/Month/Year

Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone

FORM TECH 11:
STAFFING SCHEDULE

S. No.	Name	Position	Months (in the Form of a Bar Chart)												
			1	2	3	4	5	6	7	8	9	10	11	12	
															Sub Total (1)
															Sub Total (2)
															Sub Total (3)
															Sub Total (4)

Signature

(Authorized Representative)

Full Name

Title

Address _____

FORM TECH 12:

WORK SCHEDULE

A. Field Investigation and Study Item:

S. No.	Item of Work/Task/Sub-Task	Month Wise Program (in the form of Bar Chart) (1 st , 2 nd , etc are months from the start of the assignment)							
		1 st	2 nd	3 rd	4 th				

B. Completion and Submission of Reports

S.No	Report*	Program (Date)
1.	Inception Report	
2.	Reports	

*As indicated in ToR and may be additionally added by Consultants based on Approach and Method as required for the Assignment.

(Consultants will indicate as per the requirement)

SECTION – 4

FINANCIAL PROPOSAL – STANDARD FORMS

SECTION 4:

FINANCIAL PROPOSAL- STANDARD FORMS

Financial Proposal Standard Forms shall be used to prepare the Financial Proposal according to the instructions provided in the RFP.

Form FIN 1: Financial Proposal Submission Form

Form FIN 2: Summary of Costs

Form FIN 3: Breakup of Cost

Form FIN 4: Breakup of Remuneration

Form FIN 5: Breakup of Reimbursable Expenses

Form FIN 6: Breakup of Miscellaneous Expenses

FORM FIN 1:

FINANCIAL PROPOSAL SUBMISSION FORM

To,
The Metropolitan Commissioner,
Visakhapatnam Metropolitan
Region Development Authority, Date:
Visakhapatnam
Andhra Pradesh, India.

Location:

Sir,

Sub: Hiring of Consultancy Services for **Revisiting the sanctioned Master Plan- by incorporating any changes due to objections/suggestions received from the public, stake holders and line departments, and Preparation of Zonal Development Plan for Kambalakonda Eco-Sensitive Zone.-** Financial Proposal.

We, the undersigned, offer to provide the consulting services for the above in accordance with your Request for Proposal dated [Date], and our (Technical and Financial Proposal). Our attached financial proposal is for the sum of (Amount in words and figures), which is inclusive of all taxes excluding GST. Amount of GST we have estimated at [Amount(s) in words and figures]

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiry of the validity period of the Proposal, i.e., [Date].

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We understand that you are not bound to accept any Proposal You receive.

We remain,

Yours sincerely,

Authorized Signature:[in Full and initials]

Name and Title of Signatory:

Name of Firm:

Address:

FORM FIN 2:

SUMMARY OF COSTS

S. No.	Description	Local Currency (INR)
1.	Remuneration including	
2.	Reimbursable expenses	
3.	Miscellaneous expenses	
4.	TOTAL COSTS (excluding Service Tax)	
5.	GST	
6.	TOTAL COSTS (inclusive of all taxes)	

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

FORM FIN 3:

BREAK UP OF COSTS

S.No	Cost Component	Local Currency (INR)
1.	Remuneration	
2.	Reimbursable	
3.	Miscellaneous expenses	

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

FORM FIN 4:

BREAK UP OF REMUNERATION

Sl. No.	Name	Position	Staff Months	Remuneration			Amount (INR)
				Indicate Currency (INR)	Rate (INR)	Amount (INR)	
1.							
2.							
3.							
Total Remuneration in INR							

FORM FIN 5:

BREAK UP OF REIUMBURSABLE EXPENSES

S. No.	Description	Unit	Quantity	Unit Price (INR)	Amount (INR)
1.	Return Flights between	Trip			
2.	Miscellaneous Travel Expenses	Trip			
3.	Subsistence Allowance	Day			
4.	Local Transportation Costs*				
5.	Office Rent/Accommodation, Clerical Assistance, etc.				
6.	Surveys (cost of each surveylisted in Table 1 of Section- 5 of RFP, along with quantities is to be followed. In addition, consultants may add additional surveys and				
Total Reimbursable Expenses (INR)					

***Consultants to add more rows as required**

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

FORM FIN 6:

BREAK UP OF MISCELLANEOUS EXPENSES

Sl No.	Description	Unit	Quantity	Unit Price (INR)	Amount (INR)
1.	Office Supplies, Utilities and Communication				
2.	Drafting reproduction of reports				
3.	Office Furniture and Equipment: Computers, etc.				
4.	Software				
5.	Training				
6.	Office and establishment set up				
Total Miscellaneous Expenses (INR)					

Note: Add more rows as needed

SECTION – 5

TERMS OF REFERENCE

SECTION 5:

TERMS OF REFERENCE

1. Visakhapatnam is one of the major cities on the east coast of India. It is the second largest city in Andhra Pradesh and is a major port city with a strong industrial base. Visakhapatnam has emerged as one of the major destinations in Andhra Pradesh for private sector investments in industrial, real estate and tourism sectors.
2. Visakhapatnam Urban Development Authority (VUDA), constituted on 17th June 1978, under Andhra Pradesh Urban Areas (Development) Act, 1975 is responsible for (a) effective enforcement of Master Plan through Zoning Regulations and Development Control Rules; (b) conscious intervention in ensuing planned development; (c) quality housing schemes, infrastructure augmentation, BOT projects, PPP/ joint ventures, commercial complexes, recreational facilities, tourism projects, energy efficient measures; and (d) ensuring development of greenery, environmental protection, afforestation and landscaping etc.
3. Subsequently, Visakhapatnam Metropolitan Region Development Authority constituted on 5th September, 2018 under Andhra Pradesh Metropolitan Region and Urban Development Authorities Act, vide G.O.Ms.No.302 MA & UD Department, Dt.5.09.2018.
4. The present VMRDA Master Plan was approved vide G.O.MS.No.136 M.A., dated 08.11.2021, under A P M R & U D A Act, 2016. The G.O. along with List of Villages covered by the Master Plan of Visakhapatnam Development Area is enclosed in **Annexure-1**.
5. The VMRDA planning area spread over three Districts ie., Visakhapatnam, Vizianagaram and Anakapalli 35 Mandals, 895 Villages over an extent of 4380.67 Sqkms. Government has sanctioned Master Plan – 2041 vide G.O.Ms.No.136 MA & UD Department, Dt.8.11.2021 and recently, the Govt. has issued directions vide Memo No: 1455449/M2/2021, Dated: 16.01.2025 to revisit the Master Plan in its entirety so as address any discrepancies in the sanctioned Master Plan.
6. VMRDA intends to seek the services of consultants of international repute, for **‘Consultancy Services for Revisiting the sanctioned Master Plan-2041 vide G.O.Ms.No.136 MA &UD Dept., Dt.8.11.2021in its entirety, by incorporating any changes due to objections/suggestions received from the public, stake holders and line departments and Preparation of Zonal Development Plan for Kambalakonda Eco-Sensitive Zone.– 2041. (here in after referred to as the *Project*).** A map showing VMRDA Area (*together, hereinafter, referred to as the **Project Area***).Mention about Hinterland and connectivity to other parts of INDIA.

A brief on geographical area, constituent administrative area including Municipal Corporation, Municipalities and Nagar Panchayats and villages, existing and projected population is given in Table -1.The other key facts of the Present VMR are:

Table–1: Key Facts on VMR

ITEMS	VMRDA AREA(APPROVED MASTER PLAN AREA - 2041)
Geographical Area (sq.km)	4380.67
Number of Municipal Corporation	1.GreaterVisakhapatnam Municipal Corporation (GVMC) 2. Vizianagaram Municipal Corporation
Number of Municipalities/ Nagar Panchayats (NP)	1. Yelamanchili Municipality. 2. Nellimarla Nagar Panchayat
Number of Villages	895

7. The purpose of the Terms of Reference (ToR) is to describe the context and scope of the consultancy assignment. The Master Plan shall be prepared in accordance with Chapter – IV of Andhra Pradesh Metropolitan Region Development Authorities Act, 2016 and Rules vide G.O.Ms.No.161 MA & UD Department, Dt.17.05.2018.

The purpose of the Terms of Reference (ToR) is to describe the context and scope of the consultancy assignment. An extract of Andhra Pradesh Metropolitan Region and Urban Development Authorities Act 2016 is enclosed in Appendix- 3.

5.2 OBJECTIVES OF THE PROJECT: The Revision of sanctioned Master Plan as per the orders of the Govt. vide Memo No.1455449/M2/2021, Dated: 16.01.2025 to revisit the Master Plan in its entirety so as to address any discrepancies in the sanctioned Master Plan and make it user friendly.

5.3 SCOPE OF SERVICES :

The scope of the services for the preparation of the Master Plan for the present VMR Area will be carried out through three Stages as follows:

Indicative scope of work which includes but not limited to the following:

Stage -1	1. Review and Revisiting of Master Plan for VMRDA – 2041 in its entirety and Notification.
Stage - 2	1. Incorporation of objections/suggestions received from the Public, Stakeholders and Line departments in Master Plan 2041.

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

	2. Submission of final Draft Master Plan to Govt.
Stage -3	1. Preparation of a Zonal Development Plan for Kambalakonda Eco-sensitive Zone as per the guidelines issued vide GoI Gazette No.1206, S.O. 1366 (E), Dt.28.4.2017 2. Modification of ZDPRs if necessary.

Stage -1: 1. Revisiting of Master Plan for VMRDA-2041

Consultants shall review the Existing Master plan and assess the scope of revisiting the Master Plan for VMRDA covering, but not limited to the following:

- a) Corrections to sanctioned Master plan – 2041 and incorporating any realignments or change in land use required by this authority.
- b) Detailed scope to include a Regional High-Speed Semi-Ring road surrounding an urban agglomeration of projected population – 2041, keeping future in perspective connecting Visakhapatnam & Bhogapuram Airport.
- c) Stakeholder Consultations - The Revisiting of Master Plan shall adopt participatory approach by conducting interactive sessions. Therefore, consultants shall devise effective strategy to conduct consultation with stakeholders including civil society of both urban and rural areas, fishermen community, agriculture community, industrialists, traders, elected representatives, academicians, government and non-governmental organizations.
- d) Assistance to VMRDA in notification and finalization of Revised Draft Master Plan.

Stage:2 : 1. Incorporation of objections/suggestions received from the public, Stakeholders and Line departments in Master Plan 2041.

- a) Submission of consolidated report on Objections and suggestions received from public, line departments, stakeholders, public representatives etc
 - b) Assistance to VMRDA in finalization of consolidated report after scrutiny and consideration by Technical Evaluation Committee
3. Incorporation of accepted Objections and suggestions in the Plan for onward submission to the Government for its consideration
- a) Consultants shall facilitate VMRDA in notification of Draft Master Plan and Draft Zonal Development Plans. As per provision of A P MR & UDA Act, 2016 and its Rules. Upon receipt of objections and suggestions, the same shall be compiled in consultation with the VMRDA, strategies to incorporate objections and suggestions will be finalized, thereafter, Consultants shall incorporate the same in Final Draft Master Plan submit to the VMRDA. The VMRDA will then submit the same to the Government of Andhra Pradesh for approval. The proposed land use plan shall be superimposed on to village maps, showing revenue boundaries and survey numbers. The consultants shall also submit a “ land use

register”, showing survey umbers by each village of VMRDA planning area. The same shall be prepared as per the format given in G.O.ms.No.66 MA & UD Dept., Dt.17.5.2023.)

- b) Along with Master Plan, the Consultants shall submit all Plans and drawings in GIS platform in an agreeable format to the Client. The study area maps shall be digitized on GIS Platform. The maps prepared shall be in compliance with the National Urban Information System (NUIS) GIS Database structure. The master plan shall be delivered at 1:10000 scale however data capture for the master plan has to be at 1:2000 Scale for using the same data base as base map for Zonal Development Plan preparation. The digital database shall be provided in GIS Platform and also in AutoCAD platform to the client.

Stage-3: Preparation of a Zonal Development Plan for Kambalakonda Eco- sensitive Zone as per the guidelines issued vide G.O. Gazette 1206, SO No.1366 (E) Dt.28.04.2017.

1. The Zonal Development Plan for the Eco-sensitive Zone shall be prepared in such a manner as is specified in Kambalakonda Wildlife Sanctuary notification (attached) and also in consonance with the relevant Central and State laws and the guidelines issued by the Central Government, if any.
 - a) The Zonal Master Plan shall be prepared in consultation with the following State Departments, for integrating the ecological and environmental considerations into the said plan:-
 - (i) Environment;
 - (ii) Forest and Wildlife;
 - (iii) Agriculture;
 - (iv) Revenue;
 - (v) Urban Development;
 - (vi) Tourism;
 - (vii) Rural Development;
 - (viii) Irrigation and Flood Control;
 - (ix) Municipal;
 - (x) Panchayati Raj;
 - (xi) Public Works Department
2. The Zonal Master Plan shall not impose any restriction on the approved existing land use, infrastructure and activities, unless so specified in this notification and the Zonal Master Plan shall factor in improvement of all infrastructure and activities to be more efficient and eco-friendly.
3. The Zonal Master Plan shall provide for restoration of denuded areas, conservation of existing water bodies, management of catchment areas, watershed management, groundwater management, soil and moisture conservation, needs of local community and such other aspects of the ecology and environment that need attention.
4. The Zonal Master Plan shall demarcate all the existing worshipping places, villages and urban settlements, types and kinds of forests, agricultural areas, fertile lands, green area, such as, parks and like places, horticultural areas, orchards, lakes and other water bodies and also with supporting maps. The Plan shall be supported by Maps giving details of existing and proposed land use features.

5. The Zonal Master Plan shall regulate development in Eco-sensitive Zone and adhere to prohibited, regulated activities listed in Table and also ensure and promote eco-friendly development for livelihood security of local communities.

5.4 (a) DELIVERABLES AND TIMELINE FOR REVIEW AND REVISITING OF MASTER PLAN FOR VMRDA – 2041 IN ITS ENTIRETY

The Project shall be completed within a period of **9 months** from the commencement date. The time line for mile stones/deliverables identified shall be as follows:

Sl. No	Milestones/Deliverables	No. of Copies	Completion / Submission time (at the end of)
1	Schedule for Stakeholders consultation		7 days
2	Notification of VMR – 2041 as per directions of Government for Stakeholder Consultation and calling objections and suggestions in Telugu & English	35	14 days from Start date
3	Stakeholder consultations & submission of existing assessment report	25	59 days from Start date
4	Report on redressal on objections and suggestions with Technical Evaluation Committee	10	89 days from Start date
5	Submission of Draft Master Plan duly incorporating the objections and suggestions (Drafting period)	10	104 days from Start date
6	Notification of Draft Master Plan by Authority	35	107 days from Start date
7	Compilation report on objections and suggestions received to Technical Evaluation Committee	10	127 days from Start date
8	Report on redressal of objections and suggestions in consultation with Technical Evaluation Committee to be incorporated in Draft Master Plan	10	142 days from Start date
9	Submission of Draft Master Plan duly incorporating the objections and suggestions (Drafting period)	10	157 days from Start date
10	Submission of Draft Master Plan to Authority (to be sent to GoAP., for approval)	10	170 days from Start date
	Total		170 days (5 months 20 days)

**5.4 (b) DELIVERABLES AND TIMELINE FOR ZONAL DEVELOPMENT PLAN FOR KAMBALAKONDA
ECO-SENSITIVE ZONE**

S.No	Milestones/Deliverables	No.of Copies	Completion / Submission time (at the end of)
1	Submission of <u>Draft Zonal Development Plan of Kambalakonda ESZ</u>	10	170 Days from Start date
2	<u>Verification of Draft Zonal Development Plan of Kambalakonda (ESZ)</u> by District forest officer for issue of notification.	10	200 Days from Start date
3	<u>Publication of Draft Zonal Development Plan of Kambalakonda ESZ</u>	10	230 Days from Start date
4	<u>Consolidated Report on Public objections and suggestions</u> from interested public and local authorities on Draft Zonal Development Plan of Kambalakonda ESZ	10	240 Days from Start date
5	<u>Report on redressal of technical evaluation by District level committee to be incorporated</u> in Draft Zonal Development Plan of Kambalakonda ESZ	10	250 Days from Start date
6	<u>Submission of final Draft Zonal Development Plan of Kambalakonda ESZ to Authority</u> (to be sent to GoAP.,for approval)	10	270 Days from Start date
	Total		270 Days (9 Months)
7	Any other Support to VMRDA post submission of Plans to Government		

In addition to the above, the consultants shall submit monthly progress reports indicating the progress of the study in terms of schedule activity versus actual status, reasons for delay, if any and the likely action plan for the following months.

5.5 PAYMENT SCHEDULE

5.5.1 The payment schedule will be as follows:

Sl. No	Milestones/Deliverables	Completion / Submission time (at the end of)	Payment
1	Schedule for Stakeholders consultation	7 days	5%
2	Notification of VMR – 2041 as per directions of Government for Stakeholder Consultation and calling objections and suggestions in Telugu & English	14 days from Start date	10%
3	Stakeholder consultations & submission of existing assessment report	59 days from Start date	
4	Report on redressal on objections and suggestions with Technical Evaluation Committee	89 days from Start date	10%
5	Submission of Draft Master Plan duly incorporating the objections and suggestions (Drafting period)	104 days from Start date	
6	Notification of Draft Master Plan by Authority	107 days from Start date	
7	Compilation report on objections and suggestions received to Technical Evaluation Committee	127 days from Start date	
8	Report on redressal of objections and suggestions in consultation with Technical Evaluation Committee to be incorporated in Draft Master Plan	142 days from Start date	15%
9	Submission of Draft Master Plan duly incorporating the objections and suggestions (Drafting period)	157 days from Start date	
10	Submission of Draft Master Plan to Authority (to be sent to GoAP., for approval)	170 days from Start date	20%
	Total (A)	170 days (5 months 20 days)	60%

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

S.No	Milestones/Deliverables	Completion / Submission time (at the end of)	Payment
1	Submission of <u>Draft Zonal Development Plan of Kambalakonda ESZ</u>	170 Days from Start date	10%
2	<u>Verification of Draft Zonal Development Plan of Kambalakonda (ESZ)</u> by District forest officer for issue of notification.	200 Days from Start date	
3	<u>Publication of Draft Zonal Development Plan of Kambalakonda ESZ</u>	230 Days from Start date	
4	<u>Consolidated Report on Public objections and suggestions</u> from interested public and local authorities on Draft Zonal Development Plan of Kambalakonda ESZ	240 Days from Start date	10%
5	<u>Report on redressal of technical evaluation by District level committee to be incorporated</u> in Draft Zonal Development Plan of Kambalakonda ESZ	250 Days from Start date	
6	<u>Submission of final Draft Zonal Development Plan of Kambalakonda ESZ to Authority</u> (to be sent to GoAP.,for approval)	270 Days from Start date	
7	Any other Support to VMRDA post submission of Plans to Government until approval of the Masterplan and ZDP		20%
	Total (B)	270 Days (9 Months)	40%

SECTION – 6
DRAFT FORM OF CONTRACT

FORM OF CONTRACT

CONTRACT (hereinafter called the "Contract") is made on the _____ day of the month of _____, 2016, between, on the one hand, _____ (hereinafter called the "Employer") and, on the other hand, _____ (hereinafter called the "Consultants")

[*Note: If the Consultants consist of more than one entity, the above should be partially amended to read as follows" (hereinafter called the "Employer") and, on the other hand, a joint venture consisting of the following entities, each of which will be jointly and severally liable to the Employer for all the Consultant's obligations under this Contract, namely, _____ and "Consultants."]

WHEREAS

- (a) the Employer has requested the Consultants to provide certain consulting services as defined in the General Conditions of Contract attached to this Contract (hereinafter called the Services");
- (b) the Consultants, having represented to the Employer that they have the required professional skills, and personnel and technical resources, have agreed to provide the Services on the terms and conditions set forth in this Contract;

NOW THEREFORE the parties hereto hereby agree as follows:

1 The following documents attached hereto shall be deemed to form and integral part of this Contract:

- (a) The General Conditions of Contract (hereinafter called "GC");
- (b) The Special Conditions of Contract (hereinafter called "SC");
- (c) The following Appendices;

[Note: If any of these Appendices are not used, the words "Not Used" should be inserted below next to the title of the Appendix on the sheet attached hereto carrying the title of that Appendix.]

Appendix A: Description of the Services

Appendix B: Reporting Requirements

Appendix C: Key Personnel and Sub-consultants

Appendix D: Minutes of the Contract Negotiations Meeting/Correspondence others

Appendix E: Breakdown of Contract Price in Local Currency

Appendix F : Services and Facilities Provided by the Employer

Appendix G: Form of Guarantee for Advance Payments

Appendix H: Deliverables

Appendix I: Payment Schedule

2. The mutual rights and obligations of the Employer and the Consultants shall be as set forth in the Contract, in particular:

- (d) (a) The Consultants shall carry out the Services in accordance with the provisions of the Contract; and
- (e) (b) The Employer shall make payments to the Consultants in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

FOR AND ON BEHALF OF
[NAME OF EMPLOYER]

By_____ (Authorized Representative)

FOR AND ON BEHALF OF
[NAME OFCONSULTANTS]

By_____ (Authorized Representative)

[Note: If the Consultants consist of more than one entity, all these entities should appear as signatories, e.g., in the following manner:]

FOR AND ON BEHALF OF EACH OF
THE MEMBERS OF THE CONSULTANTS

[NAME OF MEMBER]

By_____ (Authorized Representative)

[NAME OF MEMBER]

By_____ (Authorized Representative) Etc.,

II. GENERAL CONDITIONS OF CONTRACT

1. GENERAL PROVISIONS

1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- (a) "Applicable Law" means the laws and any other instruments having the force of law in the Government's country (or in such other country as may be specified in the Special Conditions of Contract (SC)), as they may be issued and in force from time to time;
- (b) "Deleted" means dropped or removed;
- (c) "Contract" means the Contract signed by the Parties, to which these General Conditions of Contract (GC) are attached, together with all the documents listed in Clause 1 of such signed Contract;
- (d) "Contract Price" means the price to be paid for the performance of the Services, in accordance with Clause 6;
- (e) "Foreign currency" means any currency other than the currency of Government
- (f) "GC" means these General Conditions of Contract;
- (g) "Government" means the Government of Andhra Pradesh
- (h) "Local Currency" means the currency of the Government;
- (i) "Member" in case the Consultants consist of a joint venture of more than one entity, means any of these entities; "Members" means all of these entities; "Member in Charge" means the entity specified in the SC to act on their behalf in exercising all the Consultants rights and obligations towards the Employer under this Contract;
- (j) "Party" means the Employer or the Consultants, as the case may be, and Parties means both of them;
- (k) "Personnel" means persons hired by the Consultants or by any Sub-consultant as employees and assigned to the performance of the Services or any part thereof;
- (l) "SC" means the Special Conditions of Contract by which these General conditions of Contract may be amended or supplemented;
- (m) "Services" means the work to be performed by the Consultants pursuant to this Contract, as described in Appendix A; and
- (n) "Sub-consultant" means any entity to which the Consultants subcontract any part of the Services in accordance with the provisions of Clauses 3.5 and 4.

1.2 Law Governing the Contract

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Law.

1.3 Language

This Contract has been executed in the language specified in the SC, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract

1.4 Notices

Any notice, request, or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the SC.

1.5 Location

The Services shall be performed at such locations as are specified in Appendix A and, where the location of a particular task is not so specified, at such locations, whether in the Government's country or elsewhere, as the Employer may approve.

1.6 Authorized Representatives

Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Employer or the Consultants may be taken or executed by the officials specified in the SC.

1.7 Taxes and Duties

Unless otherwise specified in the SC, the Consultants, Sub-consultants, and their Personnel shall pay such taxes, duties, fees, and other impositions as may be levied under the Applicable Law, the amount of which is deemed to have been included in the Contract Price, excluding GST.

2. COMMENCEMENT, COMPLETION, MODIFICATION, AND TERMINATION OF CONTRACT

2.1 Effectiveness of Contract

This Contract shall come into effect on the date the Contract is signed by both parties or such other later date as may be stated in the SC.

2.2 Commencement of Services

The Consultants shall begin carrying out the Services thirty (30) days after the date the Contract becomes effective, or at such other date as may be specified in the SC.

2.3 Expiration of Contract

Unless terminated earlier pursuant to Clause 2.6, this Contract shall terminate at the end of such time period after the Effective Date as is specified in the SC.

2.4 Modification

Modification of the terms and conditions of this Contract, including any modification of the scope of the Services or of the Contract Price, may only be made by written agreement between the Parties.

2.5 Force Majeure

2.5.1 Definition

For the purposes of this Contract, "Force Majeure" means an event is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances, and includes, but is not limited to, any act of God, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, pandemic, epidemic, lockdown imposed by the central or state government, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by government agencies."

2.5.2 No Breach of Contract

The failure of a Party to fulfil any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event

(a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract,

(b) has informed the other Party as soon as possible about the occurrence of such an event and

(c) obtained confirmation on occurrence of Force Majeure from Third Party who is a technically qualified person acceptable to both parties

(d) For the purposes of this Contract, "Force Majeure" means an event is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances, and includes, but is not limited to, any act of God, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, pandemic, epidemic, lockdown imposed by the central or state government, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the

power of the Party invoking Force Majeure to prevent), confiscation or any other action by government agencies.”

2.5.3 Extension of Time

Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

2.5.4 Penalty

The penalty can be upto 10% of the outstanding amount payable.

2.6 Termination

2.6.1 By the Employer

The Employer may terminate this Contract, by not less than thirty (30) days written notice of termination to the Consultants, to be given after the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause 2.6.1 and sixty (60) days in the case of the event referred to in (e):

(a) if the Consultants do not remedy a failure in the performance of their obligations under the Contract, within thirty (30) days of receipt after being notified or within any further period as the Employer may have subsequently approved in writing;

(b) if the Consultants become insolvent or bankrupt;

(c) if, as the result of Force Majeure, the Consultants are unable to perform a material portion of the Services for a period of not less than sixty (60) days; or

(d) if the consultant, in the judgment of the Employer has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this clause:

"corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution.

"fraudulent practice" means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among consultants (prior to or after submission of proposals) designed to establish prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

(e) if the Employer, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.

2.6.2 By the Consultants

The Consultants may terminate this Contract by not less than thirty (30) days written notice to the Employer, such notice to be given after the occurrence of any of the events specified in paragraphs (a) and (b) of this Clause 2.6.2:

- (a) If the Employer fails to pay any money due to the Consultants pursuant to this Contract and not subject to dispute pursuant to Clause 7 hereof within forty-five (45) days after receiving written notice from the Consultants that such payment is overdue; or
- (b) If, as the result of Force Majeure, the Consultants are unable to perform a material portion of the Services for a period of not less than sixty (60) days.

2.6.3 Payment upon Termination

Upon termination of this Contract pursuant to Clauses 2.6.1 or 2.6.2, the Employer shall make the following payments to the Consultants:

- (a) Remuneration pursuant to Clause 6 for Services satisfactorily performed prior to the effective date of termination;
- (b) Except in the case of termination pursuant to paragraphs (a) and (b) of Clause 2.6.1, reimbursement of any reasonable cost as decided by the client/employer incident to the prompt and orderly termination of the Contract.

3. OBLIGATIONS OF THE CONSULTANTS

3.1 General

The Consultants shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency, and economy, in accordance with generally accepted professional techniques and practices, and shall observe sound management practices, and employ appropriate advanced technology and safe methods. The Consultants shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the Employer, and shall at all times support and safeguard the Employer's legitimate interests in any dealings with Sub-consultants or third parties.

3.2 Conflict of Interests

3.2.1 Consultants Not to Benefit from Commissions, Discounts, etc.

The remuneration of the Consultants pursuant to Clause 6 constitute the Consultants sole remuneration in connection with this Contract or the Services, and the Consultants shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of

their obligations under the Contract, and the Consultants shall use their best efforts to ensure that the Personnel, any Sub-consultants, and agents of either of them similarly shall not receive any such additional remuneration.

3.2.2 Consultants and Affiliates Not to be Otherwise Interested in Project

The Consultants agree that, during the term of this Contract and after its termination, the Consultants and their affiliates, as well as any Sub-consultant and any of its affiliates, shall be disqualified from providing goods, works, or services (other than the Services and any continuation thereof) for any project resulting from or closely related to this Project.”

3.2.3 Prohibition of Conflicting Activities

Neither the Consultants nor their Sub-consultants nor the Personnel shall engage, either directly or indirectly, in any of the following activities.

(a) during the term of this Contract, any business or professional activities in the Government's country which would conflict with the activities assigned to them under this Contract: or

(b) after the termination of this Contract, such other activities as may be specified in the SC

3.3 Confidentiality

The Consultants, their Sub-consultants, and the Personnel of either of them shall not, either during the term or within two (2) years after the expiration of this Contract, disclose any proprietary or confidential information relating to the Project, the Services, this Contract, or the Employer's business or operations without the prior written consent of the Employer.

3.4 Insurance to be taken out by the Consultants

The Consultants (a) shall take out and maintain, and shall cause any Sub-consultants to take out and maintain, at their (or the Sub-consultants', as the case may be) own cost but on terms and conditions approved by the Employer, insurance against the risks, and for the coverage, as shall be specified in the SC; and (b) at the Employer's request, shall provide evidence to the Employer showing that such insurance has been taken out and maintained and that the current premiums have been paid.

3.5 Consultants' Actions Requiring Employer's Prior Approval

The Consultants shall obtain the Employer's prior approval in writing before taking any of the following actions:

(a) Appointing such members of the Personnel not listed by name in Appendix C ("Key Personnel and Sub-consultants"), and

(b) Any other action that may be specified in the SC.

3.6 Reporting Obligations

The Consultants shall submit to the Employer the reports and documents specified in Appendix B in the form, in the numbers, and within the periods set forth in the said Appendix.

3.7 Documents Prepared by the Consultants to Be the Property of the Employer

All plans, drawings, specifications, designs, reports, and other documents and software submitted by the Consultants in accordance with Clause 3.6 shall become and remain the property of the Employer, and the Consultants shall, not later than upon termination or expiration of this Contract, deliver all such documents, software and raw data to the Employer, together with a detailed inventory thereof. The Consultants may retain a copy of such documents and software. Restrictions about the future use of these documents, if any, shall be specified in the SC.

4. CONSULTANTS' PERSONNEL

4.1 Description of Personnel

The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Consultants' Key Personnel are described in Appendix C. The Key Personnel and Sub-consultants listed by title as well as by name in Appendix C are hereby approved by the Employer.

4.2 Removal and/or Replacement of Personnel

(a) Except as the Employer may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Consultants, it becomes necessary to replace any of the Key Personnel, the Consultants shall forthwith provide as a replacement a person of equivalent or better qualifications.

(b) If the Employer finds that any of the Personnel have (i) committed serious misconduct or has been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Consultants shall, at the Employer's written request specifying the grounds thereof, forthwith provide as a replacement a person with qualifications and experiences acceptable to the Employer.

(c) The Consultants shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

5. OBLIGATIONS OF THE EMPLOYER

5.1 Assistance and Exemptions

The Employer shall use its best efforts to ensure that the Government shall provide the Consultants such assistance and exemptions as specified in the SC.

5.2 Changes in the Applicable Law

If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost of the services rendered by the Consultants, then the remuneration and reimbursable expenses otherwise payable to the Consultants under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred to in Clauses 6.2 (a) or (b), as the case may be.

5.3 Services and Facilities

The Employer shall make available to the Consultants the Services and Facilities listed under Appendix F.

6. PAYMENTS TO THE CONSULTANTS

6.1 Lump - Sum Remuneration

The Consultant's total remuneration shall not exceed the Contract Price and shall be a fixed lump-sum including all staff costs, Sub-consultants costs, printing, communications, travel, accommodation, and the like, and all other costs incurred by the Consultant in carrying out the Services described in Appendix A. Except as provided in Clause 5.2, the Contract Price may only be increased above the amounts stated in Clause 6.2 if the Parties have agreed to additional payments in accordance with Clause 2.4.

6.2 Contract Price

The price payable in local currency is set forth in the SC.

6.3 Payment for Additional Services

For the purpose of determining the remuneration due for additional services as may be agreed under Clause 2.4, a breakdown of the lump-sum price is provided in Appendix E.

6.4 Terms and Conditions of Payment

Payments will be made to the account of the Consultants and according to the payment schedule stated in the SC. Unless otherwise stated in the SC, the first payment shall be made against the provision by the Consultants of a bank guarantee for the same amount, and shall be valid for the period stated in the SC. Any other payment shall be made after the conditions listed in the SC for such payment have been met, and the Consultants have submitted an

invoice to the Employer specifying the amount due. Bank guarantee of contractual period of initially and to be extended up to the liability period of 2 years after completion of the contractual period.

SETTLEMENT OF DISPUTES

7.1 Amicable Settlement

The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

7.2 Dispute Settlement

Any dispute between the Parties as to matters arising pursuant to this Contract that cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement may be submitted by either Party for settlement in accordance with the provisions specified in the SC.

III. SPECIAL CONDITIONS OF CONTRACT

Number of GC Clause* Amendments of, and Supplements to, Clauses in the General Conditions of Contract Clause*

[1.1 (i) The Member in Charge is_____]

1.2 The language is English.

1.3 The addresses are:

Employer: Metropolitan Commissioner,
Visakhapatnam Metropolitan Region Development Authority
Visakhapatnam.

Consultants : _____

1.4 The Authorized Representatives are:

For the Employer: _____

For the Consultants: _____

* Clauses in brackets are optional; all notes should be deleted in final test.

1.5 The Consultants and the personnel shall pay the taxes, duties, fees, levies and other impositions levied under the existing, amended or enacted laws during life of this contract and the Authority shall perform such duties in regard to deduction of such tax as may be lawfully imposed. The bid amount is inclusive of all applicable taxes.

2.1 The date of commencement of service i.e. signing of contract in terms of SCC 2.2 shall precede the effective date of contract and the receipt of bank guarantee by the employer.

2.2 The date for the commencement of Services is the date of signing of the contract.

2.3 The period of services shall be 9 months.

3.1 The risks and coverage shall be:

(1) Third Party motor vehicle liability insurance as required under Motor Vehicles Act, 1988, in respect of motor vehicles operated in India by the Consultants or their Personnel or any Sub-consultants or their personnel, for the period of Consultancy;

(2) Third Party liability insurance, with a minimum coverage for Rs. 5,00,000 for the period of Consultancy,

(3) Employer's liability and workers' compensation insurance in respect of the personnel of the Consultants and of any Sub-consultant, in accordance with the relevant provisions of the Applicable Law, as well as with respect to such Personnel, any such life, health, accident, travel

or other insurance as may be appropriate; Bank guarantee of contractual period of initially and to be extended upto the liability period of 2 years after completion of the contractual period.

(4) Professional liability insurance, with a minimum coverage of equal to total contract value for this consultancy; and

(5) Insurance against loss of or damage to (i) equipment purchased in whole or in part with funds provided under this contract, (ii) the consultant's property used in the performance of the Services, and (iii) any documents prepared by the Consultants in the performance of the Services.

3.7 The Consultants shall not use these documents for purposes unrelated to this

6.2 Contract without the prior written approval of the Employer. The amount (of Fee) in local currency is:

INR _____ + GST + all other taxes in

INR _____

6.4 The account details are:

Payments shall be made as given in Appendix I.

Payment shall be made within 30 days of receipt of the invoice (provided there are no queries from the client/employer side) and the relevant documents specified in Clause 6.4, and within 45 days in the case of the final payment (provided there are no disputes/clarification/queries)

7. DISPUTE SETTLEMENT

7.2 (i) Any dispute, controversy, or claim arising out of or relating to this contract, or the breach, termination or invalidity thereof shall be settled by arbitration in accordance with following provisions:

7.2(ii) Each dispute submitted by a Party to arbitration shall be heard by a sole arbitrator or an arbitration panel composed of three arbitrators, in accordance with the following provisions:

(a) Where the Parties agree that the dispute concerns a technical matter, they may agree to appoint a sole arbitrator or, failing agreement on the identity of such sole arbitrator within thirty (30) days after receipt by the other Party of the proposal is of a name for such an appointment by the Party who initiated the proceedings, either Party may apply to the President, Institution of Town Planners India, New Delhi, for a list of not fewer than five nominees and, on receipt of such list, the Parties shall alternately strike names there from, and the last remaining nominee on the list shall be the sole arbitrator for the matter in dispute. If the last remaining nominee has not been determined in this manner within sixty days of the

date of the list, the President, Institution of Town Planners India, Delhi, shall appoint, upon the request of either Party and from such or otherwise, a sole arbitrator for the matter in dispute.

(b) Where the Parties do not agree that the dispute concerns a technical matter, the Employer and the Consultants shall each appoint one arbitrator, and these two arbitrators shall jointly appoint a third arbitrator, who shall chair the arbitration panel. If the arbitrators named by the Parties do not succeed in appointing a third arbitrator within thirty (30) days after the latter of the two arbitrators named by the Parties has been appointed, the third arbitrator shall, at the request of either Party, be appointed by Secretary, the Indian Council of Arbitration, New Delhi.

(c) If, in a dispute subject to Clause 7.2 (ii) (b), one Party fails to appoint its arbitrator within thirty (30) days after the other Party has appointed its arbitrator, the Party which has named an arbitrator may apply to the Secretary, Indian Council of Arbitration, New Delhi, to appoint a sole arbitrator for the matter in dispute, and the arbitrator appointed pursuant to such application shall be the sole arbitrator for that dispute.

7.3 Rules of Procedure

Arbitration proceedings shall be conducted in accordance with procedure of the Arbitration & Conciliation Act 1996 of India. unless the Consultant is a foreign national/firm, where arbitration proceedings shall be conducted in accordance with the rules of procedure for arbitration of the United Nations Commission on International Trade Law (UNCITRAL) as in force on the date of this Contract.

7.4 Substitute Arbitrators

If for any reason an arbitrator is unable to perform his function, a substitute shall be appointed in the same manner as the original arbitrator.

7.5 Qualifications of Arbitrators

The sole arbitrator or the third arbitrator appointed pursuant to paragraphs (a) through (c) of Clause 7.2 (ii) hereof shall be an internationally recognized legal or technical expert with extensive experience in relation to the matter in dispute.

7.6 Miscellaneous

- (a) proceedings shall, unless otherwise agreed by the Parties, be held in Visakhapatnam of AP;
- (b) the English language shall be the official language for all purposes;
- (c) the decision of the sole arbitrator or of a majority of the arbitrators (or of the third arbitrator if there is no such majority) shall be final and binding and shall be enforceable in any court of competent jurisdiction, and the Parties hereby waive any objections to or claims of immunity in respect of such enforcement.

SECTION – 7

APPENDICES

VII. APPENDICES

APPENDIX- A:

DESCRIPTION OF THE SERVICES

[Give detailed descriptions of the Services to be provided, dates for completion of various tasks, place of performance for different tasks, specific tasks to be approved by Employer, etc.]

APPENDIX- B: Reporting Requirements

Project shall be completed within a period of 9 months from the commencement date.

Time line for mile stones/deliverables identified shall be as follows:

Sl. No.	Milestones/Deliverables	No. of Copies (Hard & Soft Copies)	Completion / Submission Time (at the end of) (from date of award of contract)
I	Revisiting of Master Plan Process:		
1	Schedule for Stakeholders consultation		7 days
2	Notification of VMR – 2041 as per directions of Government for Stakeholder Consultation and calling objections and suggestions in Telugu & English	35	14 days from Start date
3	Stakeholder consultations & submission of existing assessment report	25	59 days from Start date
4	Report on redressal on objections and suggestions with Technical Evaluation Committee	10	89 days from Start date
5	Submission of Draft Master Plan duly incorporating the objections and suggestions (Drafting period)	10	104 days from Start date
6	Notification of Draft Master Plan by Authority	35	107 days from Start date
7	Compilation report on objections and suggestions received to Technical Evaluation Committee	10	127 days from Start date
8	Report on redressal of objections and suggestions in consultation with Technical Evaluation Committee to be incorporated in Draft Master Plan	10	142 days from Start date
9	Submission of Draft Master Plan duly incorporating the objections and suggestions (Drafting period)	10	157 days from Start date
10	Submission of Draft Master Plan to Authority (to be sent to GoAP., for approval)	10	170 days from Start date

**Request for Proposal (RFP) for Revisiting the Sanctioned Master Plan VMRDA – 2041,
Preparation of ZDP for Kambalakonda Eco-Sensitive Zone**

Sl. No.	Milestones/Deliverables	No. of Copies (Hard & Soft Copies)	Completion / Submission Time (at the end of) (from date of award of contract)
II	Zonal Development Plan for Kambalakonda Eco-Sensitive Zone		
1	Submission of <u>Draft Zonal Development Plan of Kambalakonda ESZ</u>	10	170 Days from Start date
2	<u>Verification of Draft Zonal Development Plan of Kambalakonda (ESZ)</u> by District forest officer for issue of notification.	10	200 Days from Start date
3	<u>Publication of Draft Zonal Development Plan of Kambalakonda ESZ</u>	10	230 Days from Start date
4	<u>Consolidated Report on Public objections and suggestions</u> from interested public and local authorities on Draft Zonal Development Plan of Kambalakonda ESZ	10	240 Days from Start date
5	<u>Report on redressal of technical evaluation by District level committee to be incorporated</u> in Draft Zonal Development Plan of Kambalakonda ESZ	10	250 Days from Start date
6	<u>Submission of final Draft Zonal Development Plan of Kambalakonda ESZ to Authority</u> (to be sent to GoAP.,for approval)	10	270 Days from Start date
	Any other Support to VMRDA post submission of Plans to Government		

In addition to the above, the consultants shall submit monthly progress reports indicating the progress of the study in terms of schedule activity versus actual status, reasons for delay, if any and the likely action plan for the following months

Appendix C

Key Personnel and Sub-Consultants

List under:

C-1 Titles [and names, if already available], detailed job descriptions and minimum qualifications and experience of Personnel to be assigned to work in India, and staff- months for each.

C-2 Same as C-1 for Key foreign Personnel to be assigned to work outside the India.

C-3List of approved Sub-consultants (if already available); same information with respect to their Personnel as in C-1 or C-2.

C-4Same information as C-1 for Key local Personnel

Appendix D

MINUTES OF CONTRACT NEGOTIATIONS MEETING / CORRESPONDENCE / OTHERS

Appendix E

BREAKUP OF CONTRACT PRICE IN LOCAL CURRENCY

List here the elements of cost used to arrive at the breakdown of the lumpsum price-local currency portion:

1. Monthly rates for Personnel (Key Personnel and Other Personnel)
2. Reimbursable expenditures

This appendix will exclusively be used for determining remuneration for additional services

Appendix F

SERVICES AND FACILITIES PROVIDED BY THE EMPLOYER

The Employer will provide the following inputs:

1. Cadastral maps for the entire region (137 Sheets).
2. Soft copy and/or hard copy of layouts approved by VMRDA and Directorate of Town and Country Planning (DT&CP)
3. Reports and Plans (hard copies) of existing Master Plans and Zonal Development Plans/Town Planning Schemes
4. All master plans prepared for ports, VCIC or any other project
5. All Change of Land Use proposals approved by Government
6. Introduction letter to all concerned government departments/agencies for obtaining necessary information/data
7. Issue press notifications, advertisements and letters as required for undertaking surveys, field investigation and consultation
8. Participate in consultations with stakeholders
9. The Satellite imagery data available with NRSC will be provided to the selected consultant.

Appendix – G:

Form of Bank Guarantee for EMD Payment Beneficiary Name: MC, VMRDA, 9th Floor,
UdyogBhavan, Siripuram, Visakhapatnam-530003, Andhra Pradesh, India

FORMATS OF SECURITIES**PROFORMA****BANK GUARANTEE FOR EARNEST MONEY DEPOSIT**

WHEREAS (Name of the Contractor) (here in after called “the Tenderer”) has submitted his tender response to NIT No..... dated:..... for the work “ ” (Name of work) (hereinafter called “the tender”).

KNOWN ALL MEN by these present that we
 (Name and Address of Bank) (hereinafter called “the Bank” are bound unto / (Executive Officer, TTDs, Tirupati.) in the sum of * for which payment will and truly to be made to the said Department, the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the Bank this day of202.....

THE CONDITIONS of this obligation are:-

- (1) *If after Tender opening the tenderer withdraws or modifies his Bid during the period of bid validity specified in the Form of Tender.*
- (2) *If the Tenderer having been notified of the acceptance of his bid by the Department during the period of validity.*
 - (a) *fails or refuses to execute the Form of Agreement in accordance with the Instructions to Tenderers, if required; or*
 - (b) *fails or refuses to furnish the balance EMD and additional performance Security in accordance with the instructions of Tenderers.*

We undertake to pay to the Department up to the above amount upon receipt of his first written demand, without the Department having to substantiate his demand, provided that in his demand the Department will note the amount claimed by him is due to him owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date** after the dead line for submission of Tenders as such deadline is stated in the Instructions to Tenders or as it may be extended by the Department, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE.....

SIGNATURE OF THE BANK

WITNESS..... SEAL.....

(Signature, Name and Address)

* The Tenderer should insert the amount of the EMD in words and figures denominated in Indian Rupee. This figure should be the same as shown in the NIT.

** 6 months for the deadline date for submission of Tender. Date should be inserted by the Department before the Tender documents are issued.

Appendix – H**Deliverables and Timelines of Review And Revisiting of Master Plan for VMRDA – 2041 In its Entirety and Notification of Draft Master Plan**

Sl. No	Milestones/Deliverables	No. of Copies	Completion / Submission time (at the end of)
1	Schedule for Stakeholders consultation		7 days
2	Notification of VMR – 2041 as per directions of Government for Stakeholder Consultation and calling objections and suggestions in Telugu & English	35	14 days from Start date
3	Stakeholder consultations & submission of existing assessment report	25	59 days from Start date
4	Report on redressal on objections and suggestions with Technical Evaluation Committee	10	89 days from Start date
5	Submission of Draft Master Plan duly incorporating the objections and suggestions (Drafting period)	10	104 days from Start date
6	Notification of Draft Master Plan by Authority	35	107 days from Start date
7	Compilation report on objections and suggestions received to Technical Evaluation Committee	10	127 days from Start date
8	Report on redressal of objections and suggestions in consultation with Technical Evaluation Committee to be incorporated in Draft Master Plan	10	142 days from Start date
9	Submission of Draft Master Plan duly incorporating the objections and suggestions (Drafting period)	10	157 days from Start date
10	Submission of Draft Master Plan to Authority (to be sent to GoAP., for approval)	10	170 days from Start date
	Total		170 days (5 months 20 days)

Deliverables and Timeline for Zonal Development Plan for Kambalakonda Eco-Sensitive Zone

S.No	Milestones/Deliverables	No.of Copies	Completion / Submission time (at the end of)
1	Submission of <u>Draft Zonal Development Plan of Kambalakonda ESZ</u>	10	170 Days from Start date
2	<u>Verification of Draft Zonal Development Plan of Kambalakonda (ESZ)</u> by District forest officer for issue of notification.	10	200 Days from Start date
3	<u>Publication of Draft Zonal Development Plan of Kambalakonda ESZ</u>	10	230 Days from Start date
4	<u>Consolidated Report on Public objections and suggestions</u> from interested public and local authorities on Draft Zonal Development Plan of Kambalakonda ESZ	10	240 Days from Start date
5	<u>Report on redressal of technical evaluation by District level committee to be incorporated</u> in Draft Zonal Development Plan of Kambalakonda ESZ	10	250 Days from Start date
6	<u>Submission of final Draft Zonal Development Plan of Kambalakonda ESZ to Authority</u> (to be sent to GoAP.,for approval)	10	270 Days from Start date
	Total		270 Days (9 Months)
7	Any other Support to VMRDA post submission of Plans to Government		

Appendix – I
Payment schedule

1. The balance amount will be paid as per the schedule below

Sl. No	Milestones/Deliverables	Completion / Submission time (at the end of)	Payment
1	Schedule for Stakeholders consultation	7 days	5%
2	Notification of VMR – 2041 as per directions of Government for Stakeholder Consultation and calling objections and suggestions in Telugu & English	14 days from Start date	10%
3	Stakeholder consultations & submission of existing assessment report	59 days from Start date	
4	Report on redressal on objections and suggestions with Technical Evaluation Committee	89 days from Start date	10%
5	Submission of Draft Master Plan duly incorporating the objections and suggestions (Drafting period)	104 days from Start date	
6	Notification of Draft Master Plan by Authority	107 days from Start date	
7	Compilation report on objections and suggestions received to Technical Evaluation Committee	127 days from Start date	15%
8	Report on redressal of objections and suggestions in consultation with Technical Evaluation Committee to be incorporated in Draft Master Plan	142 days from Start date	
9	Submission of Draft Master Plan duly incorporating the objections and suggestions (Drafting period)	157 days from Start date	20%
10	Submission of Draft Master Plan to Authority (to be sent to GoAP., for approval)	170 days from Start date	
	Total (A)	170 days (5 months 20 days)	60%

S.No	Milestones/Deliverables	Completion / Submission time (at the end of)	Payment
1	Submission of <u>Draft Zonal Development Plan of Kambalakonda ESZ</u>	170 Days from Start date	10%
2	<u>Verification of Draft Zonal Development Plan of Kambalakonda (ESZ)</u> by District forest officer for issue of notification.	200 Days from Start date	
3	<u>Publication of Draft Zonal Development Plan of Kambalakonda ESZ</u>	230 Days from Start date	
4	<u>Consolidated Report on Public objections and suggestions</u> from interested public and local authorities on Draft Zonal Development Plan of Kambalakonda ESZ	240 Days from Start date	10%
5	<u>Report on redressal of technical evaluation by District level committee to be incorporated</u> in Draft Zonal Development Plan of Kambalakonda ESZ	250 Days from Start date	
6	<u>Submission of final Draft Zonal Development Plan of Kambalakonda ESZ to Authority</u> (to be sent to GoAP.,for approval)	270 Days from Start date	
7	Any other Support to VMRDA post submission of Plans to Government until approval of the Master plan and ZDP		20%
	Total (B)	270 Days (9 Months)	40%

Note: Payments shall be made only after verification and Satisfaction of the Authority only.

11/4/2018
APD

A. N. S. R.
P. O. 11/4/2018

11/4/2018
Chief Urban Planner
VMRDA, Visakhapatnam

Appendix – 1

List of ULBs and villages under the jurisdiction of Visakhapatnam Metropolitan Region Development Authority:

Annexure-1			
S.No.	District	MANDALNAME	VILLAGESCOVEREDIN VMRDA
1	VIZIANAGARAMDISTRICT	KOTHAVALASA	UTTARAPALLE
2	VIZIANAGARAMDISTRICT	KOTHAVALASA	CHINNIPALEM
3	VIZIANAGARAMDISTRICT	KOTHAVALASA	CHINARAOPALLE
4	VIZIANAGARAMDISTRICT	KOTHAVALASA	PEDARAOPALLE
5	VIZIANAGARAMDISTRICT	KOTHAVALASA	KATAKAPALLE
6	VIZIANAGARAMDISTRICT	KOTHAVALASA	KANTAKAPALLE
7	VIZIANAGARAMDISTRICT	KOTHAVALASA	DATHI
8	VIZIANAGARAMDISTRICT	KOTHAVALASA	RAYAPURAJUPETA
9	VIZIANAGARAMDISTRICT	KOTHAVALASA	NARAPAM
10	VIZIANAGARAMDISTRICT	KOTHAVALASA	DEVADA
11	VIZIANAGARAMDISTRICT	KOTHAVALASA	MUSIRAM
12	VIZIANAGARAMDISTRICT	KOTHAVALASA	RAMALINGAPURAM
13	VIZIANAGARAMDISTRICT	KOTHAVALASA	CHEEDIVALASA
14	VIZIANAGARAMDISTRICT	KOTHAVALASA	SUNDARAYYAPETA
15	VIZIANAGARAMDISTRICT	KOTHAVALASA	VEERABHADRAPURAM
16	VIZIANAGARAMDISTRICT	KOTHAVALASA	NIMMALAPALEM
17	VIZIANAGARAMDISTRICT	KOTHAVALASA	BALIGHATTAM
18	VIZIANAGARAMDISTRICT	KOTHAVALASA	ARDHANAPALEM
19	VIZIANAGARAMDISTRICT	KOTHAVALASA	TUMMIKAPALLE
20	VIZIANAGARAMDISTRICT	KOTHAVALASA	CHEEPURUVALASA
21	VIZIANAGARAMDISTRICT	KOTHAVALASA	GULIVINDADA
22	VIZIANAGARAMDISTRICT	KOTHAVALASA	DENDERU
23	VIZIANAGARAMDISTRICT	KOTHAVALASA	SANTHAPALEM
24	VIZIANAGARAMDISTRICT	KOTHAVALASA	GANISETTIAPALEM
25	VIZIANAGARAMDISTRICT	KOTHAVALASA	MINDIVALASA RAMACHANDRAPURAM
26	VIZIANAGARAMDISTRICT	KOTHAVALASA	CHINTALAPALEM
27	VIZIANAGARAMDISTRICT	KOTHAVALASA	MANGALAPALEM(H/OCHINTALAPALEM)
28	VIZIANAGARAMDISTRICT	KOTHAVALASA	KOTHAVALASA
29	VIZIANAGARAMDISTRICT	KOTHAVALASA	RELLI
30	VIZIANAGARAMDISTRICT	VIZIANAGARAM	VENUGOPALAPURAM(BIT1&2)
31	VIZIANAGARAMDISTRICT	VIZIANAGARAM	GAJULAREGA
32	VIZIANAGARAMDISTRICT	VIZIANAGARAM	KUKALAMETTALAKSHMIPURAM
33	VIZIANAGARAMDISTRICT	VIZIANAGARAM	KANAPAKAAYYANNAPETA
34	VIZIANAGARAMDISTRICT	VIZIANAGARAM	VIZIANAGARAMBIT-II
35	VIZIANAGARAMDISTRICT	VIZIANAGARAM	VIZIANAGARAMBIT-I
36	VIZIANAGARAMDISTRICT	VIZIANAGARAM	JAMMU
37	VIZIANAGARAMDISTRICT	VIZIANAGARAM	DHARMAPURI
38	VIZIANAGARAMDISTRICT	VIZIANAGARAM	VANTTADIAGRAHARAM
39	VIZIANAGARAMDISTRICT	VIZIANAGARAM	KONDAKARAKAM
40	VIZIANAGARAMDISTRICT	VIZIANAGARAM	VIZIANAGARAMTOWN
41	VIZIANAGARAMDISTRICT	VIZIANAGARAM	GUNKALAM
42	VIZIANAGARAMDISTRICT	VIZIANAGARAM	DWARAPUDI
43	VIZIANAGARAMDISTRICT	VIZIANAGARAM	SIRIYALAPETA
44	VIZIANAGARAMDISTRICT	VIZIANAGARAM	RAKODU
45	VIZIANAGARAMDISTRICT	VIZIANAGARAM	PINAVEMALI

46	VIZIANAGARAMDISTRICT	VIZIANAGARAM	KORUKONDA
47	VIZIANAGARAMDISTRICT	VIZIANAGARAM	SARIKA
48	VIZIANAGARAMDISTRICT	VIZIANAGARAM	JAGANNADHAPU RAM
49	VIZIANAGARAMDISTRICT	VIZIANAGARAM	DUPPADA
50	VIZIANAGARAMDISTRICT	VIZIANAGARAM	HAJISAHEBPETA
51	VIZIANAGARAMDISTRICT	VIZIANAGARAM	NARAYANAPURA M
52	VIZIANAGARAMDISTRICT	VIZIANAGARAM	MALICHERLA
53	VIZIANAGARAMDISTRICT	VIZIANAGARAM	CHELUVURU
54	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	BHOUGHAPURAM
55	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	LAKSHMIPURAM
56	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	KOTABHOUGHAPURAM
57	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	NANDIGAMSUBBANNAPETA@PILAKAVANI
58	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	AGRAHARAM
59	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	KONGAVANIPALEM
60	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	MUNJERU
61	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	JAGGAYYAPETA
62	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	CHAKIVALASA
63	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	GUDEPUVALASA
64	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	AMATAM RAVIVALASA
65	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	SAVARAVILLI
66	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	POLIPALLE
67	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	RAJAPULOVA
68	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	CHERAKUPALLE
69	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	GUDIVADA
70	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	RAVADA
71	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	BASAVAPALEM
72	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	KAVULAVADA
73	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	KANCHERU
74	VIZIANAGARAMDISTRICT	BHOUGHAPURAM	KANCHERUPALEM
75	VIZIANAGARAMDISTRICT	DENKADA	DEVUNIKOLLAM

76	VIZIANAGARAMDISTRICT	DENKADA	-	MUNGINAPALLE
77	VIZIANAGARAMDISTRICT	DENKADA	-	CHOLANGIPETA
78	VIZIANAGARAMDISTRICT	DENKADA	-	DWARAPUREDDIPALEM
79	VIZIANAGARAMDISTRICT	DENKADA	-	SINGAVARAM
80	VIZIANAGARAMDISTRICT	DENKADA	-	NATHAVALASA
81	VIZIANAGARAMDISTRICT	DENKADA	-	DENKADA
82	VIZIANAGARAMDISTRICT	DENKADA	-	GUNUPURU
83	VIZIANAGARAMDISTRICT	DENKADA	-	PEDATADIVADA
84	VIZIANAGARAMDISTRICT	DENKADA	-	PINATADIVADA
85	VIZIANAGARAMDISTRICT	DENKADA	-	VEDULLAVALASA
86	VIZIANAGARAMDISTRICT	DENKADA	-	RAJULA TAMMAPURAM
87	VIZIANAGARAMDISTRICT	DENKADA	-	PEDADA
88	VIZIANAGARAMDISTRICT	DENKADA	-	BANTUPALLE
89	VIZIANAGARAMDISTRICT	DENKADA	-	AKKIVARAM
90	VIZIANAGARAMDISTRICT	DENKADA	-	GANTLAM
91	VIZIANAGARAMDISTRICT	DENKADA	-	BELLAM
92	VIZIANAGARAMDISTRICT	DENKADA	-	D.TALLAVALASA
93	VIZIANAGARAMDISTRICT	DENKADA	-	CHITTIGUNKALAM
94	VIZIANAGARAMDISTRICT	DENKADA	-	AMAKAM
95	VIZIANAGARAMDISTRICT	DENKADA	-	RAGHUMANDA
96	VIZIANAGARAMDISTRICT	DENKADA	-	CHINTALAVALASA
97	VIZIANAGARAMDISTRICT	DENKADA	-	BODDAVALASA
98	VIZIANAGARAMDISTRICT	DENKADA	-	JONNADA
99	VIZIANAGARAMDISTRICT	DENKADA	-	MODAVALASA
100	VIZIANAGARAMDISTRICT	DENKADA	-	BANGARRAJUPETA
101	VIZIANAGARAMDISTRICT	DENKADA	-	MOPADA
102	VIZIANAGARAMDISTRICT	DENKADA	-	GOLAGAM
103	VIZIANAGARAMDISTRICT	NELLIMARLA	-	PARASAM
104	VIZIANAGARAMDISTRICT	NELLIMARLA	-	BURADAPETA
105	VIZIANAGARAMDISTRICT	NELLIMARLA	-	TEKKALI
106	VIZIANAGARAMDISTRICT	NELLIMARLA	-	GARIKAPETA
107	VIZIANAGARAMDISTRICT	NELLIMARLA	-	MOIDAVIJAYARA
108	VIZIANAGARAMDISTRICT	NELLIMARLA	-	MPURAM
109	VIZIANAGARAMDISTRICT	NELLIMARLA	-	PUTHIKAPETA
110	VIZIANAGARAMDISTRICT	NELLIMARLA	-	KONDAGUMPAM
111	VIZIANAGARAMDISTRICT	NELLIMARLA	-	KONDAVELAGADA
112	VIZIANAGARAMDISTRICT	NELLIMARLA	-	LAKSHMINARASIMHAPURAM
113	VIZIANAGARAMDISTRICT	NELLIMARLA	-	SEETHARAMUNIPETA
114	VIZIANAGARAMDISTRICT	NELLIMARLA	-	GORLAPETA
115	VIZIANAGARAMDISTRICT	NELLIMARLA	-	RAMATHIRTHAM
116	VIZIANAGARAMDISTRICT	NELLIMARLA	-	D.NELIVADA
117	VIZIANAGARAMDISTRICT	NELLIMARLA	-	NEELAMRAJUPETA
118	VIZIANAGARAMDISTRICT	NELLIMARLA	-	SARIPALLE
119	VIZIANAGARAMDISTRICT	NELLIMARLA	-	ATMARAMUNIAGRAHARAM
120	VIZIANAGARAMDISTRICT	NELLIMARLA	-	DANNANAPETA
121	VIZIANAGARAMDISTRICT	NELLIMARLA	-	KORADAPETA
122	VIZIANAGARAMDISTRICT	NELLIMARLA	-	THANGUDUBILLI
123	VIZIANAGARAMDISTRICT	NELLIMARLA	-	GUSHINI
124	VIZIANAGARAMDISTRICT	NELLIMARLA	-	ALUGOLU
125	VIZIANAGARAMDISTRICT	NELLIMARLA	-	MADHUPADA
126	VIZIANAGARAMDISTRICT	NELLIMARLA	-	SATHIVADA
127	VIZIANAGARAMDISTRICT	NELLIMARLA	-	PINATHARIMI
128	VIZIANAGARAMDISTRICT	NELLIMARLA	-	BOPPADAM
129	VIZIANAGARAMDISTRICT	NELLIMARLA	-	VALLURU
130	VIZIANAGARAMDISTRICT	NELLIMARLA	-	PEDATHARIMI
131	VIZIANAGARAMDISTRICT	NELLIMARLA	-	MALYADA
132	VIZIANAGARAMDISTRICT	NELLIMARLA	-	VOMMI
133	VIZIANAGARAMDISTRICT	NELLIMARLA	-	NANDIGAMAALTIPALEM
134	VIZIANAGARAMDISTRICT	NELLIMARLA	-	THAMMAPURAM
135	VIZIANAGARAMDISTRICT	NELLIMARLA	-	JARJAPUPETA

136	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	GULIVINDADAAGRAHARAM
137	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	CHEEPURUPALLI
138	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	SUMITRAPURAM
139	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	RAMALINGAPURAM
140	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	PURREYAVALASA
141	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	VISWANADHAPU RAM
142	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	ALAJANGI
143	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	RAVIVALASA
144	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	ANJANEYAPURAM
145	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	VIJAYARAMPURA M
146	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	ARIDIVALASA
147	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	METTAPALLE
148	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	KARLAM
149	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	SANKUPALEM
150	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	KARAKAM
151	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	PERIPI
152	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	PURUSHOTHAMA S.V.LAKSHMIPURAM
153	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	PARLA

154	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	POTHAYAVALASA(ITAKARLAPALLE)
155	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	ITIKARLAPALLE
156	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	PEDDANADIPALLE
157	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	GATCHALAVALASA
158	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	PATHIKAYAVALA SA
159	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	NIMMALAVALASA
160	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	SIVARAMPURAM
161	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	DEVARAPODILAM
162	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	GUNIDAM
163	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	CHINNANADIPALLE
164	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	GOLLALAMULAGAM
165	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	PALAVALASA
166	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	GOLLALAPALEM
167	VIZIANAGARAMDISTRICT	CHEEPURUPALLI	BHOOLOKAPATHIVARAKATTU
168	VIZIANAGARAMDISTRICT	GANTYADA -	EGUVAKONDAPARTHI
169	VIZIANAGARAMDISTRICT	GANTYADA -	ADDATHEEGA
170	VIZIANAGARAMDISTRICT	GANTYADA -	DIGUVAKONDAPARTHI
171	VIZIANAGARAMDISTRICT	GANTYADA -	MOSALIKANDI
172	VIZIANAGARAMDISTRICT	GANTYADA -	ALAPARTHI
173	VIZIANAGARAMDISTRICT	GANTYADA -	BHEEMAVARAM
174	VIZIANAGARAMDISTRICT	GANTYADA -	JADDERU
175	VIZIANAGARAMDISTRICT	GANTYADA -	MADHUPADA
176	VIZIANAGARAMDISTRICT	GANTYADA -	THATIPUDI
177	VIZIANAGARAMDISTRICT	GANTYADA -	MADHANAPURAM
178	VIZIANAGARAMDISTRICT	GANTYADA -	BONANGI
179	VIZIANAGARAMDISTRICT	GANTYADA -	KOTHAVELAGADA
180	VIZIANAGARAMDISTRICT	GANTYADA -	RAMABHADRAPURAM
181	VIZIANAGARAMDISTRICT	GANTYADA -	MOKALAPADU
182	VIZIANAGARAMDISTRICT	GANTYADA -	DONKADA
183	VIZIANAGARAMDISTRICT	GANTYADA -	VASADI
184	VIZIANAGARAMDISTRICT	GANTYADA -	KONDATHAMARAPALLI
185	VIZIANAGARAMDISTRICT	GANTYADA -	PEDAMAJJIPALEM
186	VIZIANAGARAMDISTRICT	GANTYADA -	GINJERU
187	VIZIANAGARAMDISTRICT	GANTYADA -	BURADAPADU
188	VIZIANAGARAMDISTRICT	GANTYADA -	REGUBILLI
189	VIZIANAGARAMDISTRICT	GANTYADA -	PENTASRIRAMPURAM
190	VIZIANAGARAMDISTRICT	GANTYADA -	POLLANKI
191	VIZIANAGARAMDISTRICT	GANTYADA -	KORLAM
192	VIZIANAGARAMDISTRICT	GANTYADA -	YARAKANNAMDORASITAMPURAM
193	VIZIANAGARAMDISTRICT	GANTYADA -	GODIYADA
194	VIZIANAGARAMDISTRICT	GANTYADA -	KIRTUBARTI
195	VIZIANAGARAMDISTRICT	GANTYADA -	CHINAMANAPURAM
196	VIZIANAGARAMDISTRICT	GANTYADA -	BUDATANAPALLI
197	VIZIANAGARAMDISTRICT	GANTYADA -	PENASAM
198	VIZIANAGARAMDISTRICT	GANTYADA -	NEELAVATHI
199	VIZIANAGARAMDISTRICT	GANTYADA -	GANTYADA
200	VIZIANAGARAMDISTRICT	GANTYADA -	LAKHIDAM
201	VIZIANAGARAMDISTRICT	GANTYADA -	VASANTHA
202	VIZIANAGARAMDISTRICT	GANTYADA -	CHANDRAMPETA
203	VIZIANAGARAMDISTRICT	GANTYADA -	PEDAVEMALI
204	VIZIANAGARAMDISTRICT	GANTYADA -	MURAPAKA
205	VIZIANAGARAMDISTRICT	GANTYADA -	SIRIPURAM
206	VIZIANAGARAMDISTRICT	GANTYADA -	RAVIVALASA
207	VIZIANAGARAMDISTRICT	GANTYADA -	KOTARUBILLI
208	VIZIANAGARAMDISTRICT	GANTYADA -	JAGGAPURAM
209	VIZIANAGARAMDISTRICT	GANTYADA -	NANDAM
210	VIZIANAGARAMDISTRICT	GANTYADA -	NARAVA
211	VIZIANAGARAMDISTRICT	GANTYADA -	RAMAVARAM
212	VIZIANAGARAMDISTRICT	GANTYADA -	KARAKAVALASA
213	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	DARAPARTHI

214	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	KURIDI
215	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	GUNAPADU
216	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	MOOLABODDAVA RA
217	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	TENNUBODDAVARA
218	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	CHEEDIPALEM
219	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	MUSHIDIPALLE
220	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	CHINAKHANDEPALLE
221	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	KILTAMPALEM
222	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	VISWANADHAPU RAM
223	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	PEDAKHANDEPALLE
224	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	JIRAYATHIMUKUNDAPURAM
225	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	JIRAYATHIKUMARAM
226	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	MARUPALLE
227	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	KRISHNAMAHANTIPURAM
228	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	KAPUSOMPURAM
229	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	SRUNGAVARAPUKOTA
230	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	POTHANAPALLE
231	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	KRISHNAPURAM

232	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	VEMULAPALLE
233	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	DHARMAVARAM
234	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	MAMIDIPALLE
235	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	GOPALAPALLE
236	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	KOTTAM
237	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	KOTHAKOTA
238	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	CHAMALAPALLE
239	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	ALUGUBILLI
240	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	USIRI
241	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	S. KOTATALARI
242	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	VASI
243	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	VINAYAKAPALLE
244	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	SANTAGAVARAMPETA
245	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	THIMIDI
246	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	BALAKRISHNARA JAPURAM
247	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	KOTHAVOORU
248	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	MALLIPUDI
249	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	KASIPATHIRAJAPURAM
250	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	KONDAMALLIPUDI
251	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	DAMPURAM
252	VIZIANAGARAMDISTRICT	SRUNGAVARAPUKOTA	VEERANARAYAN AM
253	VIZIANAGARAMDISTRICT	VEPADA	MARIKA
254	VIZIANAGARAMDISTRICT	VEPADA	KONDAGANGUPUDI
255	VIZIANAGARAMDISTRICT	VEPADA	SRUNGAVARAPU KOTA SEETHARAMPURAM
256	VIZIANAGARAMDISTRICT	VEPADA	PEDAKRISHNARAJAPURAM
257	VIZIANAGARAMDISTRICT	VEPADA	RAMASWAMIPET A
258	VIZIANAGARAMDISTRICT	VEPADA	JAKERU
259	VIZIANAGARAMDISTRICT	VEPADA	KARAKAVALASA
260	VIZIANAGARAMDISTRICT	VEPADA	CHAMALAPALLE
261	VIZIANAGARAMDISTRICT	VEPADA	DABBIRAJUPETA
262	VIZIANAGARAMDISTRICT	VEPADA	VEPADA
263	VIZIANAGARAMDISTRICT	VEPADA	VEELUPARTHI
264	VIZIANAGARAMDISTRICT	VEPADA	VELDAM
265	VIZIANAGARAMDISTRICT	VEPADA	PEDADUNGADA
266	VIZIANAGARAMDISTRICT	VEPADA	VAVILAPADU
267	VIZIANAGARAMDISTRICT	VEPADA	CHAMALADIVIAGRAHARAM
268	VIZIANAGARAMDISTRICT	VEPADA	RAYUDUPETA
269	VIZIANAGARAMDISTRICT	VEPADA	NALLABILLIKASIPATIRAJAPURAM
270	VIZIANAGARAMDISTRICT	VEPADA	CHINAGUDIPALA
271	VIZIANAGARAMDISTRICT	VEPADA	JAMMADEVIPETA
272	VIZIANAGARAMDISTRICT	VEPADA	NEELAKANTARAJ APURAMAGRAHARAM
273	VIZIANAGARAMDISTRICT	VEPADA	PEDAGUDIPALA
274	VIZIANAGARAMDISTRICT	VEPADA	MYCHERLASINGAVARAM
275	VIZIANAGARAMDISTRICT	VEPADA	VALLAMPUDI
276	VIZIANAGARAMDISTRICT	VEPADA	GUDIVADA
277	VIZIANAGARAMDISTRICT	VEPADA	SOMPURAM
278	VIZIANAGARAMDISTRICT	VEPADA	BODDAM
279	VIZIANAGARAMDISTRICT	VEPADA	MUKUNDAPURAM
280	VIZIANAGARAMDISTRICT	VEPADA	VOBULAIHPALEM
281	VIZIANAGARAMDISTRICT	VEPADA	PATURU
282	VIZIANAGARAMDISTRICT	VEPADA	ARIGIPALEM
283	VIZIANAGARAMDISTRICT	VEPADA	SINGARAI
284	VIZIANAGARAMDISTRICT	VEPADA	ATHAVA
285	VIZIANAGARAMDISTRICT	VEPADA	BANADI
286	VIZIANAGARAMDISTRICT	VEPADA	BALLANKI
287	VIZIANAGARAMDISTRICT	VEPADA	BALLANKITUNIK.P.R.PURAM
288	VIZIANAGARAMDISTRICT	VEPADA	MUKUNDARAJAP URAM
289	VIZIANAGARAMDISTRICT	VEPADA	ANKAJOSYULAPA LEM
290	VIZIANAGARAMDISTRICT	VEPADA	KRISHNARAYUDUPETA
291	VIZIANAGARAMDISTRICT	VEPADA	KUMMAPALLE

292	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	LAKKAVARAPUK OTA SEETHARAMPURAM
293	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	GOLJAM
294	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	KALLAMPUDI
295	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	VEERABHADRAPETA
296	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	KOTYADA
297	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	KHASAPETA
298	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	LAKKAVARAPUKOTA
299	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	KITHANNAPETA
300	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	CHANDULURU
301	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	MARLAPALLE
302	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	VENKANNAPALEM
303	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	RANGARAYAPUR AMAGRAHARAM
304	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	RANGAPURAM
305	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	KURMAVARAM
306	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	LAKKAVARAPUKOTATALARI
307	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	DASULLAPALEM
308	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	GANIVADA

309	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	BHEEMALI
310	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	NIDIGATTU
311	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	MALLIVEEDU
312	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	RELLIGAVIRAMMAPETA
313	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	KUDDUVALASA
314	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	POTHAMPETA
315	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	NARASAMPETA
316	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	LATCHAMPETA
317	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	NEELAKANTAPURAM
318	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	REGA
319	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	KALLEPALLE
320	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	SREERAMPURAM
321	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	TAMARAPALLE
322	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	GAJAPATHINAGARAM
323	VIZIANAGARAMDISTRICT	LAKKAVARAPUKOTA	GANGUBUDI
324	VIZIANAGARAMDISTRICT	JAMI -	CHINTADA
325	VIZIANAGARAMDISTRICT	JAMI -	PAVADA
326	VIZIANAGARAMDISTRICT	JAMI -	JAGARAM
327	VIZIANAGARAMDISTRICT	JAMI -	THANAVARAM
328	VIZIANAGARAMDISTRICT	JAMI -	VIZINIGIRI
329	VIZIANAGARAMDISTRICT	JAMI -	THANDRANGI
330	VIZIANAGARAMDISTRICT	JAMI -	JANNIVALASA
331	VIZIANAGARAMDISTRICT	JAMI -	VENNE
332	VIZIANAGARAMDISTRICT	JAMI -	SASANAPALLE
333	VIZIANAGARAMDISTRICT	JAMI -	ATTADA
334	VIZIANAGARAMDISTRICT	JAMI -	BHEEMASINGI
335	VIZIANAGARAMDISTRICT	JAMI -	SOMAYAJULAPAL EM
336	VIZIANAGARAMDISTRICT	JAMI -	JAMIAGRAHARAM
337	VIZIANAGARAMDISTRICT	JAMI -	JAMI
338	VIZIANAGARAMDISTRICT	JAMI -	LAKSHMIPURAM
339	VIZIANAGARAMDISTRICT	JAMI -	RAMABHADRAPURAM
340	VIZIANAGARAMDISTRICT	JAMI -	KALAGADA
341	VIZIANAGARAMDISTRICT	JAMI -	MAMIDIPALLE
342	VIZIANAGARAMDISTRICT	JAMI -	SIRIKIPALEM
343	VIZIANAGARAMDISTRICT	JAMI -	KIRLA
344	VIZIANAGARAMDISTRICT	JAMI -	JADDETIVALASA
345	VIZIANAGARAMDISTRICT	JAMI -	GODIKOMMU
346	VIZIANAGARAMDISTRICT	JAMI -	LOT LAPALLE
347	VIZIANAGARAMDISTRICT	JAMI -	MOKHASA KOTHAVALASA
348	VIZIANAGARAMDISTRICT	JAMI -	KUMARAM
349	VIZIANAGARAMDISTRICT	JAMI -	ANNAMRAJUPETA
350	VIZIANAGARAMDISTRICT	JAMI -	GODIKOMMUSINGAVARAM
351	VIZIANAGARAMDISTRICT	JAMI -	ALAMANDA
352	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	CHINABATTIVALASA
353	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	PEDABATTIVALASA
354	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	KANIMELLA
355	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	KAMAVARAM
356	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	ALLADAPALEM
357	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	KANDIVALASA
358	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	KANIMETTA
359	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	GAITULACHODAVARAM
360	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	LOVA JAGANNADHAPURAM
361	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	KUMILI
362	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	BORRAVANIPALE M
363	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	RELLIVALASA
364	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	PUSAPATIREGA
365	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	PORAM
366	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	CHODAMMAAGRAHARAM
367	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	KOVVADA AGRAHARAM
368	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	GUMPAM

369	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	GOVINDAPURAM
370	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	LANKALAPALLIPALEM
371	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	CHOWDUVADA
372	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	KONAYYPALEM
373	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	CHINTAPALLE
374	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	KRISHNAPURAM
375	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	BHARANIKAM
376	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	ROLUCHAPPIDI
377	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	PATHIVADA
378	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	THOTTADAM
379	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	VEMPADAM
380	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	PERAPURAM
381	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	PUSAPATIPALEM
382	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	KOPPERLA
383	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	NADIPALLE
384	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	YERUKONDA
385	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	PASUPAM
386	VIZIANAGARAMDISTRICT	PUSAPATIREGA -	PALANKI

387	VIZIANAGARAMDISTRICT	PUSAPATIREGA	KOLLAYAVALASA
388	VIZIANAGARAMDISTRICT	PUSAPATIREGA	KONADA
389	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	BANGARAMMAPE TA
390	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	BHUDEVIPETA
391	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	GUDIVADA
392	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	MARUPALLE
393	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	MADHUPADA
394	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	PATHABAGGAM
395	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	SALIPE TA
396	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	KOTHABAGGAM
397	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	CHITTAYY AVALASA
398	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	KONISA
399	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	PATRU VADA
400	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	PURITIPENTA
401	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	GANGACHOLLAPENTA
402	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	DAVALAPETA
403	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	GAJAPATHI NAGARAM
404	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	NARAYANAGAJAPATHIRAJA
405	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	MULAKALAGUMADAM
406	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	T.K.SEETHARAMAPURAM
407	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	LINGALAVALASA
408	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	SRIRANGARAJAPURAM
409	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	DOLAPALEM
410	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	M.VENKATAPURAM
411	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	KALAMRAJUPETA
412	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	PIDISEELA
413	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	SEETHARAMAPURAM
414	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	LOGISA
415	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	THUMMIKAPALLE
416	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	JINNAM
417	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	BHAGIRADHAPURAM
418	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	RAMANNAPETA
419	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	VEMALI
420	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	RANGUPURAM
421	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	M.KOTHAVALASA
422	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	MUTCHERLA
423	VIZIANAGARAMDISTRICT	GAJAPATHI NAGARAM	KENGUVA
424	VIZIANAGARAMDISTRICT	GARIVIDI	KONDADADI
425	VIZIANAGARAMDISTRICT	GARIVIDI	VEDULLAVALASA
426	VIZIANAGARAMDISTRICT	GARIVIDI	AVAGUEM
427	VIZIANAGARAMDISTRICT	GARIVIDI	ITAMVALASA
428	VIZIANAGARAMDISTRICT	GARIVIDI	GOTNANDI
429	VIZIANAGARAMDISTRICT	GARIVIDI	BONDAPALLE
430	VIZIANAGARAMDISTRICT	GARIVIDI	GADABAVALASA
431	VIZIANAGARAMDISTRICT	GARIVIDI	MOKHASADUGGIVALASA
432	VIZIANAGARAMDISTRICT	GARIVIDI	APPANNAVALASA
433	VIZIANAGARAMDISTRICT	GARIVIDI	CHUKKAVALASA
434	VIZIANAGARAMDISTRICT	GARIVIDI	KONDASAMBHAM
435	VIZIANAGARAMDISTRICT	GARIVIDI	KAPUSAMBHAM
436	VIZIANAGARAMDISTRICT	GARIVIDI	BURRAVARIGOLLALAPALEM
437	VIZIANAGARAMDISTRICT	GARIVIDI	MANDIRAVALASA
438	VIZIANAGARAMDISTRICT	GARIVIDI	BAGUVALASA
439	VIZIANAGARAMDISTRICT	GARIVIDI	NEELADRIPURAM@SURAMMAP
440	VIZIANAGARAMDISTRICT	GARIVIDI	CHANDAPURAM
441	VIZIANAGARAMDISTRICT	GARIVIDI	JAGANNADHAPURAM
442	VIZIANAGARAMDISTRICT	GARIVIDI	REGATIAGRAHARAM
443	VIZIANAGARAMDISTRICT	GARIVIDI	K.PALAVALASA
444	VIZIANAGARAMDISTRICT	GARIVIDI	VENKUPATRUNIREGA
445	VIZIANAGARAMDISTRICT	GARIVIDI	KUMARAM
446	VIZIANAGARAMDISTRICT	GARIVIDI	YENUGUVALASA
447	VIZIANAGARAMDISTRICT	GARIVIDI	KONDALAKSHMIPURAM
448	VIZIANAGARAMDISTRICT	GARIVIDI	THATTIGUDA
449	VIZIANAGARAMDISTRICT	GARIVIDI	VIJAYARAMPURAM(NEAR KU
450	VIZIANAGARAMDISTRICT	GARIVIDI	GEDDAPUVALASA
451	VIZIANAGARAMDISTRICT	GARIVIDI	GARIVIDI(URBAN)
452	VIZIANAGARAMDISTRICT	GARIVIDI	KONDAPALEM.@S.NAGAR
453	VIZIANAGARAMDISTRICT	GARIVIDI	KODURU
454	VIZIANAGARAMDISTRICT	GARIVIDI	SERIPETA

455	VIZIANAGARAMDISTRICT	GARIVIDI	THONDRANGI
456	VIZIANAGARAMDISTRICT	GARIVIDI	DUVVAM
457	VIZIANAGARAMDISTRICT	GARIVIDI	SIVARAM
458	VIZIANAGARAMDISTRICT	GARIVIDI	DEVADA
459	VIZIANAGARAMDISTRICT	GARIVIDI	DUMMEDA
460	VIZIANAGARAMDISTRICT	GARIVIDI	KONURU
461	VIZIANAGARAMDISTRICT	GARIVIDI	ARTHAMURU
462	VIZIANAGARAMDISTRICT	BONDAPALLE	DEVUPALLE
463	VIZIANAGARAMDISTRICT	BONDAPALLE	INUGANTIVENKANNAAGRAHARAM
464	VIZIANAGARAMDISTRICT	BONDAPALLE	GITTUPALLE

465	VIZIANAGARAMDISTRICT	BONDAPALLE	-	KANIMERAKA
466	VIZIANAGARAMDISTRICT	BONDAPALLE	-	KUMMARIGUNTAA.@MUTYAL
467	VIZIANAGARAMDISTRICT	BONDAPALLE	-	RAYINDRAM
468	VIZIANAGARAMDISTRICT	BONDAPALLE	-	CHINATAMARAPALLE
469	VIZIANAGARAMDISTRICT	BONDAPALLE	-	GRAHAPATIAGRAHARAM
470	VIZIANAGARAMDISTRICT	BONDAPALLE	-	MULAPADU KARRIVANIPALEM
471	VIZIANAGARAMDISTRICT	BONDAPALLE	-	VEDURUVEDA
472	VIZIANAGARAMDISTRICT	BONDAPALLE	-	GUMADAM
473	VIZIANAGARAMDISTRICT	BONDAPALLE	-	KOTHAPALEM
474	VIZIANAGARAMDISTRICT	BONDAPALLE	-	MARUVADA
475	VIZIANAGARAMDISTRICT	BONDAPALLE	-	MARUVADAKOTHAVALASA
476	VIZIANAGARAMDISTRICT	BONDAPALLE	-	BUDATANAPALLERAJERU
477	VIZIANAGARAMDISTRICT	BONDAPALLE	-	KINDAMAGRAHARAM
478	VIZIANAGARAMDISTRICT	BONDAPALLE	-	RACHAKINDAM
479	VIZIANAGARAMDISTRICT	BONDAPALLE	-	CHAMALAVALASA
480	VIZIANAGARAMDISTRICT	BONDAPALLE	-	BONDAPALLE
481	VIZIANAGARAMDISTRICT	BONDAPALLE	-	MUDDURU
482	VIZIANAGARAMDISTRICT	BONDAPALLE	-	TAMATADA
483	VIZIANAGARAMDISTRICT	BONDAPALLE	-	BILLALAVALASA
484	VIZIANAGARAMDISTRICT	BONDAPALLE	-	KERATAM
485	VIZIANAGARAMDISTRICT	BONDAPALLE	-	NELIVADA
486	VIZIANAGARAMDISTRICT	BONDAPALLE	-	GARUDABILLI
487	VIZIANAGARAMDISTRICT	BONDAPALLE	-	KONDAKINDAM
488	VIZIANAGARAMDISTRICT	BONDAPALLE	-	OMPALLI
489	VIZIANAGARAMDISTRICT	BONDAPALLE	-	VENDRAM
490	VIZIANAGARAMDISTRICT	BONDAPALLE	-	AYYANNAAGRAHARAM
491	VIZIANAGARAMDISTRICT	BONDAPALLE	-	AMBATIVALASA
492	VIZIANAGARAMDISTRICT	BONDAPALLE	-	ROLLAVAKA
493	VIZIANAGARAMDISTRICT	BONDAPALLE	-	GOTLAM
494	VIZIANAGARAMDISTRICT	BONDAPALLE	-	JIYYANNAVALASA
495	VIZIANAGARAMDISTRICT	GURLA	-	PEDABANTUPALLE
496	VIZIANAGARAMDISTRICT	GURLA	-	LAVIDAM
497	VIZIANAGARAMDISTRICT	GURLA	-	DEVUNIKANAPAKA
498	VIZIANAGARAMDISTRICT	GURLA	-	KONDAGANDREDU
499	VIZIANAGARAMDISTRICT	GURLA	-	PAKEERUKITTALI
500	VIZIANAGARAMDISTRICT	GURLA	-	TATAVARIKITTALI
501	VIZIANAGARAMDISTRICT	GURLA	-	PENUBARTHI
502	VIZIANAGARAMDISTRICT	GURLA	-	CHINTHAPALLIPETA
503	VIZIANAGARAMDISTRICT	GURLA	-	CHODAVARAM
504	VIZIANAGARAMDISTRICT	GURLA	-	POLAYAVALASA
505	VIZIANAGARAMDISTRICT	GURLA	-	THETTANGI
506	VIZIANAGARAMDISTRICT	GURLA	-	PALLIGANTREDU
507	VIZIANAGARAMDISTRICT	GURLA	-	GARIKAVALASA
508	VIZIANAGARAMDISTRICT	GURLA	-	NADUPURU
509	VIZIANAGARAMDISTRICT	GURLA	-	ANANDAPURAM
510	VIZIANAGARAMDISTRICT	GURLA	-	NAKKALAPETA
511	VIZIANAGARAMDISTRICT	GURLA	-	PALAVALASA
512	VIZIANAGARAMDISTRICT	GURLA	-	NALLACHERUVU
513	VIZIANAGARAMDISTRICT	GURLA	-	GUDEM
514	VIZIANAGARAMDISTRICT	GURLA	-	GUJJANGIVALASA
515	VIZIANAGARAMDISTRICT	GURLA	-	MEESALAPETA
516	VIZIANAGARAMDISTRICT	GURLA	-	JAMMU
517	VIZIANAGARAMDISTRICT	GURLA	-	NAGALLAVALASA
518	VIZIANAGARAMDISTRICT	GURLA	-	SADANANDAPURAM
519	VIZIANAGARAMDISTRICT	GURLA	-	RAGOLU
520	VIZIANAGARAMDISTRICT	GURLA	-	GOLAGAM
521	VIZIANAGARAMDISTRICT	GURLA	-	THATIPUDI
522	VIZIANAGARAMDISTRICT	GURLA	-	VALLAPURAM
523	VIZIANAGARAMDISTRICT	GURLA	-	GORLEPETAJAGANNADHAPURA

524	VIZIANAGARAMDISTRICT	GURLA	-	GARIDA
525	VIZIANAGARAMDISTRICT	GURLA	-	GOSHADA
526	VIZIANAGARAMDISTRICT	GURLA	-	KOTAGANDREDU
527	VIZIANAGARAMDISTRICT	GURLA	-	KALAVACHERLA
528	VIZIANAGARAMDISTRICT	GURLA	-	CHINTHALAPETA
529	VIZIANAGARAMDISTRICT	GURLA	-	GURLA
530	VIZIANAGARAMDISTRICT	GURLA	-	SOLIPISOMARAJUPETA
531	VIZIANAGARAMDISTRICT	GURLA	-	MANYAPURIPETA
532	VIZIANAGARAMDISTRICT	GURLA		KELLA
533	VIZIANAGARAMDISTRICT	GURLA		DAMARASINGI
534	VISAKHAPATNAMDISTRICT	PENDURTHI		GORAPALLE
535	VISAKHAPATNAMDISTRICT	PENDURTHI		SARIPALLE
536	VISAKHAPATNAMDISTRICT	PENDURTHI		MUDAPAKA
537	VISAKHAPATNAMDISTRICT	PENDURTHI		GURRAMPALEM
538	VISAKHAPATNAMDISTRICT	PENDURTHI		RAJAYYPETA
539	VISAKHAPATNAMDISTRICT	PENDURTHI		SOWBHAGYARAYAPURAM
540	VISAKHAPATNAMDISTRICT	PENDURTHI		VALIMERAKA
541	VISAKHAPATNAMDISTRICT	PENDURTHI		JUTHADA

542	VISAKHAPATNAMDISTRICT	PENDURTHI	RAMPURAM
543	VISAKHAPATNAMDISTRICT	PENDURTHI	PINAGADI
544	VISAKHAPATNAMDISTRICT	PENDURTHI	PEDAGADI
545	VISAKHAPATNAMDISTRICT	PENDURTHI	CHINTALAAGRAHARAM(PART) (H/OPEDAGADI)
546	VISAKHAPATNAMDISTRICT	PENDURTHI	CHINTAGATLA
547	VISAKHAPATNAMDISTRICT	PENDURTHI	JERRIPOTHULAPALEM
548	VISAKHAPATNAMDISTRICT	ANANDAPURAM	PEKERU
549	VISAKHAPATNAMDISTRICT	ANANDAPURAM	SIRLAPALEM
550	VISAKHAPATNAMDISTRICT	ANANDAPURAM	MUKUNDAPURAM
551	VISAKHAPATNAMDISTRICT	ANANDAPURAM	BONI
552	VISAKHAPATNAMDISTRICT	ANANDAPURAM	KUSULUVADA
553	VISAKHAPATNAMDISTRICT	ANANDAPURAM	GOTTIPALLE
554	VISAKHAPATNAMDISTRICT	ANANDAPURAM	JAGANNADHAPURAM
555	VISAKHAPATNAMDISTRICT	ANANDAPURAM	BAKURUPALEM
556	VISAKHAPATNAMDISTRICT	ANANDAPURAM	MUTCHERLA
557	VISAKHAPATNAMDISTRICT	ANANDAPURAM	TANGUDUBILLI
558	VISAKHAPATNAMDISTRICT	ANANDAPURAM	KOLAVANIPALEM
559	VISAKHAPATNAMDISTRICT	ANANDAPURAM	BHEEMANNADORAPALEM
560	VISAKHAPATNAMDISTRICT	ANANDAPURAM	GORINTA
561	VISAKHAPATNAMDISTRICT	ANANDAPURAM	KANAMAM
562	VISAKHAPATNAMDISTRICT	ANANDAPURAM	GIDIJALA
563	VISAKHAPATNAMDISTRICT	ANANDAPURAM	TARLUVADA
564	VISAKHAPATNAMDISTRICT	ANANDAPURAM	PANDALAPAKA
565	VISAKHAPATNAMDISTRICT	ANANDAPURAM	PALAVALASA
566	VISAKHAPATNAMDISTRICT	ANANDAPURAM	CHANDAKA
567	VISAKHAPATNAMDISTRICT	ANANDAPURAM	ANANDAPURAM
568	VISAKHAPATNAMDISTRICT	ANANDAPURAM	VEMULAVALLASA
569	VISAKHAPATNAMDISTRICT	ANANDAPURAM	PEDDIPALEM
570	VISAKHAPATNAMDISTRICT	ANANDAPURAM	VELLANKI
571	VISAKHAPATNAMDISTRICT	ANANDAPURAM	GAMBHEERAM
572	VISAKHAPATNAMDISTRICT	ANANDAPURAM	GUDILOVA
573	VISAKHAPATNAMDISTRICT	ANANDAPURAM	SONTYAM
574	VISAKHAPATNAMDISTRICT	ANANDAPURAM	N.G.R. PURAM
575	VISAKHAPATNAMDISTRICT	ANANDAPURAM	G.S. AGRAHARAM
576	VISAKHAPATNAMDISTRICT	ANANDAPURAM	RAMAVARAM
577	VISAKHAPATNAMDISTRICT	ANANDAPURAM	GANDIGUNDAM
578	VISAKHAPATNAMDISTRICT	ANANDAPURAM	MAMIDILOVA
579	VISAKHAPATNAMDISTRICT	ANANDAPURAM	DABBANDA
580	VISAKHAPATNAMDISTRICT	BHEEMONIPATNAM	BODAMETTIPALEM
581	VISAKHAPATNAMDISTRICT	BHEEMONIPATNAM	DAKAMARKI
582	VISAKHAPATNAMDISTRICT	BHEEMONIPATNAM	NAKAYANAKAJUPETIA
583	VISAKHAPATNAMDISTRICT	BHEEMONIPATNAM	SINGANABANDA
584	VISAKHAPATNAMDISTRICT	BHEEMONIPATNAM	TATTURU
585	VISAKHAPATNAMDISTRICT	BHEEMONIPATNAM	NAGARAPALEM
586	VISAKHAPATNAMDISTRICT	BHEEMONIPATNAM	MULAKUDU
587	VISAKHAPATNAMDISTRICT	BHEEMONIPATNAM	TALLAVALASA
588	VISAKHAPATNAMDISTRICT	BHEEMONIPATNAM	MAJJIVALASA
589	VISAKHAPATNAMDISTRICT	BHEEMONIPATNAM	CHIPPADA
590	VISAKHAPATNAMDISTRICT	BHEEMONIPATNAM	AMANAM
591	VISAKHAPATNAMDISTRICT	BHEEMONIPATNAM	ANNAVAKAM
592	VISAKHAPATNAMDISTRICT	PADMANABHAM	TUNIVALASA
593	VISAKHAPATNAMDISTRICT	PADMANABHAM	NERELLAVALASA
594	VISAKHAPATNAMDISTRICT	PADMANABHAM	CHINNAPURAM
595	VISAKHAPATNAMDISTRICT	PADMANABHAM	AYINADA
596	VISAKHAPATNAMDISTRICT	PADMANABHAM	B.K. TALLAVALASA
597	VISAKHAPATNAMDISTRICT	PADMANABHAM	KORADA
598	VISAKHAPATNAMDISTRICT	PADMANABHAM	JANAKIDEVIPURAM
599	VISAKHAPATNAMDISTRICT	PADMANABHAM	BUDDIVALASA
600	VISAKHAPATNAMDISTRICT	PADMANABHAM	BUDDIVALASA AGARM.
601	VISAKHAPATNAMDISTRICT	PADMANABHAM	NAKASAPURAM
602	VISAKHAPATNAMDISTRICT	PADMANABHAM	REDDIPALLEAGRM.
603	VISAKHAPATNAMDISTRICT	PADMANABHAM	POINURU
604	VISAKHAPATNAMDISTRICT	PADMANABHAM	BHANDEVUPURAM
605	VISAKHAPATNAMDISTRICT	PADMANABHAM	VIJAYAKAMPURAM
606	VISAKHAPATNAMDISTRICT	PADMANABHAM	THIMMUPURAM
607	VISAKHAPATNAMDISTRICT	PADMANABHAM	GANDHAVAKAM
608	VISAKHAPATNAMDISTRICT	PADMANABHAM	KOVVALA

609	VISAKHAPATNAMDISTRICT	PADMANABHAM	PENTA
610	VISAKHAPATNAMDISTRICT	PADMANABHAM	ANANTHAVARAM
611	VISAKHAPATNAMDISTRICT	PADMANABHAM	MADDI
612	VISAKHAPATNAMDISTRICT	PADMANABHAM	PADMANABHAM
613	VISAKHAPATNAMDISTRICT	PADMANABHAM	KRISHNAPURAM
614	VISAKHAPATNAMDISTRICT	PADMANABHAM	PANDRANGI
615	VISAKHAPATNAMDISTRICT	PADMANABHAM	VENKATAPURAM
616	VISAKHAPATNAMDISTRICT	PADMANABHAM	REVIDI
617	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	KOMMADI
618	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	PARADESIPALEM

619	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	MADHURAVADA
620	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	RUSHIKONDA
621	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	YENDADA
622	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	POTHINAMALLAYYAPALEM
623	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	BAKKANNAPALEM
624	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	CHINAGADILA
625	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	PEDAGADILA(HAMLETOF CHINAGADILA)
626	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	SANTAPALEM(HAMLETOF CHINAGADILA)
627	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	MUDASARLOVA
628	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	ADIVIVARAM
629	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	VENKATAPURAM
630	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	GOPALAPATNAM
631	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMRURAL	PULLAMBHATLAPALEM
632	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	VISAKHAPATNAMTOWN
633	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	ALLIPURAMEXTENSIONWARD
634	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	CHINNAWALTAIR
635	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	DONDAPARTHI
636	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	MADDILAPALEM
637	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	PEDAWALTAIR
638	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	RESAPUVANIPALEM
639	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	VENKOJIPALEM
640	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	ALLIPURAMWARD
641	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	CHENGALRAOPETA
642	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	GODARIWARD
643	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	MAHARANIPETA
644	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	MARKETWARD
645	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	PORTWARD
646	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	SEETHARAMATEMPLEWARD
647	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	SHIVALAYAMWARD
648	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	WALTAIRWARD
649	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	BUTCHIRAJUPALEM
650	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	GOPALAPATNAM
651	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	KANCHARAPALEMWARD
652	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	KANCHARAPALEM
653	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	KAPPARADA
654	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	MADHAVADHARA
655	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	MARRIPALEM
656	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	PULLAMBATLAPALEM
657	VISAKHAPATNAMDISTRICT	VISAKHAPATNAMURBAN	VENKATAPURAM
658	VISAKHAPATNAMDISTRICT	GAJUWAKA	JAGGARAJUPETA
659	VISAKHAPATNAMDISTRICT	GAJUWAKA	THUNGALAM
660	VISAKHAPATNAMDISTRICT	GAJUWAKA	VENKATAPATHIRAJUPETA
661	VISAKHAPATNAMDISTRICT	GAJUWAKA	AKKIREDDIPALEM
662	VISAKHAPATNAMDISTRICT	GAJUWAKA	MINDI
663	VISAKHAPATNAMDISTRICT	GAJUWAKA	GAJUWAKA
664	VISAKHAPATNAMDISTRICT	GAJUWAKA	CHINAGANTYADA
665	VISAKHAPATNAMDISTRICT	GAJUWAKA	VADLAPUDI
666	VISAKHAPATNAMDISTRICT	GAJUWAKA	FAKEERTAKYA
667	VISAKHAPATNAMDISTRICT	GAJUWAKA	KURMANNAPALEM
668	VISAKHAPATNAMDISTRICT	GAJUWAKA	DUVVADA
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674	VISAKHAPATNAMDISTRICT	GAJUWAKA	YARADA
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676	VISAKHAPATNAMDISTRICT	GAJUWAKA	TOKADA
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678	VISAKHAPATNAMDISTRICT	GAJUWAKA	MALKAPURAM
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681	VISAKHAPATNAMDISTRICT	PEDAGANTYADA	NADUPURU
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684	VISAKHAPATNAMDISTRICT	PEDAGANTYADA	KURADA
685	VISAKHAPATNAMDISTRICT	PEDAGANTYADA	SIDDESWARAM
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688	ANAKAPALLIDISTRICT	PARAWADA	PEDAMUSIDIVADA
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690	ANAKAPALLIDISTRICT	PARAWADA -	PEDAMADAKA
691	ANAKAPALLIDISTRICT	PARAWADA -	PINAMADAKA
692	ANAKAPALLIDISTRICT	PARAWADA -	P.S. BONANGI
693	ANAKAPALLIDISTRICT	PARAWADA -	BHARINIKAM

694	ANAKAPALLIDISTRICT	SABBAVARAM -	TEKKALIPALEM
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696	ANAKAPALLIDISTRICT	SABBAVARAM -	AYYANNAPALEM
697	ANAKAPALLIDISTRICT	SABBAVARAM -	ELLAPPI
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700	ANAKAPALLIDISTRICT	SABBAVARAM -	MOGALIPURAM
701	ANAKAPALLIDISTRICT	SABBAVARAM -	SABBAVARAMAGRAHARM
702	ANAKAPALLIDISTRICT	SABBAVARAM -	SABBAVARAM
703	ANAKAPALLIDISTRICT	SABBAVARAM -	GOTIVADA
704	ANAKAPALLIDISTRICT	SABBAVARAM -	GALIBHIMAVARAM
705	ANAKAPALLIDISTRICT	SABBAVARAM -	LAGISETTIPALEM
706	ANAKAPALLIDISTRICT	SABBAVARAM	NALLAREGULAPALEM
707	ANAKAPALLIDISTRICT	SABBAVARAM	NARAPADU
708	ANAKAPALLIDISTRICT	SABBAVARAM	D.SIARAMPURAM
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711	ANAKAPALLIDISTRICT	SABBAVARAM	PYDIVADA
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715	ANAKAPALLIDISTRICT	SABBAVARAM	AMRUTAPURAM
716	ANAKAPALLIDISTRICT	SABBAVARAM	CHINTAGATLAAGRAHARAM
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725	ANAKAPALLIDISTRICT	MUNAGAPAKA -	JAGGAYYAPETAAGRM.
726	ANAKAPALLIDISTRICT	MUNAGAPAKA -	NAGULAPALLE
727	ANAKAPALLIDISTRICT	MUNAGAPAKA -	THOTADA
728	ANAKAPALLIDISTRICT	MUNAGAPAKA -	SIRASAPALLE
729	ANAKAPALLIDISTRICT	MUNAGAPAKA -	VENKATAPURAM
730	ANAKAPALLIDISTRICT	MUNAGAPAKA -	PATIPALLE
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752	ANAKAPALLIDISTRICT	ATCHUTAPURAM	KHAJIPALEM

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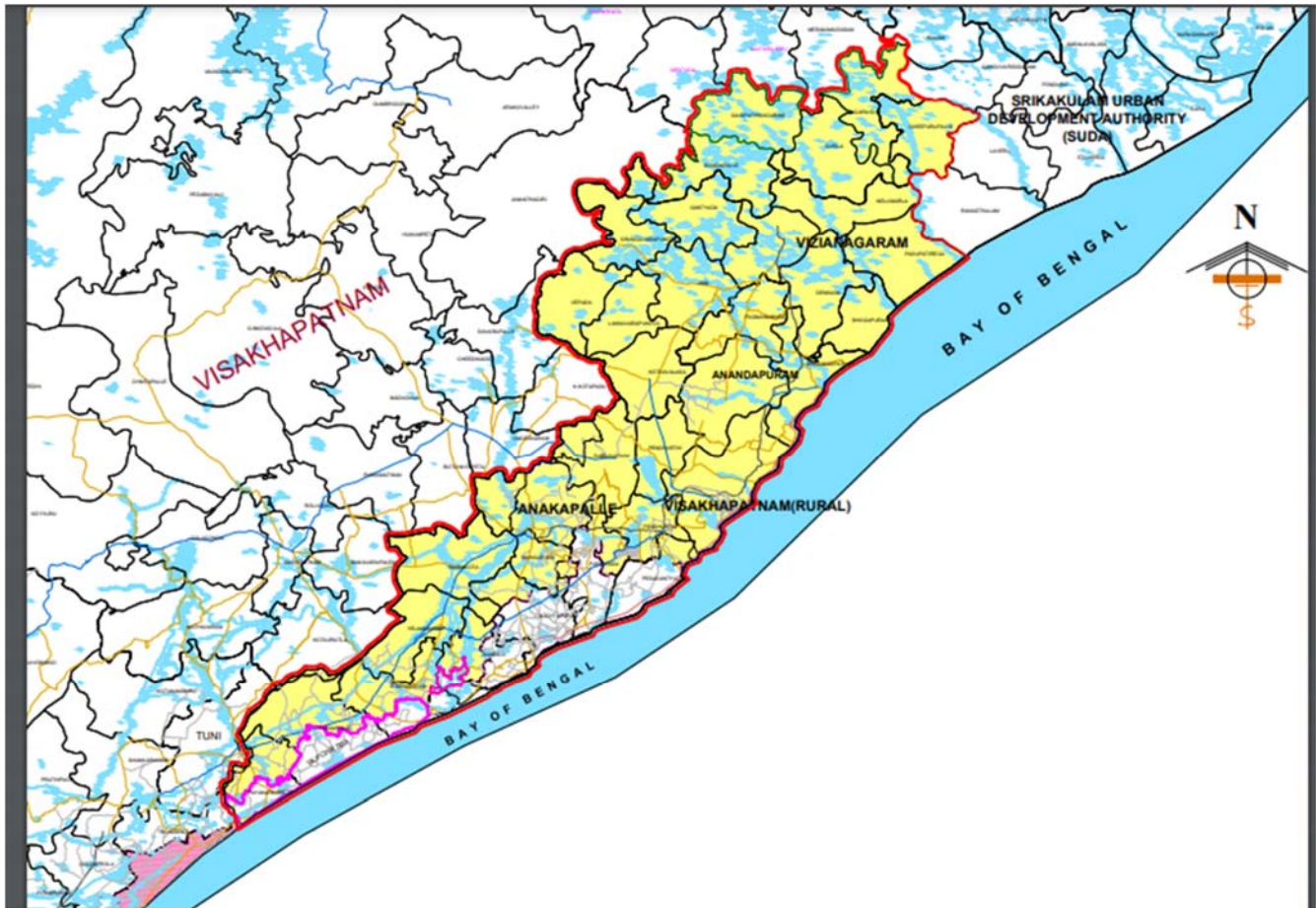
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788	ANAKAPALLIDISTRICT	ANAKAPALLI	KUNDRAM
789	ANAKAPALLIDISTRICT	ANAKAPALLI	VENKUPALEM
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834	ANAKAPALLIDISTRICT	RAMBILLI	GOKIVADA
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837	ANAKAPALLIDISTRICT	RAMBILLI	VELCHURU
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842	ANAKAPALLIDISTRICT	RAMBILLI	MURAKADA
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863	ANAKAPALLIDISTRICT	NAKKAPALLI -	CHEEDIKA
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865	ANAKAPALLIDISTRICT	NAKKAPALLI -	REBAKA
866	ANAKAPALLIDISTRICT	NAKKAPALLI -	PEDADODDIGALLU
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871	ANAKAPALLIDISTRICT	NAKKAPALLI -	RAMANAYYA PETA
872	ANAKAPALLIDISTRICT	NAKKAPALLI -	GULLIPADU
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874	ANAKAPALLIDISTRICT	NAKKAPALLI -	G.JAGANNADHA PURAM
875	ANAKAPALLIDISTRICT	NAKKAPALLI -	DONKADA
876	ANAKAPALLIDISTRICT	NAKKAPALLI -	DEVAVARAM
877	ANAKAPALLIDISTRICT	NAKKAPALLI -	CHINA RAMBHADRAPURAM
878	ANAKAPALLIDISTRICT	NAKKAPALLI -	GODICHERLA
879	ANAKAPALLIDISTRICT	NAKKAPALLI -	UDDANDAPURAM
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886	ANAKAPALLIDISTRICT	PAYAKARAOPETA	GUNTAPALLE
887	ANAKAPALLIDISTRICT	PAYAKARAOPETA	MANGAVARAM
888	ANAKAPALLIDISTRICT	PAYAKARAOPETA	ARATLA KOTA
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892	ANAKAPALLIDISTRICT	PAYAKARAOPETA	MASAHIEBPETA
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Appendix – 2

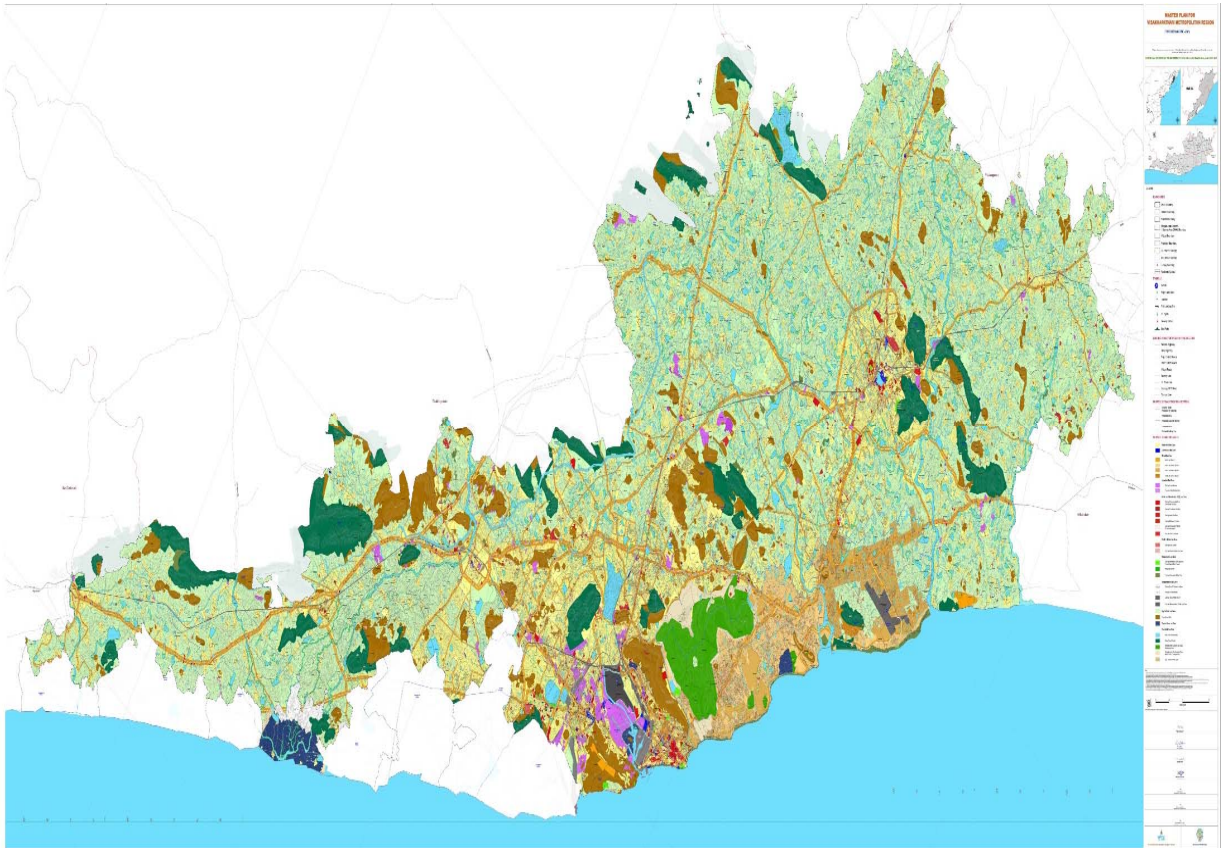
Map Showing VMRDA Jurisdiction along with Boundaries



Appendix – 3

Sanctioned Master Plan – 2041

[Link:http://vmrda.gov.in/finalmasterplan.aspx](http://vmrda.gov.in/finalmasterplan.aspx)



Appendix - 4

Extract of APMR & UDA Act, 2016 and Rules

CHAPTER IV

DEVELOPMENT PLANS

11. Preparation and Content of Development Plans -

Subject to the provisions of the Act, the Authority shall,-

(1) Within two years of its constitution or within such time as the Government may extend, prepare a Perspective Plan [PP] with a long term time frame preferably not less than thirty years, for the comprehensive physical, economic and social development of the Development Area, having due regard to, -

- (a) vision for the development area and provide policy framework and directions of growth and identification of thrust areas for development;
- (b) target population, employment pattern and GDP;
- (c) strategic land use plans, including green field developments and regeneration;
- (d) strategic transportation and mobility requirements;
- (e) environmental sustainability.

(2) Within three years of its constitution or within such time as the Government may extend, prepare a Master Plan [MP] for the Development Area or Zone or Special Area with a medium term time frame, preferably not less than ten years and it shall be in conformity with the Perspective Plan, having due regard to, -

- (a) proposals and policies for promoting growth, securing planned development in the development area;
- (b) proposals for conservation, optimum utilization and development of resources in the development area;
- (c) Land Use Plan indicating the broad areas of development and general location of residential, commercial, industrial, agricultural areas and areas for conservation and protection of ecologically fragile areas, including:--
 - (i) Proposals for the allotment of land for public purposes and policies for improvement and development of public amenities and services such as water supply, electricity, gas, storm water drainage, sewerage, waste disposal, educational facilities such as schools, colleges and other educational institutions, medical and public health institutions, markets, social welfare and cultural institutions, theatres, auditoriums and places for public entertainment, public assembly, museums, art galleries, religious buildings, play grounds, stadia, parks, open spaces, dairies, zoo parks and for such purposes as may, from time to time, be

specified by the State Government;

- (ii) Infrastructure network plan showing existing and proposals of major infrastructure facilities like circulation network including ring roads, radial and grid roads connecting all the settlements, transport, power, water supply, natural drainage, sewerage system, solid waste disposal and management system, communications network and related facilities like power plants, roads, highways, railways, metro ways, airports, and the like;
- (iii) Proposals and policies for preservation, conservation and development of areas of natural beauty and scenic spots, and areas of historic and archaeological interest and tourism areas and heritage buildings and heritage precincts;
- (iv) Proposals and policies for watershed management, water supply, water harvesting, recharge of ground water, flood control, and prevention of air and water pollution;
- (v) Proposals and policies for riverfront development and/or lake or water front development;
- (vi) Proposals and policies for enhancing greenery and urban landscape implementation in the development area and individual plots;
- (vii) Proposals and policies for promoting urban design and built form with aesthetics and architectural control for overall development and individual plots;
- (viii) Proposals and policies for promoting housing and community facilities for all sections of society;
- (ix) Proposals and policies for traffic and transportation, transit oriented developments (TOD) and promoting mass transportation facilities;
- (x) Proposals and policies for industrial development;
- (xi) Proposals and policies for major development projects;
- (xii) Proposals for the reservation of the land for the purpose of Union, State, Local Authority or any other authority or body established by or under any law for the time being in force;
- (xiii) Strategies and priorities for implementation of the various proposals with time frame and programmes;
- (xiv) Proposals and policies for promoting development and regulating uses and activities through Zoning and other Development Promotion Regulations, conservation and preservation of heritage buildings and areas;
- (xv) Any other matter which may be necessary for the development area.

(3) The Authority shall prepare and approve a separate Infrastructure Development Plan [IDP] for the Development Area or Zone or Special Area within the framework of the sanctioned Perspective Plan or Master Plan or Area Development Plan or Zonal Development Plan as and when required.

(4) The Authority shall undertake surveys and studies, and the creation and maintenance of the data base and information system, and collection of

such information and preparation of reports and maps for the development area; and associate advisors, consultants as may be necessary for the preparation of the Projects or Plans mentioned above for the development area.

(5) The Authority shall undertake detailed area level plans for specific areas, plan programming and phasing of development and enforce special development regulations for the purpose of securing planned development.

(6) The Authority shall review and revise the Perspective Plan [PP], Master Plan [MP] and Infrastructure Development Plan [IDP] and other statutory plans either at the end of the time period of the Plan or at fixed intervals as decided by the Authority or as directed by the Government.

12. Submission of plans to the Government for sanction -

(1) After preparing Perspective Plan or Master Plan or Area Development Plan or Zonal Development Plan in accordance with section 11, the Authority shall notify the same in such form and manner as may be prescribed along with a notice in the prescribed manner, inviting objections or suggestions from any person or body giving the time period of minimum thirty days or within such time as the Government may extend, for filing objections or suggestions.

(2) After considering all objections, suggestions and representations that may have been received, the Authority may make modifications or revision to the Plans in such manner as it thinks fit, and submit to the Government for the sanction of the Perspective Plan [PP], Master Plan [MP] or Area Development Plan or Zonal Development Plan with draft policies, development promotion regulations and reports along with remarks on the objections and suggestions, if any, received.

13. Sanction of plans by the Government -

(1) On receipt of the Plans under section 12, the Government shall within sixty days examine and sanction the said Perspective Plan [PP] or Master Plan [MP] or Area Development Plan or Zonal Development Plan with or without modifications or reject the plans with directions to modify or prepare revised plans.

(2) The sanction accorded by the Government shall be notified by the Government in the Andhra Pradesh Gazette and the Perspective Plan [PP] or Master Plan [MP] or Area Development Plan or Zonal Development Plan shall come into force from the date of its publication in the Gazette.

14. Power to undertake preparation of area development plan or action plan or Zonal Development plan -

(1) Subject to overall conformity with the Perspective Plan [PP] or Master Plan [MP], the Authority or the respective Local Authority under the guidance of the Authority, may undertake the preparation of Area Development Plan or Zonal Development Plan as deemed necessary for any of the provisions as stated at clause (c) of subsection (2) of section 11, and also

for development promotion, execution of projects and schemes for any Sector or Area or Zone and / or for effective urban services and municipal functions of their respective jurisdiction in the development area with a time span of ten years or as prescribed by the Government.

(2) The Local Authority shall submit the said Plans prepared for its jurisdiction along with the resolution to the Authority for approval and thereafter shall follow the procedure as stated under sections 12 and 13.

15. Modification to the sanctioned plans –

(1) The Authority or the Government may, on a reference from the Authority or the Local Authority concerned or on an application made by a land owner to the Authority or Local Authority concerned, as the case may be, make such modifications to the sanctioned Perspective Plan [PP] or Master Plan [MP] or Area Development Plan or Zonal Development Plan, as it thinks fit and which in its opinion are necessary.

(2) The Metropolitan Commissioner / Vice-Chairperson shall prepare a report together with necessary plans, full particulars of any such modification and submit to the Government for approval.

(3) Before making any modifications to the Perspective Plan [PP] or Master Plan [MP] or Area Development Plan or Zonal Development Plan, the Authority, or as the case may be, the Government shall publish a notification inviting objections or suggestions from the public so as to reach within a period of fifteen days and shall consider all objections and suggestions that may be received by the Authority or Government.

(4) After due consideration of the objections and suggestions received, the final modification made under the provisions of this section shall be notified by the Government in the Andhra Pradesh Gazette and the final modifications shall come into operation from the date of publication of such notification.

(5) The Authority shall levy such fees and charges including development charges and conversion charges as applicable and as may be prescribed in any such modification effected to the sanctioned Perspective Plan [PP] or Master Plan [MP] or Area Development Plan or Zonal Development Plan from the land owners at whose instance the modifications are effected and also from the others who will have the advantage due to such modifications. These charges shall take into account the benefits that would accrue to the land owners from the change and shall seek to capture some share of the increased land value.

16. Enforcement of the sanctioned plans -

(1) The Perspective Plan [PP] or Master Plan [MP] or Area Development Plan or Zonal Development Plan after the approval of the Authority, shall be binding on all the local authorities, all other organizations and the citizens in the development area.

(2) The guidelines, policies, specifications and targets regarding the affordable housing and various other components as proposed in the said

sanctioned plans shall be implemented by the Authority / local authorities within the development area.

(3) The Local Authorities shall be responsible for the implementation of the sanctioned plans in the development area under the overall control of the Metropolitan Commissioner / Vice-Chairperson.

APPENDIX VG.O.ms.No.66 MA&UD dt:17-05-2023(Enclosed)

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Municipal Administration & Urban Development Department – Andhra Pradesh
Metropolitan Region and Urban Development Authorities Act, 2016 – Guidelines
for Master Plan Preparation – Orders – Issued.

=====

MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT (M) DEPARTMENT

G.O.Ms.No.66

Dated:17.05.2023.
Read the following:-

- 1) The Andhra Pradesh Metropolitan Region & Urban Development Authorities Act, 2016.
- 2) G.O.Ms.No.161, MA&UD Department, dated.17.05.2018
- 3) From the DT&CP., A.P., Mangalagiri, Lr.Roc.No.MAU01-17029/1/2023-PLG-DOTCP, dated.10.04.2023.

-oOo-

ORDER:

In the reference 1st read above the Government have enacted Andhra Pradesh Metropolitan Region & Urban Development Authorities Act, 2016 (Act No.5 of 2016) for the purpose of Planning, Coordination, Execution, Supervision, Financing, Funding and for promoting and securing the planned and sustainable development of the development area and for the matters ancillary thereto.

2. In the reference 2nd read above, the Government have issued the Andhra Pradesh Metropolitan Region and Urban Development Authorities Rules, 2018, wherein Chapter-III of the said rules enumerates the preparation of Development Plans.

3. In the reference 3rd read above, the Director of Town & Country Planning, A.P., Mangalagiri has brought to the notice of the Government that after the enactment of Andhra Pradesh Metropolitan Region and Urban Development Authorities Act, 2016, Development Authorities were formed with a vision to boost the urbanisation in the State paying way for planned development. However, while preparing the Master plans with limited technical expertise by Development Authorities, the quality of the spatial plan is not being ensured. At present, there are no detailed guidelines or procedure being followed while preparing Master Plans for Development Authorities. Also, there is no uniformity and standardization in preparation of Master Plans which includes reporting formats, Satellite image quality, RFP Preparation, fixing of Consultancy Charges, Role and Responsibilities of Consultants and Town Planning Staff. The DT&CP has therefore requested the Government to issue guidelines for Preparation of Master Plans.

4. After careful examination of the matter, Government hereby issues the guidelines for Master Plan Preparation annexed to this order, which details out

(P.T.O.)

:: 2 ::

the Master Plan preparation Procedure enumerated in Chapter-III -
Development Plans of G.O 2nd read above.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Y.SRILAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To

The Commissioner of Printing, Stationery and Stores Purchase,
Andhra Pradesh, Vijayawada.

The Commissioner & Director of Municipal Administration, A.P.,
Vaddeswaram, Mangalagiri, Guntur District.

The Director of Town and Country Planning, A.P., Mangalagiri.

The Commissioner, APCRDA., Vijayawada.

The Metropolitan Commissioner, VMRDA., Visakhapatnam.

The Director General, Andhra Pradesh State Disaster Response
& Fire Services Department, A.P., Vijayawada.

The Chairman & Managing Director, APTRANSCO, Vijayawada.

The Commissioner & Inspector General of Registration & Stamps, Vijayawada.

All Municipal Commissioners of ULBs in the State

- **through** the C&DMA, A.P., Vaddeswaram.

All Vice Chairpersons of Urban Development Authorities in the State

- **through** the DTC&P, A.P., Mangalagiri.

Copy to:

OSD to Hon'ble Minister for MA&UD Department.

PS to Spl. Chief Secretary to Government, MA&UD Department.

SF/SC.

// FORWARDED BY ORDER //


SECTION OFFICER.

Annexure to G.O.Ms.No.66, Dated:17.05.2023.

MASTERPLAN GUIDELINES

1. Short title and application

- 1.1. These guidelines may be called the "Guidelines for Master Plan preparation".
- 1.2. They shall apply to all the development areas as notified under section 3(1) of the Andhra Pradesh Metropolitan Region and Urban Development Authorities Act, 2016.
- 1.3. All the masterplans being prepared, which ever stage may be at present, shall follow the further steps as per the procedure prescribed under these guidelines.
- 1.4. These guidelines are detailing out of the Masterplan preparation procedure in Chapter III – Development plans of APMRUDA Rules, 2018.

2. Definitions

In these rules, unless the context otherwise requires,-

- 2.1. 'Act' means the Andhra Pradesh Metropolitan Region and Urban Development Authorities Act, 2016 (Act No.5 of 2016);
- 2.2. 'Authority or Development Authority or DA' means, the Authority constituted for the Development Area under sub-section (1) of section 4 of the Act;
- 2.3. 'Consultant' means a consultant/agency/Department with the winning bid for the Request for Proposal (RFP) floated by the Authority.
- 2.4. 'Development area' for the purpose of these guidelines shall mean the entire jurisdiction of the Authority unless specified otherwise.
- 2.5. 'DTCP' means the Directorate of Town and Country Planning headed by the Director of Town and Country Planning which is constituted under section 7 of Andhra Pradesh Town Planning (ATP) Act, 1920 as the apex organization exclusively for the spatial planning activities in the State with staff having technical expertise in Urban and Regional Planning.
- 2.6. 'Executive Authority of the local body' means the Municipal Commissioner of urban local body or Panchayath Secretary of gram panchayath.
- 2.7. 'GIS' refers to Geographic Information System (GIS). It is a computer system that analyses and displays geographically referenced information. GIS tools like QGIS (open source software) or ArcGIS (paid software) shall be used for the preparation of Masterplan.
- 2.8. 'Masterplan or MP' means a plan prepared as per Section 11(2) of the Act with a medium-term time frame, preferably not less than ten years and it shall be in conformity with the Perspective Plan.
- 2.9. 'Planning Area' means the area for which the master plan is being taken up as per the RFP; preferably the entire development area.

- 2.10. 'Project Monitoring Unit (PMU) for Master Plan' refers to the specialised Master Plan Unit set up at Office of DTCP. PMU shall consist of:
- a. Senior officer from the O/o DTCP in the cadre of Additional Director
 - b. Officer on Special Duty, MA&UD Dept who deals with the planning issues
 - c. Planning Section Head of respective UDA
 - d. Town Planning Section Head of respective ULB
 - e. Professional experts (either from Professional Practice/academics with adequate knowledge on preparation of Master Plans) either through empanelment or as special invitee (as and when required).
 - f. Officers from the O/o DTCP below the cadre of Additional Director shall be exclusively deputed to the PMU for assisting him in the various activities of the PMU and record keeping.
 - g. GIS expert – Ward Planning & Regulatory Secretaries (WPRS) with adequate GIS knowhow if available may be deputed to the PMU. If not available, then GIS expert may be hired from open market.
- 2.11. 'RDDTP' means Regional Deputy Director of Town Planning.
- 2.12. 'Request for Proposal (RFP)' refers to the RFP floated by the authority for the preparation of Master plan for the Development Area.
- 2.13. 'Scrutiny Committee for Master Plan' refers to the separate committee constituted at the O/o DTCP for the scrutiny of the Masterplans at each and every stage submitted by the consultant. It shall consist of
- (i) Deputy Director of Town Planning in the O/o DTCP from respective Technical Section in Head Office.
 - (ii) The respective Regional Deputy Director of Town Planning of the Region.
 - (iii) The Planning Section Head from respective Development Authority
 - (iv) District Town and Country Planning Officer (DTCPO) of the respective District
 - (v) Town Planning Section Head from respective ULB.
 - (vi) Transportation Planner. Any regular officer in the O/o DTCP if available or hired from open market or consultancy services from other organisations.
 - (vii) GIS Expert– Ward Planning & Regulatory Secretaries (WPRS) with adequate GIS knowhow if available may be deputed to the O/o DTCP to be a part of the Scrutiny Committee. If not available, then GIS expert may be hired from open market
 - (viii) Officers from the O/o DTCP below the cadre of Deputy Director shall be exclusively deputed to the Committee for assisting him in the various activities of the Committee and record keeping.
- 2.14. 'Spatial Plan' means Perspective Plan or Master Plan or Zonal Development Plan or any other plan prepared/being prepared for the Development area or part within the development area.

- 2.15. 'Town Planning Staff' means all the staff deputed to Urban Local Bodies/ Development Authorities by the Director of Town and Country Planning.
- 2.16. 'Urban local body or ULB' means Municipal Corporation under AP Municipal Corporation Act, 1994 or municipalities and nagar panchayats under AP Municipalities Act 1965.
- 2.17. 'URDPFI guidelines' refer to the Urban and Regional Development Plan Formulation and Implementation Guidelines issued by the Ministry of Urban Development, Government of India in January, 2015.

3. Steps for preparation of Master plan

3.1. Request for Proposal

- 3.1.1. For the newly constituted Authorities, the authority shall float the RFP for preparation of Perspective plan, Masterplan and Zonal Development plans for entire planning area. Model RFP is enclosed with this document.
- 3.1.2. For the other Authorities, where the horizon period of the spatial plan is exceeded or about to exceed, the Authority may call for separate RFP for Perspective plan or masterplan as per the need. The said RFP shall be vetted by the PMU.
- 3.1.3. The consultant with the winning bid is assigned the task of preparation of GIS based spatial plan as per the model RFP by issuing the work order by the Development Authority.
- 3.1.4. If the terms of the work order are acceptable, the Consultant shall issue a Letter of Acceptance (LOA) to the DA and subsequently enter into agreement with DA not later than 15 days from the date of issue of work order.

#Note: These guidelines are for the preparation of Masterplan for the Development Area only.

3.2. Preparation of Map 1: Base map

- 3.2.1. By the time the agreement is entered into, the DA shall make available to the consultant:
 - a. UDA boundary
 - b. Administrative Boundaries (ULB/Gram panchayath)
 - c. Revenue boundaries (Village maps and Town survey maps uptill Survey numbers for all the areas within its jurisdiction.)
- 3.2.2. The consultant hired shall prepare the Map 1 – base map which is a cadastral map for the development area duly digitising the Village maps, town survey maps.
- 3.2.3. The map 1 shall clearly indicate the area of interest (AoI)/planning boundary for which the current spatial exercise is taken up and all the survey numbers within. Map 1 shall clearly earmark all the administrative and revenue boundaries like the district, mandal, village, & survey boundaries in rural areas; and the ULB, ward, & Survey boundaries in urban areas along with relevant labelling.

- 3.2.4. Map 1 shall clearly denote all Government lands as a separate layer with solid hatch symbology. This data may be obtained by the consultants as per the revenue records (Village map, FMB, RSR, Adangal etc).
- 3.2.5. All water bodies such as Nala, Vagu, Canals, Tanks and Rivers etc. marked as per revenue records. (Village map, FMB, RSR, Adangal etc) shall be depicted as a separate layer with solid hatch symbology.
- 3.2.6. Map 1 shall be prepared and submitted by the consultant along with 'Quality Assurance Checklist 1: Basemap preparation' to the authority within 4 weeks of assigning of the project. The resurvey data being carried out by the State shall be used where-ever available.
- 3.2.7. The Consultant shall submit details of Government properties separately in the format specified below along with the base map:

.....Development Authority

Register of Government Properties prepared as part of Master Plan

S. No.	Name of the Mandal	Name of the Village	Survey No.	Extent of the Land as per Revenue Records	Extent of the Land as on Ground	Land Classification as per Revenue Records	Land Classification as on Ground	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

- 3.2.8. Map 1 submitted by the consultant shall be verified and corrections if any shall be communicated by the respective ward/village secretariat level and local body within 15 days. These corrections shall be communicated to consultant and updated map 1 shall be submitted by the consultant within 2 weeks. The finalisation and certification of map 1 by the Authority shall be completed within 6 weeks of initial submission of Map 1 by the consultant.

3.3. Preparation of Map 2 – Existing Landuse Map¹

- 3.3.1. The consultant shall take up extensive survey to map the existing landuses duly following the guidelines for map preparation as per "Formulation of GIS based Master Plan for AMRUT Cities – Design & Standards".²

¹ Existing Land use (ELU) map in this guidelines refers to the Present Landuse map in rule 15 of APMRUDA Rules 2018 issued vide GO Ms 161 MAUD Dt: 17.05.2018.

² "Formulation of GIS based Master Plan for AMRUT Cities – Design & Standards" dated May, 2016 issued by the Town and Country Planning Organisation, Ministry of Urban Development, Government of India. The report sets benchmark and standards for the entire map preparation process right from the raw image standards till the layerwise content and classification of layers in proposed land use. The report provides format for urban data collection at town/ward level consisting of 25 tables which cover key areas such as demography, physical

- 3.3.2. Existing Land Use (ELU) map shall be prepared and submitted by the consultant within 4 weeks from the date of finalisation of Map I by the UDA.
- 3.3.3. Ground truthing and validation shall be done at the ward/village secretariat level. Detailed ward/village secretariat level maps of ELU maps prepared by the Consultant shall be printed/data captured online and certified by the concerned WPRS as well as all the town planning staff at the local body level.
- 3.3.4. This shall be regularly verified and quality assured by the Scrutiny Committee as per the 'Quality Assurance Checklist 2: ELU preparation'
- 3.3.5. The certified copies shall be scanned and stored digitally for record and future reference purpose.
- 3.3.6. These ward/village secretariat level ELU maps shall be consolidated to arrive at the ELU map for the planning area. This ELU map shall be certified by the town planning staff and the executive authority of the respective authority getting the masterplan prepared. Thus, responsibility of ground truthing is fixed with the concerned officers.
- 3.3.7. As soon as the Existing landuse map is finalised and signed, the consultant shall prepare an Existing landuse register as prescribed in rule 15(2) of APMRUDA Rules 2018³ and submit the same to the Authority.

.....Development Authority

Existing Land Use Register of Master Plan

S. No.	Name of the Revenue Ward / Revenue Village	Block No./ Street	Survey No.	Nature of use	Approximate extent of land	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)

3.4. Surveys and field data collection

- 3.4.1. The consultant shall take up primary, secondary and socio-economic surveys with stakeholders like local bodies and elected representatives; other departments/agencies; citizens, during the planning process as a diagnostic tool for the health of the planning area, assessing the existing conditions, spatial variations within the planning area, time series information, etc. as well as analysis and projections for future requirements in respect of various activities.
- 3.4.2. The survey to be carried out by the consultant under subsection (4) of section 11 of the Act may include the survey and analysis of the planning area and its vicinity areas with reference to the physical and socio-economic aspects.
- 3.4.3. Mandatory citizen consultation shall be carried out at the local body level (preferably at the ward secretariat level) to identify the needs and aspirations of the citizens.

& locational aspects, physical and social infrastructure, environment, housing and slums, governance, etc. which are vital for study of existing situation and framing of proposals for master plan formulation.

³ APMRUDA Rules 2018 – Andhra Pradesh Metropolitan Region and Urban Development Authorities Rules, 2018 issued vide GO Ms 161 MAUD Dt: 17.05.2018 under the purview of APMRUDA Act, 2016.

3.4.4. The format for urban data collection at town/ward/village level covering key areas which are vital for study of existing situation and framing of proposals for master plan formulation are provided in the "Formulation of GIS based Master Plan for AMRUT Cities - Design & Standards". List of surveys to be carried out additionally are enclosed with this guideline as Annexure 2.

3.4.5. These surveys are to be mandatorily carried out by the Consultant and incorporated in the masterplan report.

3.5. Preparation of Map 3⁴: (i) Proposed Land Use map - Draft & (ii) Proposed Transportation & Infrastructure Planning map - draft.

3.5.1. Map number 3 is the draft of the proposed masterplan maps published by the Authority under the provisions of APMRUDA Act, 2016.

3.5.2. The consultant shall submit two maps under map 3.

(i) Proposed Land Use (PLU) map

(ii) Proposed Transportation & Infrastructure Planning (PTIP) map

3.5.3. The PLU map shall contain the proposed landuses for all the survey numbers in Map 1. This map shall be prepared duly following benchmarks in the "Formulation of GIS based Master Plan for AMRUT Cities - Design & Standards" for preparation of GIS based masterplan map preparation. The report details the format for GIS data structure, coding scheme, symbologies and attributes.

3.5.4. The percentages assigned for each of landuse in PLU map shall be in accordance with URDPFI guidelines. (Annexure 1) However, '+' or '-' 10% of variation in the said percentages are allowed.

3.5.5. In the GIS based PLU map, the following data shall also be incorporated as separate layers:

- a) All approved layout data along with the layout open space, layout roads, and plots irrespective of ground situation.
- b) Approved/modified change of land use (CLU) parcels has to be earmarked.
- c) Weaker section housing, Housing For All (HFA), TIDCO, Middle Income Group (MIG) Housing, Pedalandariki Illu layouts and other Government housing schemes.
- d) In principle approved layout patterns of LRS 2020.
- e) All land parcels, pertaining to APIIC shall be earmarked as Industrial use zone.

3.5.6. The consultant shall ensure that the physical and social infrastructure requirements for urban areas as per URDPFI guidelines are verified for each and every ULB in the planning area and relevant spatial proposals are recommended. Further regional level analysis are to be carried out and relevant spatial proposals are to be reflected in map 3.

3.5.7. The Proposed Transportation and Infrastructure Planning (PTIP) map shall not contain the landuses. For preparation of the PTIP map, on the map 1, all the roads and new sector-wise spatial proposals in the masterplan shall

⁴Map 3 in this guideline refers to the draft Development plans described in rule 16 of APMRUDA Rules 2018 issued vide GO Ms 161 MAUD Dt: 17.05.2018.

be clearly marked as polygons/lines/points. The existing roads are to be marked in black with line weight proportionate to the road width. All the newly proposed roads, proposed road widenings stretches, other transportation & connectivity related proposals⁵ are to be denoted with colour symbologies with line weight proportionate to the road width. Further the sectorwise spatial proposals in the masterplan are to be earmarked as polygons with relevant symbology. These symbologies shall not overlapping with the other landuse symbologies in "Formulation of GIS based Master Plan for AMRUT Cities – Design & Standards".

3.5.8. Proposed Transportation & Infrastructure Planning map - PTIP map shall ensure that proper road hierarchies as per planning norms in URDPFI guidelines are followed. It also assists the consultants and the reviewing authority to ensure that the spatial proposals for the future development of the planning area are not missed out in the masterplan.

3.5.9. The PLU & PTIP maps prepared by the consultant shall submitted to the UDA along with the following 12 proforma duly filled in:

a. Road Inventory Format – New road proposals:

S. No.	Name of the Road	From	To	Length of the Road	Width of the Road (m)		Node/Junctions	Justification for proposal
					Existing as on ground	Proposed Road Width		
1								

Note: 30 feet and above roads can be proposed (minimum of 30 feet road)

b. Road Inventory Format – Deletion of roads:

S. No.	Name of the Road	From	To	Length of the Road	Width of the Road (m)		Node/Junctions	Reasons for deletion
					As per sanctioned Master Plan	Existing as on ground		
1								

Note: 30 feet and above roads can be proposed (minimum of 30 feet road)

⁵transportation & connectivity related proposals – means, bridges, flyover, pedestrian paths, junction improvements, etc, water, rail and air connectivity proposals etc.

c. Road Inventory Format – Increase of road width:

S. No.	Name of the Road	From	To	Length of the Road	Width of the Road (mt)			Node/Junctions	Reasons for increase
					As per sanctioned Master Plan	Existing as on ground	Proposed Road Width		
1									

Note: 30 feet and above roads can be proposed (minimum of 30 feet road)

d. Road Inventory Format – Decrease of road width:

S. No.	Name of the Road	From	To	Length of the Road	Width of the Road (m)			Node/Junctions	Reasons for decrease
					As per sanctioned Master Plan	Existing as on ground	Proposed Road Width		
1									

Note: 30 feet and above roads can be proposed (minimum of 30 feet road)

e. Road Inventory Format – increase in road length:

S. No.	Name of the Road	From	To	Width of the Road	Length of the Road (m)			Node/Junctions	Reasons for increase
					As per sanctioned Master Plan	Existing as on ground	Proposed Road length		
1									

Note: 30 feet and above roads can be proposed (minimum of 30 feet road)

f. Road Inventory Format – decrease in road length:

S. No.	Name of the Road	From	To	Width of the Road	Width of the Road (m)			Node/Junctions	Reasons for decrease
					As per sanctioned Master Plan	Existing as on ground	Proposed Road length		
1									

Note: 30 feet and above roads can be proposed (minimum of 30 feet road)

g. Road Inventory Format – Road Realignment:

S. No.	Name of the Road	Existing			Proposed			Width of the Road (m)			Node/Junctions	Reasons for realignment
		From	To	Length of Road	From	To	Length of Road	As per sanctioned Master Plan	Existing as on ground	Proposed Road length		
1												

Note: 30 feet and above roads can be proposed (minimum of 30 feet road)

h. Road Junction Inventory – New proposals

S. No.	Name of the Junction	Junction type (eg.3 wayjn; 4 way jn; etc)	Name of Connecting roads	Junction dimensions (m)		Reasons for new proposal.
				Existing as on ground	Proposed junction width	
1						

i. Road Junction Inventory – Deletion of proposals

S. No.	Name of the Junction	Junction type (eg.3 wayjn; 4 way jn; etc)	Name of Connecting roads	Junction dimensions (m) - Existing as on ground	Reasons for Deletion.
1					

j. Reporting Format for Land Use Percentages:

Percentage of Land use (%)						
S. No.	Land Use	As per Approved Master Plan	Existing as on Ground	Proposed	As per URDPFI Guidelines	Justification for Increase/Decrease of Land Use percentages
1	Residential					
2	Commercial					
3	Mixed Land Use					
4	Public and Semi Public					
5	Industrial					
6	Recreational					
7	Transportation and Communication					
8	Agriculture, Water bodies and Special areas					

#Note: all the landuse classes present in the planning area as per the "Formulation of GIS based Master Plan for AMRUT Cities – Design & Standards" shall be included in the table above.

k. Modification/Variations in Land Use

As per sanctioned Master Plan	Modification Suggested	Reasons/Justification for Modification

l. Proposed Land Use Register of Master Plan

S.No.	Name of Revenue Ward / Revenue Village	Block No./ Street	Survey No.	Nature of use	Approximate extent of land	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)

3.5.10. The map 3 prepared by the consultant shall be finalised by the Authority after verifying the same wrt URDPFI Guidelines.

3.5.11. The finalised map 3 title shall clearly mention the horizon period for which the masterplan is prepared. For example:

"Masterplan for Bapatla Urban Development Authority

Map 3 (i) Proposed Land Use (PLU) Map for the year 2045"

3.5.12. In the preparation of Map 3, PLU the following shall be ensured by the Scrutiny Committee through Quality Assurance Checklist 3.

- (1) A buffer shall be provided for all water bodies within the planning area.
- (2) Proposed land use percentages shall be mentioned in the PLU map.
- (3) Public & Semi-Public use zone, Recreational use zone shall be earmarked preferably in Government lands. Where Government land is not available, it shall be earmarked in the junctions of the survey numbers with proper connectivity.
- (4) Neighbourhood concept/Inclusive development has to be considered while distributing the land uses.
- (5) Hawkers zone with different colour codes shall be earmarked as per the Andhra Pradesh Street Vendors (Protection of Livelihood and Regulation of Street Vending) Rules, 2017.
- (6) Landfill sites shall be marked as public utilities and shall be shown duly providing appropriate buffers.
- (7) A 10 m road buffer shall be given on either side of High Tension (HT) lines.
- (8) Noise Level (Noise Pollution) in the prominent Places like Industrial areas, CBD, Residential Colonies, Major Junctions and main roads, Transport Terminals etc. in ULB shall be marked as a separate layer and shall be included in report.
- (9) Buffer for existing Heritage areas/precincts/zones, Archaeological sites of historical significance (Fort/Monument), Reserve forest, and tourist places has to be earmarked in the proposed Master Plan with proper justification/feasibility report.
- (10) Commercial or mixed land use stretch is not recommended for all the roads. For National and State Highways, By-Pass etc i.e. roads above 60' within the settlement area upto 100' depth commercial/ mixed stretch can be provided. For roads up to 60' commercial stretch can be provided where there is existing commercial development.

- (11) The proposed road should be aligned with the existing Donkas/ cart track as far as possible.
- (12) The partly implemented master plan roads (as per the existing Master plan/Indicative Land Use Plan (ILUP)). shall be retained
- (13) All the Master Plan Road junctions should be splayed with smooth curve.
- (14) The minimum road width of 9 mt (30' 0") shall be shown in the Masterplan maps.

3.6. Masterplan Report:

3.6.1. The masterplan report shall be a comprehensive report which will act as a guide for the local body and the authority in deciding the projects to be taken up for the planned development for the horizon period of the spatial plan.

3.6.2. In view of the above, it is proposed that the masterplan report be elaborated into 4 parts as follows:

Part 1: Study & analysis

Part 2: Integrated development Perspective

Part 3: Proposed landuse plan and sectoral proposals

Part 4: Zoning regulations and annexures and Implementation Mechanism of Masterplan.

- 3.6.3. Part 1 of the report is a consolidation of the sectorwise data on existing situation of the planning area duly summarising the limitations and the sectoral aspirations.
- 3.6.4. Part 2 is a consolidation of the chapterwise summary, envisioning for the planning area, spatial analysis and arriving at a development concept for the planning area.
- 3.6.5. Part 3 details out the proposed landuse plan and also all the spatial proposals for each and every sector.
- 3.6.6. Part 4 shall contain zoning regulations to implement the Master Plan and nature of structures permitted/prohibited in the specific landuse. Further the Implementation Mechanism of Master Plan also shall be detailed out.
- 3.6.7. Further, as the masterplan is for a horizon period of 20 years, the masterplan report shall identify all the potential projects/studies/policies to be taken up for the planning area in the next 20 years.
- 3.6.8. A detailed table duly identifying the list of departments to be involved in each project, the potential duration of project i.e short term, medium term & long term shall be identified for easy reference of the local body/development authority.
- 3.6.9. Masterplan report shall be submitted for vetted by the Scrutiny Committee at regular intervals/stage wise and shall submit report to PMU in the prescribed format at every stage.

3.7. Technical approval for Draft Masterplan

- 3.7.1. Once the draft masterplan is prepared with the regular monitoring and guidance of the Scrutiny Committee, the ULB/DA shall submit the same to the Scrutiny Committee for final vetting.
- 3.7.2. If all the 3 quality assurance checklists are satisfied and justified, the Scrutiny committee will refer the Draft Master Plan to the PMU set up at the O/o DTCP to examine and provide critical feedback. This shall consist of Map 1-base map, Map 2- Existing Landuse map, Map 3 – Proposed Landuse map and Proposed Transportation & Infrastructure Planning Map, Masterplan report as soft copy in GIS format along with print out of each map (not less than 5 copies). All the reporting proformas, quality assurance checklists and certified copies shall be made available to the PMU.
- 3.7.3. PMU may call the Scrutiny Committee at any time during the Master Plan preparation for review.
- 3.7.4. The PMU in turn will thoroughly review the maps and report with reference to existing features and proposals as per the guidelines issued by the Government from time to time on Master Plan preparation process; the design standards as per 'Formulation of GIS based Master Plan for AMRUT Cities – Design & Standards' and the planning guidelines as per 'URDPFI'.
- 3.7.5. The consultant, ULB TP staff, DA TP staff shall be present during the PMU meeting for the said masterplan. The DA shall present the masterplan with the assistance of the Consultant and ULB staff.
- 3.7.6. The PMU shall submit the review report to the Scrutiny Committee.
- 3.7.7. The Scrutiny Committee shall ensure that all the observations and feedback provided by the PMU is carried out by the ULB/DA.
- 3.7.8. Post incorporation of all the feedback, 5 sets of print out of all the maps, report and soft copies of the same shall be submitted to the Government through DTCP.
- 3.7.9. Government shall accord technical approval for draft Master Plan and return 4 sets of copies to the authority who submitted the same duly marking a copy to the DTCP for information.

3.8. Publication of Masterplan

- 3.8.1. After obtaining the Draft Master Plan approval from the Government, Masterplan shall be published by the Authority duly following the procedure mentioned in rule 16 of APMRUDA Rules, 2018.
- 3.8.2. During publication period, the map 1, map 2, map 3(i) map 3 (ii), along with the Zoning Regulations and masterplan report, existing landuse register, and proposed landuse register for the masterplan shall be made available to the public for verification. It has to be displayed in the dash boards of UDAs and DT&CP.

3.9. Consolidation of Objections & Suggestions received from Public during the publication period.

- 3.9.1. The objections and suggestions received from the public to the publishing authority shall be consolidated as per the provisions of the respective Act.
- 3.9.2. The objections & suggestions shall be categorized as landuse objections & road network objections.
- 3.9.3. All the objections shall be located on map 3.
- 3.9.4. Once the objections & suggestions are consolidated and located in Map 3, the same may be submitted to the Scrutiny Committee for scrutiny as soft copy in GIS format along with 5 sets of print outs.
- 3.9.5. The scrutiny committee shall refer the same along with their remarks to the PMU.
- 3.9.6. The consultant, ULB TP staff and DA TP staff shall present the objections and suggestions at the PMU meeting.
- 3.9.7. The PMU shall submit the review report to the DA.
- 3.9.8. The Scrutiny Committee shall ensure that all the observations and feedback provided by the PMU is carried out by the DA.

3.10. Technical Approval from the Government for final MasterPlan& preparation of Map 4.

- 3.10.1. Post incorporation of all the feedback from PMU, the map prepared shall be labelled as Map 4. Not less than 5 sets of print out of all the maps (relating to Map 4) and final report shall be submitted by the DA to the Government through the DTCP. These maps shall be signed by the TP staff and executive authority of the Development Authority. Soft copies of the same shall also be submitted.
- 3.10.2. DTCP with the recommendation of the PMU shall forward all the sets of copies to the Government for approval. All the sets sent to the Government shall be signed by the DTCP.

3.11. Submission to Government for Sanction

- 3.11.1. The DTCP while forwarding the masterplan to Government for approval shall submit not less than 5 sets of the following to Government for Sanction:
 - (i) Map 1 – Certified by the DA
 - (ii) Map 2 – Certified by the DA
 - (iii) Map 4 duly signed by TP staff & executive authority at the DA; and the O/o DTCP
 - (iv) Masterplan Report along with Zoning Regulations duly signed by TP staff & executive authority at the DA; and the O/o DTCP
- 3.11.2. After review, the Government may accord Sanction to the Masterplan duly certifying the Map 4 along with the Zoning Regulations and report. The Government order according Sanction shall be mentioned in the Map 4. One copy shall be sent to the DTCP, one may be retained by

the Government for record purpose and balance shall be returned to the DA duly signed. Signed copy shall be converted in the PDF format and shall retain for record purpose.

3.11.3. Scanned copies of the MAP 1, MAP 2, MAP 4 and masterplan report shall be made available in DTCP website for public access. The same shall be shared with the respective UDA, RDDTP & respective ULB for reference and uploading in website.

3.11.4. After Government's approval, the same shall be published in the Andhra Pradesh Gazette as per rule 16 of APMRUDA Rules, 2018. Further mandatory steps as per the same rule shall be carried out by the Authority.

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Annexure 1: Proposed Landuse Structures to be followed.

The list of landuse structures to be followed for various types of cities as per the Urban and Regional Plan Formulation and Implementation – URDPFI Guidelines issued by the Ministry of Urban Development, Government of India in the year 2015 are listed below:

1. Landuse Structure for Developable Area in Urban Centres:

S.No.	Land use Category*	Percentage of Developed Area			
		Small	Medium	Large Cities	Metropolitan Cities & Megapolis
1	Residential	45-50	43-48	36-39	36-38
2	Commercial	2-3	4-6	5-6	5-6
3	Industrial	8-10	7-9	7-8	7-8
4	Pub. & Semi Public	6-8	6-8	10-12	10-12
5	Recreational	12-14	12-14	14-16	14-16
6	Transport & Communication	10-12	10-12	12-14	12-14
7	Agriculture, Water bodies and Special areas	Balance	Balance	Balance	Balance
8	Total Developed Area	100	100	100	100

2. Land use structure for hill towns

Land use Category	Percentage of Developed Area		
	Small	Medium	Large & Metropolitan Cities
Residential	50-55	48-52	45-48
Commercial	2-3	2-3	4-5
Industrial	3-4	4-5	4-6
Pub. & Semi Public	8-10	8-10	12-14
Recreational	15-18	15-18	16-18
Transport & Communication	5-6	5-6	6-8
Ecological	Balance	Balance	Balance

3. Land use structure for **Industrial towns**

Sl. No.	Land use Category	Percentage of Developable Area
1	Residential	20-25
2	Commercial	3-4
3	Industrial	30-35
4	Public and Semi-Public	6-8
5	Recreational	12-15
6	Transport and Communication (including logistics)	10-12
7	Water bodies & Special areas	Balance
Total		100

4. Land use structure for **Heritage/ Religious/ Tourism City**

Sl. No.	Land use Category	Percentage of Developable Area
1	Residential	35-40
2	Commercial	5-7
3	Industrial	4-5
4	Public and Semi-Public	10-12
5	Transport and Communication	12-14
6	Recreational & water bodies	10-12
7	Special areas (including heritage and religious areas)	7-10
Total		100

5. Land use structure for **Port City**

Sl. No.	Land use Category	Percentage of Developable Area
1	Residential	20-24
2	Commercial	3-4
3	Industrial (including Port)	20-25
4	Public and Semi-Public	6-8
5	Recreational (including waterfront activities)	15-20
6	Transport and Communication (including logistics)	15-18
7	Primary activities & Water bodies	Balance
Total		100

Annexure 2: List of Surveys

The following list of Surveys are to be mandatorily conducted as part of the Spatial plan preparation. These are in addition to the list of surveys mandated in the "Formulation of GIS based Master Plan for AMRUT Cities – Design & Standards".

Survey 1: Home Interview (Or) Socio-Economic Survey

Survey 2: Road Network Inventory Survey

Survey 3: Origin Destination Survey (Passenger Vehicles)

Survey 4: Origin Destination Survey (Goods Vehicles)

Survey 5: Classified Traffic Volume Count Survey

Survey 6: Transportation - Parking Survey

Survey 7: Heritage & Tourism Inventory Survey

Survey 8: Stakeholder Consultation Survey

Survey 9: Water bodies and Reserved Open Spaces Survey.

Y.SRILAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT


SECTION OFFICER.